

## PBND 2011 ERRATA

### Application of Italicized Requirements to Dedicated IGSA Facilities:

1. In Standards 1.1 “Emergency Plans,” 2.7 “Key and Lock Control,” 2.8 “Population Counts,” 2.14 “Tool Control,” and 4.1 “Food Service,” Section I (“Purpose and Scope”) of each standard will read:

*Procedures in italics are specifically required for SPCs and CDFs. IGSA facilities must conform to these procedures or adopt, adapt or establish alternatives, provided they meet or exceed the intent represented by these procedures.*

### Standard 1.1 “Emergency Plans”

2. In Section V.E (p. 8), the first paragraph will be removed from italics:

The facility shall compile individual contingency specific plans, as needed, and approved by the Field Office Director in the following order:

1. fire;
2. work/food strike;
3. disturbance;
4. escape emergency;
5. hostages (internal);
6. search (internal);
7. bomb threat;
8. adverse weather;
9. civil disturbance;
10. environmental hazard;
11. detainee transportation system;
12. evacuation;
13. ICE-wide lockdown;
14. staff work stoppage; and
15. if needed, other site-specific plans.

3. In Section V.E.10.a.1 (p. 16), the word “days” will be revised to “hours” in the first clause:

*Designated areas shall have the capacity to house a large number of detainees safely and securely for two or three hours, providing amenities such as a gym, auditorium, food service area, etc.*

### Standard 1.2 “Environmental Health and Safety”

4. In Section V.E.1 (p. 35), the first sentence will read:

For sanitation reasons, it is preferable that barbering operations be located in a room that is not used for any other purpose.

### Standard 2.1 “Admission and Release”

5. In Section V.F (p. 57), the word “above” will be revised to “below” in the first sentence of the second paragraph:

*At SPCs, CDFs, and dedicated IGSA, the facility administrator shall produce an orientation video that covers the required topics listed below and shall screen it for every detainee.*

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### Standard 2.2 “Custody Classification System”

**6. In Section V.B (p. 64), the second paragraph will read:**

In making classification decisions, facilities use the recommended custody classification generated by the ICE Field Office, or utilize the ICE Custody Classification Worksheet (or similar system) to systematically produce a classification score for each detainee.

**7. In Section V.F (p. 66), the second paragraph will read:**

SPCs, CDFs, and dedicated IGSAAs use either the recommended custody classification generated by the ICE Field Office or the point total from the ICE Custody Classification Worksheet to determine the classification level of each detainee.

**8. In Section V.F.1 (p. 66), the first bullet will read:**

May not include any detainee with an arrest or conviction that included an act of physical violence, or any detainee with a history of assaultive behavior.

**The third bullet will read:**

May include detainees with minor criminal histories and non-violent felony charges and convictions.

**9. In Section V.F.2 (p. 66), the second bullet will read:**

May not include any detainee with a history or pattern of violent assaults.

**10. In Section V.G.4 (p. 67), and words “and high” will be added after the word “medium-high”:**

Medium-high and high custody detainees are those with a history of violent or assaultive charges, convictions, institutional misconduct, or those with a gang affiliation

**11. In Section V.G.5 (p. 67), the text will be replaced with that of the last paragraph of Section V.G:**

Under no circumstance may a medium custody detainee with a history of assaultive or combative behavior be placed in a low custody housing unit.

**12. In Section V.G (p. 67), the text of the last paragraph will be replaced with that of the first sentence of Section V.G.5:**

ICE may provide to facilities specific recommendations or scores based on the ICE custody classification system to further guide facility housing assignments.

**13. Appendix 2.2.A (p. 69) will be replaced with the attached revised Appendix 2.2.A.**

**14. Appendix 2.2.B (p. 72) will be replaced with the attached revised Appendix 2.2.B.**

### Standard 2.6 “Hold Rooms in Detention Facilities”

**15. In Section V.A (p. 101), the phrase “, and in dedicated IGSAAs designed and constructed after 1999,” in the first sentence of the first paragraph will be deleted:**

Based on the ICE/ERO Hold Room Design Guide, hold rooms in SPCs and CDFs must comply with the criteria in italics in this subsection.

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### **Standard 2.7 “Key and Lock Control”**

- 16. In Section V.B.2 (p. 106), the phrase “security officers” will be revised to “security key control officers” in the first paragraph:**

*All security key control officers shall successfully complete an approved locksmith-training program.*

### **Standard 2.10 “Searches of Detainees”**

- 17. In Section II.3 (p. 120), the Expected Outcome will read:**

Cross-gender pat-down searches of detainees shall not be conducted unless staff of the same gender is not available at the time the pat-down search is required, or in other exigent circumstances. Staff of the same gender as the detainee should perform the strip search of the detainee. Searches of the detainee’s property, housing unit or other areas can be made by staff of either gender.

- 18. In Section V.D.1.b (p. 122), the first paragraph will read:**

Cross-gender pat-down searches of detainees shall not be conducted unless staff of the same gender is not available at the time the pat-down search is required, or in other exigent circumstances.

