Company Name: Gaylord Entertainment

Contract Number: Not Applicable

Order Number: HSCEMD-09-P-00093 (HSCEMD09P00093)

Solicitation Number: Not Available

Requisition/Reference Number: 192109CC021000038

Latest Modification Processed: Not Applicable

Period of Performance: Through 3/26/2009

Services Provided: Providing services at the Gaylord Resort for the Mission Support Conference, 2009.

		ORI	DER F	OR SU	PPLIES OR SERVI	CES					PAGE C	F PAGES
IMPORTANT:	Mark all	packages and papers with	contra	ct and/or	order numbers.						1	18
1. DATE OF OR	DER	2. CONTRACT NO. (If any)							6. SHIP TO:			
12/31/20	08					a. NAME	OF CO	INSIGNEE				
3 ORDER NO.			4. REQI	JISITION/	REFERENCE NO.	-						
HSCEMD-0	9-P-0	0093	1921	09000	21000038	DEPT	OF 1	HOMELAND SEC	URITY			
		ess correspondence to) upport/OAQ Dalla	ıs			b. STREE		RESS RINCIPAL LEG	AL ADVISO	 R		
Immigrat	ion a	nd Customs Enfor	ceme	nt		1		TEMMONS FRWY				
	-	uisition Managem				CARME	N H	ASSELBACH 21	4-905-520	2		
		ons Freeway, Sui		00		c. CITY					d. STATE	e. ZIP CODE
Attn: Ev Dallas T		ton 214-905-5392	?			DALLA	s					8.21PCODE 75247
7. TO:	<u>x 732</u>	91				f. SHIP VI	IA					
a. NAME OF CO		DR TAINMENT COMPANY	<u>,</u>			-						
b COMPANY N	AME					Xa. PU	DOUA	· · · · · · · · · · · · · · · · · · ·	YPE OF ORDER	<u> </u>		
C STREET ADD	OCCC									D .	DELIVERY	
1501 GAY		TRAIL						UUN.				structions on the
										to inst	ructions con	ained on this side
								ne following on the terms		subjec		s and conditions
•								pecified on both sides of In the attached sheet, if a		of the	above-numb	ered contract.
d CITY GRAPEVIN	E				E f. ZIP CODE	including	deliver	y as indicated.				
9. ACCOUNTIN	G AND AP	PROPRIATION DATA		ТХ	760511945	10. REOU	IISITIO	NING OFFICE				
See Sche	dule							of Principal	Legal Ad	visc	ors	
		ATION (Check appropriate bo				·	_		12. F.O.B. POINT	. – .		
a. Smal	L	X b. OTHER TH	ian sma	LL	C. DISADVANTAGE			ERVICE- ISABLED	Destinati	on		
🔲 d. WOM	EN-OWNE	D e. HUBZone			L EMERGING SMAL	L		ETERAN- WNED				
		13. PLACE OF			14. GOVERNMENT B/L N	0.		15. DELIVER TO F.O.E		1	6. DISCOUN	IT TERMS
a INSPECTION Destinat	ion	b. ACCEPTANCE Destinati						ON OR BEFORE (Da Multiple	1(0)			_
Destinat	1011		011		17. SCHEDULE (Se	a muarsa in	Roja	(b2Low
<u> </u>						QUANTITY	· ·					QUANTITY
ITEM NO. (a)		SUPPLIES O	R SERV	ICES		ORDERED			1	DUNT		ACCEPTED
		Number: 1993608						(8)		n)		(9)
		ation Point of C		ct: Sl	haron Sherman							
	214-	b6										
	Acqui: 214-	sition Point of	Conta	act: I	Eva Fulton							
ľ	2147	b6										
(Conti	nued										
	18. SHIP	PING POINT			19. GROSS SHIPPING V	VEIGHT		20. INVOICE NO.			I	17(h) TOTAL
												(Cont.
				2	1. MAIL INVOICE TO:							pages)
	a. NAME	DHS,	ICE						\$19,4	116.	30	
SEE BILLING			•								<u> </u>	
ON REVERSE	b. STRE			on Fi 1620	nance Center							
				E-OPL								17(i) GRAND
		RE:	HSCE	MD-09	-P-00093							TOTAL
	c. CITY				<u>-</u>	d. STA	TE	e. ZIP CODE	\$19,4	116.	30	
	Wi	lliston				V	г	05495-1620				
22. UNITED S								23. NAME (Typed)	-			
BY (Sign	ature)	\mathbf{D}	<u>_</u>		Ma	10		Lawrence 1	-			
AUTHORIZED FO	R LOCAL R		re	re	-1100	gen.		TITLE: CONTRACTIN	G/ORDERING OF			
PREVIOUS EDITI					(J						RM 347 (Rev. 3/2005) A/FAR 45 CFR 53 213(e)