### **Standard 2.11 “Sexual Abuse and Assault Prevention and Intervention”**

- 19. In Section III (p. 130), the second sentence of the first paragraph will read:**

The information for poster formats is to be provided to detention facilities by ICE/ERO; the information for pamphlet formats is contained in “Appendix 2.11.C: Sexual Assault Awareness” of this standard.

- 20. Appendix 2.11.B (p. 141) will be replaced with the attached revised Appendix 2.11.B.**

- 21. Appendix 2.11.C (p. 145) will be replaced with the attached revised Appendix 2.11.C.**

### **Standard 2.12 “Special Management Units”**

- 22. In Section II.3 (p. 149), the last sentence of the Expected Outcome will be deleted.**

- 23. In Section V.A (p. 151), the phrase “and the Field Office Director (or his designee)” will be added after the word “Detainees” in the last sentence of the third paragraph:**

Detainees and the Field Office Director (or his designee) must be provided a copy of the administrative segregation order.

- 24. In Section V.A.2 (p. 153), the following new subsection f will be inserted before the current subsection f (with current subsection f re-lettered as subsection g, and current subsection g re-lettered as subsection h):**

f. A copy of the administrative segregation order shall also be immediately provided to the Field Office Director or his designee.

### **Standard 3.1 “Disciplinary System”**

- 25. In Section V.C.1 (p. 192), the sanction letters “A-G” will be replaced with the numbers “1-7.”**

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26. In Section V.C.2 (p. 192), the sanction letter “A” will be replaced with the number “1,” and the sanction letter “M” will be replaced with the number “12.”
27. In Section V.C.3 (p. 192), the sanction letter “A” will be replaced with the number “1,” the sanction letter “G” with the number “7,” and the sanction letter “M” with the number “13.”
28. In Section V.C.4 (p. 192), the sanction letter “E” will be replaced with the number “1,” the sanction letter “G” with the number “3,” and the sanction letter “M” with the number “9.”

### Standard 4.2 “Hunger Strikes”

29. In Section II.2 (p. 229), the phrase “and ICE Health Services Corps (IHSC) managed care office” will be deleted from the Expected Outcome:

The ICE/ERO Field Office Director shall be immediately notified when a detainee is on a hunger strike, declared or otherwise;

### Standard 4.3 “Medical Care”

30. In Section V.W (p. 250), the phrase “in the case of TB medications, 30 day” will be revised to “in the case of TB medications, 15 day” in the last sentence of the second paragraph:

In addition, the medical provider shall ensure that at least 7 day (or, in the case of TB medications, 15 day and in the case of HIV/AIDS medications, 30 day) supply of medication shall accompany the detainee as ordered by the prescribing authority.

### Standard 4.6 “Significant Self-Harm and Suicide Prevention and Intervention”

31. In Section V.B.1 (p. 266), the phrase “within 24 hours of admission” will be revised to “within 12 hours of admission, as required by Standard 4.3 ‘Medical Care’ (Section V.J)” in the first sentence of the first paragraph:

All detainees shall receive an initial mental health screening, by a qualified health care professional or health-trained correctional officer, who has been specially trained, within 12 hours of admission, as required by Standard 4.3 “Medical Care” (Section V.J).

### Standard 5.1 “Correspondence and Other Mail”

32. In Section V.B (p. 277), subsection 1 of the third paragraph will read:

an unlimited amount of special correspondence or legal mail, within reason;

33. In Section V.J.4.a (p. 281), the phrase “five pieces of special correspondence and” will be deleted:

a reasonable amount of mail each week, including at least three pieces of general correspondence;

34. In Section V.J.4.b (p. 281), the words “within reason,” will be added after the phrase, “an unlimited amount of correspondence related to a legal matter,”:

an unlimited amount of correspondence related to a legal matter, within reason, including correspondence to a legal representative, free legal service provider, any court, opposing counsel or to a consulate, potential legal representative and any court, as determined by the facility administrator; and

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**Standard 5.3 “Marriage Requests”**

- 35. In Section V.D (p. 287), the words “and Dedicated IGSAs” will be deleted from subheading 1, and the word “Non-dedicated” from subheading 3.**

**Standard 5.6 “Telephone Access”**

- 36. In Section V.G (p. 309), the optimal provision in the third paragraph will read:**

The facility permits detainees with disabilities the opportunity to submit requests for the auxiliary aid of their preference, if unavailable at the facility. Where practicable, and consistent with the order and safety of the facility, the facility provides for use of such other equipment, such as video relay and video phones for detainees who are deaf or hard of hearing.

**Standard 6.2 “Grievance System”**

- 37. In Section V.C.3.b.2.b (p. 337), the phrase “(as determined by the Field Office Director)” will be deleted from the first sentence:**

The designated members of the GAB shall review and provide a decision on the grievance within five days of receipt of the appeal.