PAGE OF PAGES 2

DATE OF ORDER CO 12/31/2008 ITEM NO. (A) This Fixed This page Accou Perio 03/26 0001 PODIU PANEL AUDIO Quant	packages and papers with contract and/or order numbers. NTRACT NO. SUPPLIES/SERVICES (B) purchase order is issued as a Firm i Price. purchase also hereby incorporates a 7 document from Gaylord Texan Resort. Inting Info: b2Low b2Low b2Low b2Low b2Low b2Low b2Low b2Low b2Low b2Low b2Low	QUANTITY ORDERED (C)			DRDER NO. ISCEMD-0	9-P-00093 Amount (F)	QUANTITY ACCEPTED (G)
12/31/2008 ITEM NO. (A) This Fixed This page Accou Perio 03/26 0001 PODIU PANEL AUDIO Quant	SUPPLIES/SERVICES (B) purchase order is issued as a Firm A Price. purchase also hereby incorporates a 7 document from Gaylord Texan Resort. Inting Info: b2Low bd of Performance: 03/24/2009 to 5/2009 M W/ MICROPHONE S SPEAKER'S TABLE	ORDERED (C)		UNIT PRICE		AMOUNT	ACCEPTED
(A) This Fixed This page Accou Perio 03/26 0001 PODIU PANEL AUDIO Quant	(B) purchase order is issued as a Firm a Price. purchase also hereby incorporates a 7 document from Gaylord Texan Resort. inting Info: b2Low b2Low b2Low b2Low M W/ MICROPHONE S SPEAKER'S TABLE	ORDERED (C)		UNIT PRICE	ISCEMD-0	AMOUNT	ACCEPTED
(A) This Fixed This page Accou Perio 03/26 0001 PODIU PANEL AUDIO Quant	(B) purchase order is issued as a Firm a Price. purchase also hereby incorporates a 7 document from Gaylord Texan Resort. inting Info: b2Low b2Low b2Low b2Low M W/ MICROPHONE S SPEAKER'S TABLE	ORDERED (C)		PRICE			ACCEPTED
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page Accou Perio 03/26 0001 PODIU PANEL AUDIO Quant	document from Gaylord Texan Resort. anting Info: b2Low bd of Performance: 03/24/2009 to 5/2009 M W/ MICROPHONE S SPEAKER'S TABLE						
03/26 0001 PODIU PANEL AUDIO Quant	od of Performance: 03/24/2009 to 5/2009 M W/ MICROPHONE S SPEAKER'S TABLE						1
03/26 0001 PODIU PANEL AUDIO Quant	5/2009 M W/ MICROPHONE S SPEAKER'S TABLE						
PANEL AUDIC Quant	S SPEAKER'S TABLE	1	1 1				
) SYSTEM MIXER ity represents 3 days of service.		DA				
Deliv	very: 03/24/2009						
0002 DVD P	PLAYER	3	DA				
Deliv	very: 03/24/2009						
and 2	NET ACCESS - initial setup for one day days additional service for the e duration of the conference.	1	EA				
Deliv	ery: 03/24/2009				b4		
0005 2 LAV	ALIERE MICROPHONES FOR 3 DAYS	3	DA				
Deliv	ery: 03/24/2009						
	ESS MICROHONE W/ STANDS - ONE PHONE FOR 3 DAYS	3	DA				
Deliv	ery: 03/24/2009						
	KG (INCLUDES SCREEN, CART, CABLING & CTOR) FOR 3 DAYS	3	DA				
Deliv	ery: 03/24/2009						
RENTA	CHARTS L FEE PER DAY FOR 3 DAYS = b4	3	EA		1		

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	: Mark all packages and papers with contract and/or order numbers.						
DATE OF ORD					ORDER	NO. MD-09-P-00093	
ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT		<u>.</u>	AMOUNT	QUANTITY
(A)	(8)	ORDERED (C)	(D)	PRICE (E)		(F)	ACCEPTED (G)
	Delivery: 30 Days After Award						
8000	AV TECHNICAN (8 HOURS PER DAY)	24	EA				
	Delivery: 03/24/2009						
0009	GENERAL SESSION ROOM CHARGES - No charge	3	DA				
	Delivery: 03/24/2009						
	22% TAXABLE SERVICE CHARGE ON GENERAL ASSEMBLY SPACE AND ASSOCIATED ACCESSORIES	1	EA				
	Delivery: 03/24/2009						
	FOOD AND BEVERAGE - "Houston, This is Healthy!" A.M. BREAK ON 3/24/09	90	EA				
	Delivery: 03/24/2009 Period of Performance: 03/24/2009 to 03/24/2009					b4	
0013	FOOD AND BEVERAGE - "Protein Power II" P.M. BREAK ON 3/24/09	90	EA				
	Delivery: 03/24/2009 Period of Performance: 03/24/2009 to 03/24/2009						
1	FOOD AND BEVERAGE - "Protein Power" A.M. BREAK ON 3/25/09	90	EA				
	Delivery: 03/25/2009 Period of Performance: 03/25/2009 to 03/25/2009						
	FOOD AND BEVERAGE - "Back to the Basics P.M." P.M. BREAK ON 3/25/09	90	EA			[
	Delivery: 03/25/2009 Period of Performance: 03/25/2009 to 03/25/2009						
	Continued				i		
	TOTAL CARRIED FORWARD						

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))

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·	SCREDULE - CONTINUATION					4	18
IMPORTAN DATE OF OR	F: Mark all packages and papers with contract and/or order numbers. DER CONTRACT NO.				ORDER NO.		
12/31/2						09-P-00093	
ITEM NO.	SUPPLIES/SERVICES	QUANTITY		UNIT		AMOUNT	QUANTITY
(A)	(8)	ORDERED (C)	(D)	PRICE (E)		(F)	ACCEPTED (G)
0016	FOOD AND BEVERAGE - "Apples & Bananas" A.M. BREAK ON 3/26/09		EA		I		
	Delivery: 03/26/2009 Period of Performance: 03/26/2009 to 03/26/2009						
0017	FOOD AND BEVERAGE - "Deep In the Heart of Chocolate" P.M. BREAK ON 3/26/09	90	EA				
	Delivery: 03/26/2009 Period of Performance: 03/26/2009 to 03/26/2009		×.			b4	
0018	Coffee Refresh Per Gallon - for each "snack" period - 3 gallons for the morning "AM" session and 1 gallon for the "PM" session.	9	EA				
0019	22% FOOD AND BEVERAGE TAXABLE SERVICE CHARGE	1	EA				
	Delivery: 03/26/2009 CLAUSES INCORPORATED BY REFERENCE (Feb 98) FAR 52.252-2 This contract incorporates one or more clauses by reference with the same force and effect as if they were given in their full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this address; http://www.arnet.gov/far. 52.213-2 Offeror Representations and Certifications - Commercial Items 3052.209-70 Prohibition on contracts with corporate expatriates.						
	PROHIBITION ON CONTRACTS WITH CORPORATE EXPATRIATES (JUN 2006) (a) Prohibitions.						
	Continued						
	TOTAL CARRIED FORWARD	TO 1ST PAG		M 17/HW			

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IMPORTANT: Ma	DRTANT: Mark all packages and papers with contract and/or order numbers. E OF ORDER CONTRACT NO.						
DATE OF ORDER	CONTRACT NO.				ORDER		
12/31/2008	3				HSCEN	1D-09-P-00093	
ITEM NO.	SUPPLIES/SERVICES	QUANTITY		UNIT PRICE		AMOUNT	
(A)	(B)	(C)	(0)	(E)		(F)	(G)
Set U. Ho co wh co wi Set re Set re set (b Ex af 155 199 su su su "m pe Fo en of Ac fo In In in to tr (1 in of su co vi su su su su su su su su su su su su su	<pre>(6) action 835 of the Homeland Security Act, 6 S.C. 395, prohibits the Department of smeland Security from entering into any partract with a foreign incorporated entity hich is treated as an inverted domestic orporation as defined in this clause, or ith any subsidiary of such an entity. The scretary shall waive the prohibition with aspect to any specific contract if the acretary determines that the waiver is aquired in the interest of national acuity. b) Definitions. As used in this clause: cpanded Afiliated Group means an ffiliated group as defined in section 504(a) of the Internal Revenue Code of 506 (without regard to section 1504(b) of ach Code), except that section 1504(b) of ach Code, except that section 1504(b) of acted action as of the Appears. breign Incorporated Entity means any ntity which is, or but for subsection (b) is section 835 of the Homeland Security att, 6 U.S.C. 395, would be, treated as a breign corporation for purposes of the neternal Revenue Code of 1986. by erted Domestic Corporation. A foreign howerted domestic corporation if, pursuant of a plan (or a series of related cansactions)- 1) The entity completes the direct or ndirect acquisition of substantially all the properties held directly or ndirectly by a domestic corporation or bistantially all of the properties constituting a trade or business of a smestic partnership; 2) After the acquisition at least 80 ercent of the stock (by vote or value) of ne entity is held- ontinued</pre>						

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ATE OF ORDE	Mark all packages and papers with contract and/or order numbers.			·	ORDER NO.		· · ·		
2/31/200					HSCEMD-09-P-00093				
ITEM NO.		L							
TEM NO.	SUPPLIES/SERVICES	QUANTITY		UNIT PRICE		T	· QUANTITY ACCEPTE		
(A)	(8)	(C)	(D)	(E)	(F)		(G)		
	···· - ··								
	(i) In the case of an acquisition with								
	respect to a domestic corporation, by former shareholders of the domestic								
	corporation by reason of holding stock in the domestic corporation; or								
	the domestic corporation; or								
	(ii) In the case of an acquisition with								
	respect to a domestic partnership, by								
	former partners of the domestic partnership								
	by reason of holding a capital or profits		Í						
	interest in the domestic partnership; and								
	• •								
	(3) The expanded affiliated group which								
ä	after the acquisition includes the entity								
	does not have substantial business								
	activities in the foreign country in which								
	or under the law of which the entity is								
	created or organized when compared to the								
	total business activities of such expanded								
	affiliated group.								
	Person, domestic, and foreign have the								
	<pre>meanings given such terms by paragraphs (1), (4), and (5) of section 7701(a) of the</pre>								
	Internal Revenue Code of 1986, respectively.								
	(c) Special rules. The following								
	definitions and special rules shall apply								
	when determining whether a foreign								
	incorporated entity should be treated as an								
	inverted domestic corporation.								
	(1) Certain Stock Disregarded. For the								
	purpose of treating a foreign incorporated								
-	entity as an inverted domestic corporation								
	these shall not be taken into account in								
¢	determining ownership:								
	(i) Stock held by members of the expanded								
	affiliated group which includes the foreign								
	incorporated entity; or								
	(ii) stock of such entity which is sold in a public offering related to the								
	acquisition described in subsection (b)(1)								
	of Section 835 of the Homeland Security								
	Act, 6 U.S.C. 395(b) (1).								
c	Continued								
1									

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IMPORTANT	: Mark all packages and papers with contract and/or order numbers.				· · · · · ·	
DATE OF ORD					ORDER NO.	····
12/31/20	808				HSCEMD-09-P-00093	
ITEM NO.	SUPPLIES/SERVICES	QUANTITY			AMOUNT	QUANTITY
(A)	(8)	ORDERED (C)	(D)	PRICE (E)	(F)	ACCEPTED (G)
	(2) Plan Deemed In Certain Cases. If a		<u> </u>	·····		
	foreign incorporated entity acquires		I			
	directly or indirectly substantially all of					
	the properties of a domestic corporation or					
	partnership during the 4-year period					
	beginning on the date which is 2 years before the ownership requirements of					
	subsection					
	(b)(2) are met, such actions shall be					
	treated as pursuant to a plan.					
	(3) Certain Transfers Disregarded. The					
	transfer of properties or liabilities					
	(including by contribution or distribution)					
	shall be disregarded if such transfers are part of a plan a principal purpose of which					
	is to avoid the purposes of this section.					
	(d) Special Rule for Related Partnerships.					
	For purposes of applying section 835(b) of					
	the Homeland Security Act, 6 U.S.C. 395(b)					
	to the acquisition of a domestic					
	partnership, except as provided in					
	regulations, all domestic partnerships which are under common control (within the					
	meaning of section 482 of the Internal					
1	Revenue Code of 1986) shall be treated as a					
	partnership.					
	(e) Treatment of Certain Rights.					
	(1) Certain rights shall be treated as					
	stocks to the extent necessary to reflect					
	the present value of all equitable					
	interests incident to the transaction, as follows:					
	(i) warrants;					
	(ii) options;					
	(iii) contracts to acquire stock;					
	(iv) convertible debt instruments; and					
	<pre>(v) others similar interests.</pre>					
	(2) Rights labeled as stocks shall not be					
	treated as stocks whenever it is deemed					
	appropriate to do so to reflect the present					
	value of the transaction or to disregard					
ľ	Continued					
		Í				1
				· · · ·		

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DATE OF ORD	Mark all packages and papers with contract and/or order numbers.				ORDER NO		
12/31/20						-09-2-00093	
ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT	l	AMOUNT	QUANTITY
(A)	(8)	ORDERED (C)		PRICE (E)			ACCEPTED
	transactions whose recognition would defeat			(5)		(F)	(G)
	the purpose of Section 835.						
	(f) Disclosure. The offeror under this						
	solicitation represents that [Check one]:						
	it is not a foreign incorporated entity						
	that should be treated as an inverted						
	domestic corporation pursuant to the						
	criteria of (HSAR) 48 CFR 3009.104-70						
	through 3009.104-73;						
	it is a foreign incorporated entity that						
	should be treated as an inverted domestic corporation pursuant to the criteria of						
	(HSAR) 48 CFR 3009.104-70 through						
	3009.104-73, but it has submitted a request						
	for waiver pursuant to 3009.104-74, which						
	has not been denied; or						
	it is a foreign incorporated entity that						
	should be treated as an inverted domestic						
	corporation pursuant to the criteria of						
	(HSAR) 48 CFR 3009.104-70 through						
	3009.104-73, but it plans to submit a request for waiver pursuant to 3009.104-74.						
	request for warver pursuant to 5009.104-74.						
	(g) A copy of the approved waiver, if a						
	waiver has already been granted, or the						
	waiver request, if a waiver has been						
	applied for, shall be attached to the bid						
	or proposal.						
	(End of provision)						
	INVOICE INSTRUCTIONS:						
	All vendor warranties, explicit or implicit, pertaining to the items or						
	services identified on this order are						
	incorporated as a part of this order.						
	The contractor is requested to acknowledge						
	acceptance of this Delivery order by						
	signing in the space below and returning a copy of this page with signature to the						
	Contracting Officer via fax at (214)						
	905-5568.						
	Continued						
]

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	1	8	

		k all packages and papers with contract and/or order numbers.				r	····	
DATE OF OR		CONTRACT NO.				ORDER	NO. MD-09-P-00093	
ITEM NO.	1	SUPPLIES/SERVICES	QUANTITY			INSCE	r	
(A)		(B)	ORDERED (C)		UNIT PRICE (E)		AMOUNT (F)	QUANTITY ACCEPTED
	+	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~		,	(2)		(r)	(G)
	Sig	nature						
	Tit	le						
	Dat	.e						
	FOR	COMMUNICATION OF THIS ORDER						
	ref #3 Pay Dal Dir iss can NOT ins sup Ent Con Ven Num	 communications and invoices must cerence the order number shown in block on page 1 of the DELIVERY order. ment inquiries should be directed to las Finance Center (214) 915-6277. tect other inquiries to Eva Fulton at the buing office at (214) 905-5392, or you a send E-mail to eva.fulton@dhs.gov . E: The contractor should not accept any truction that results in a change to the pplies/services ordered herein from an ity or individual other than a tracting Officer at the issuing office. dor: Your Taxpayer Identification ber (TIN) is required on all invoices 						
	pro 1.Ir	mitted to DHS for payment to be cessed. nvoices shall now be submitted via one the following three methods:						
		y mail:						
	Bur P.O Wil Att	, ICE lington Finance Center . Box 1620 liston, VT 05495-1620 n: ICE/OPLA HSCEMD-09-P-00093						
	b. she	By facsimile (fax): (include a cover et with point of contact & # of pages)						
	80	02-288-7658						
	Con	tinued						

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H)) 503-48-101

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	SCREDULE - CONTINUATION					10	18
IMPORTANT	* Mark all packages and papers with contract and/or order numbers.						
DATE OF OR	DER CONTRACT NO.				ORDER NO.		
12/31/20	008		_		HSCEMD-	09-P-00093	
ITEM NO.	SUPPLIES/SERVICES	QUANTITY			······	AMOUNT	QUANTITY
(A)	(B)	ORDERED (C)	(0)	PRICE (E)		(F)	ACCEPTED
	c.By e-mail:	(0)	(0)	(2)		(*)	(G)
	C.By e-mail:						
	Invoice.Consolidation@dhs.gov						
	Invoices submitted by other than these						
	three methods will be returned. The		ľ				
	contractor's Taxpayer Identification						
	Number (TIN) must be registered in the						
	Central Contractor Registration						
	(http://www.ccr.gov) prior to award and						
	shall be notated on every invoice						
	submitted on or after December 1, 2007 to						
	ensure prompt payment provisions are met. The ICE program office shall also be						
	notated on every invoice.						
	notation on every involue.						
	Payment inquiries are to be directed to						
	Dallas Finance Center at (214) 915-6277						
			1				
	2.In accordance with Contract Clauses, FAR						
	52.212-4 (g)(1), Contract Terms and						
	Conditions - Commercial Items, or FAR						
	52.232-25 (a)(3), Prompt Payment, as						
	applicable, the information required with						
	each invoice submission is as follows:						
	"An invoice must include-						
	(i) Name and address of the Contractor;						
	(ii) Invoice date and number;						
	(iii) Contract number, contract line item						
	number and, if applicable, the order						
	number;						
	(iv) Description, quantity, unit of						
	measure, unit price and extended price of						
	the items delivered;						
	(v) Shipping number and date of shipment,						
	including the bill of lading number and						
	weight of shipment if shipped on Government bill of lading;						
	(vi) Terms of any discount for prompt		• ·				
	payment offered;						
	(vii) Name and address of official to whom						
	payment is to be sent;						
	(viii) Name, title, and phone number of						
	person to notify in event of defective						
	invoice; and						
	Continued						
		1					

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TE OF ORDE	Mark all packages and papers with contract and/or order numbers.			··			
/31/200					ORDER N		
					HSCEM	D-09-P-00093	
EM NO.	SUPPLIES/SERVICES	QUANTITY		UNIT		AMOUNT	QUANTIT
(A)	(8)	(C)	(D)	(E)	-	(F)	ACCEPTE (G)
ſ	(ix) Taxpayer Identification Number (TIN).		1				
1	The Contractor shall include its TIN on the						
t l	invoice only if required elsewhere in this				1		
	contract. (See paragraph 1 above.)						
	(x) Electronic funds transfer (EFT) banking						
t	information.	I					
	(A) The Contractor shall include EFT						
Ľ	panking information on the invoice only if	1					
I	required elsewhere in this contract.						
	(B) If EFT banking information is not		1				
l	required to be on the invoice, in order for						
t	the invoice to be a proper invoice, the						
c	Contractor shall have submitted correct EFT						
E	panking information in accordance with the						
a	applicable solicitation provision, contract						
c	clause (e.g., 52.232-33, Payment by						
E	Clectronic Funds Transfer-Central						
c	Contractor Registration, or 52.232-34,						
F	ayment by Electronic Funds Transfer-Other						
Т	han Central Contractor Registration), or						
	pplicable agency procedures.			•			
	C) EFT banking information is not required						
ļi	f the Government waived the requirement to						
9	ay by EFT.						
	nvoices without the above information may						
b	e returned for resubmission.						
	he total amount of award: \$19,416.30. The						
	bligation for this award is shown in box				1		
11	7(i).						
·							
						•	
							1
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		l					
	<i>,</i>						



November 3, 2008 Revised December 31, 2008

Account:	Department of Homeland Security - Immigration and Customs Enforcement		
Contact:	Oralia Salas		
Address:	8585 N. Stemmons Freeway, Suite 300S	Total Room Block:	240
Telephone:	Dallas, TX 75247 214 D6	Reservation Cut off Date: Reservation Method:	February 21, 2009

We are delighted that you have selected the Gaylord Texan Resort & Convention Center to host the **Department of Homeland Security - Mission Support Conference**.

We are pleased to confirm our discussions regarding your meeting and to present the Hotel's policies and procedures enabling us to serve as your host.

The following guest rooms have been reserved:

Room Type		03/23/09	03/24/09	03/25/09	03/26/09
		Mon	Tue	Wed	Thu
Run of House	Agreed	60	60	60	60

Your current or prevailing Government Per Diem room rates will be:

Run of House single Occupancy: Run of House double Occupancy:



Signed Agreement is due by **Friday, January 9, 2009**. If we have not received the signed copies of the Agreement from you by this date, we reserve the right to release your first option. In the event we have a definite request for this room block prior to this date, we will contact you for a decision and you will have one (1) business day to either return the signed agreement, or release the option.

These rates are for single occupancy. Rates are subject to a resort service fee currently at per room, per night. These rates are net, non-commissionable. Group rates will apply three (3) days prior to, and following the dates of the room block, based on availability.

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RESORT FEE

A daily resort fee, currently will be added to the guest room rate. This fee will cover several in-room amenities which at the time of check-in will include:

- Wired and wireless high-speed internet access in guestrooms
- Fitness Center access

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- 2 Complimentary bottled waters per day
- Discounted individual transportation to designated Grapevine area attractions
- Daily newspaper
- Local and toll free 800 telephone calls (20 minutes per call)

RESERVATIONS

Room reservations received after the reservation cut off date of **Monday**, February 23, 2009 will be confirmed on a space-available basis at the rack rate. All reservations must be accompanied by one night's deposit plus tax by check or guaranteed by a major credit card as well as complete address information. Deposits are only refundable for cancellations occurring up to three days prior to arrival.

The toll-free number to reservations is 866-782-7897.

Please indicate which of the following procedures will be used by your group.

__Rooming List _X_Individual Call-in

CHECK-OUT TIME

Check-in time is 3:00 p.m. local time. Check-out time is 11:00 a.m. local time. Anyone checking out after 11:00 a.m. local time may incur late charges. Special arrangements can be made for late check-outs based on availability, and/or luggage can be stored for individuals with later departures.

BILLING AND DEPOSIT INFORMATION

For your convenience, all major credit cards including American Express are accepted for deposits as well as final payments on all meetings.

To qualify for direct billing privileges, please complete and return the enclosed credit application. If approved by the hotel credit department, the following may be billed to your master account (please specify):

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> __Room, Tax and Resort Fee (Entire group) __Room, Tax and Resort Fee (VIP, staff, etc.) _X_Authorized Food and Beverage __X_Audiovisual __Incidentals

Seventy-five percent (75%) of the anticipated Group expenditures to be master billed, including allfood and boverage charges, is due thirty (30) days prior to arrival. Until this pre-payment is made, the Hotel reserves the right to withhold any or all the services hereunder agreed to. Total deposit is due on or before February 23, 2009.

If master billing is not approved or if credit status changes, a prepayment schedule for all anticipatedmaster billed charges prior to arrival will be established by Hotel.

All deposit or prepayment checks should be made payable to Gaylord-Texan Resort-&-Convention-Center and sent to the attention of the Accounting Department-at:

----- Gaylord Texan Resort & Convention Center

----- Accounting Department

1501-Gaylord Trail

Grapevine, TX 76051

If any required deposits are not received by the due date, credit card guarantee/authorization on filewill be charged 48 hours prior to arrival.

MASTER ACCOUNT; DUE DATE FOR PAYMENT

Department of Homeland Security will issue a PO for guarantee of payment. The Prompt Payment Act will apply.

For your convenience, we ask that you meet with our Accounting office prior to your departure to review all charges on the master account. The final master account bill will then be sent to you, and all charges not disputed in good faith will be due and payable within 30 days of receipt. The Hotel must receive a description in writing of any amounts disputed in good faith within 10 days of receipt of invoice. Overdue accounts are subject to the amount set by the current Treasury Rate as established by Federal law. a finance charge of 1.5 percent per month (or, if less, the maximum amount permitted by law) of the unpaid balance for all charges.—

PROGRAM

We have reserved the following space for your meeting and social functions based on our understanding of your needs at this time.

Date	Time	Name of Event	Setup	Number of Attendees
Tuesday 3/24/2009	08:00 AM - 06:00 PM	Meeting	Rounds of 7	90

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	7:00 AM - 7:15 AM	Break	Roll-In	90
	03:00 PM - 03:15	Break	Roll-In	90
	PM			
Wednesday	08:00 AM - 06:00	Meeting	Rounds of 7	90
3/25/2009	PM	-		
	7:00 AM - 7:15 AM	Break	Roll-In	90
	03:00 PM - 03:15	Break	Roll-In	90
	PM			
Thursday	08:00 AM - 06:00	Meeting	Rounds of 7	90
3/26/2009	РМ	-		
	7:00 AM - 7:15 AM	Break	Roll-In	90
	03:00 PM - 03:15	Break	Roll-In	90
	PM			

Specific meeting rooms are not guaranteed, and Hotel may substitute comparable space in its reasonable discretion. Any changes or additions to meeting space listed in this contract are subject to additional meeting room rental.

Use of the above private event space for your specific date and event requires a food and beverage minimum of \$ in banquet food and beverage and rental fees are waived for an <u>overall</u> (the "Catering Minimum") exclusive of cash bars, service charge and tax. Final food and beverage charges will be based on the food and beverage minimum of \$3,500.00 or your actual charges, whichever is higher, plus room rental, service charge and applicable tax.

For planning purposes our 2008 average banquet prices are as follows:

Continental Breakfast Breakfast Lunch



Reception - Light Reception - Heavy Dinner



All charges have a b_4 % service charge.

ATTRITION

Federal Government individuals are paying for their own guest rooms.

CANCELLATION POLICY

Should it become necessary for Department of Homeland Security - Immigration and Customs Enforcement to cancel its conference, Department of Homeland Security - Immigration and Customs Enforcement will pay as liquidated damages to the Hotel, depending upon the timing of such cancellation, the following percentages of the total revenues to be received by the Hotel from your event for the **Catering Minimum** pursuant to this Agreement. Liquidated damages are due within 30 days of notice of cancellation.

<u>Time Period of Cancellation</u> December 31, 2008 to first arrival night Cancellation Fee b4 % of total estimated catering minimum Department of Homeland Security - Immigration and Customs Enforcement 11/3/2008 Page 5 of 7

Date of signature to January 29, 2009

b4 % of total catering minimum

You may cancel this Agreement only by written notice to the attention of the person who has signed this letter on behalf of Gaylord Texan, addressed to Gaylord Texan Resort and Convention Center, 1501 Gaylord Trail, Grapevine, Texas 76051.

PARKING

Our standard rates for overnight parking are ourrently \$ b4 for self-parking and \$ b4 00 for valet. For guests attending your event, but not staying overnight, we are pleased to ourrently extend the rate of \$10.00 tax inclusive for self-parking and \$ b4 tax inclusive for valet. At your discretion, these charges may be added to the master account, or paid by individual attendees. Individual parking will be paid by attending individuals.

INDEMNIFICATION

Each party, to the extent permitted by law, will indemnify, defend and hold harmless the other partyfrom all claims, demands, or suits for personal injury or property damage, including costs and reasonable attorney fees, related to claims based on the indemnifying party's negligent acts or omissions, except to the extent of the negligence of the indemnified party.

INSURANCE

Federal Government has their own insurance.

FORCE MAJEURE

An event of "Force Majeure" shall mean any act of God, fire, earthquake, national disaster, accident, act of government or any other act that is beyond the reasonable control of either party. Neither party will be deemed in default of this Agreement to the extent that performance of the affected party's obligations is made illegal or impossible by reason of a Force Majeure event, provided that the affected party shall give the other party written notice of the Force Majeure event promptly, in any event within fifteen (15) days (if available) of discovery, and shall use best efforts to continue to perform its obligations hereunder in spite of such event.

AMERICANS WITH DISABILITIES ACT

Gaylord Texan has made, and will continue to make, every effort to be in compliance with the Americans With Disabilities Act. Department of Homeland Security - Immigration and Customs Enforcement, hereby, agrees to notify Gaylord Texan, at its earliest possible convenience, of any special needs of any of the members of its group.

CONSTRUCTION/REMODELING

In order to maintain the quality of the Gaylord Texan Resort and Convention Center facilities and to continue to address the needs of its clients, Gaylord Texan Resort and Convention Center periodically will undertake a remodeling or construction project at its facilities.

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In performing such remodeling and/or construction work, Client can be assured that Gaylord Texan Resort and Convention Center will be cognizant of the impact of such work on the use of the facilities by the Client and will take appropriate steps to ensure Client's use of facilities will not be negatively impacted by any such remodeling and/or construction work. Gaylord Texan Resort and Convention Center will certainly keep Client advised of all remodeling and/or construction work to be performed during the Client's use of the facilities.

MISCELLANEOUS

This Agreement will be effective upon execution by both parties, and prior to such time it is not an offer by Hotel. The person signing this Agreement represents and warrants such person has legal authority to bind the Group and agrees to provide written evidence of such authority upon request (but Hotel's failure to make a request is not a waiver of any kind). Group agrees the liquidated damages amounts stated herein are a reasonable estimate of Hotel's actual damages (which otherwise would be difficult to determine) and not a penalty. Neither party will be liable for any special, incidental, indirect or consequential damages of the other party (and in no event will Hotel be liable for lost revenues or profits of Group). Neither party will be entitled to injunctive or other equitable relief with respect to this Agreement. Group may not assign or transfer any of its rights hereunder. Required notices to a party will be effective when received if delivered to such party's address by registered mail or national overnight delivery service.

CONFIRMATION

Please return this signed agreement to my attention by Friday, January 9, 2009 and we will confirm this agreement by countersigning it and returning at copy to you.

Again, we appreciate Department of Homeland Security - Immigration and Customs Enforcement selecting the Gaylord Texan Resort and Convention Center.

Agreed and Accepted:

Department of Homeland Security - Immigration and Customs Enforcement	Gaylord Texan Resort and Convention Center
By: Authorized Signature	By: Laura DeWitt Executive Sales Manager
1/15/09	D. (
Date:	Date:

Department of Homeland Security - Immigration and Customs Enforcement 11/3/2008 Page 7 of 7 Company Name: Gaylord Entertainment

Contract Number: Not Applicable

Order Number: HSCEMD-09-P-00093 (HSCEMD09P00093)

Solicitation Number: Not Available

Requisition/Reference Number: 192109CC021000038

Latest Modification Processed: Not Applicable

Period of Performance: Through 3/26/2009

Services Provided: Providing services at the Gaylord Resort for the Mission Support Conference, 2009.