# Inter-Governmental Service Agreement ("IGSA") 

Between the
United States Department of homeland security
U.S. IMMIGRATION AND CUSTOMS ENFORCEMENT

AND
POLK COUNTY, TEXAS

This Agreement is entered into between United States Immigration and Customs Enforcement, hereinafter referred to as "ICE", and Polk County, Texas, hereinafter referred to as the "PROVIDER" for the detention and care of aliens (thereafter referred to as "DETAINEES").

## FACILITY LOCATION:

The PROVIDER shall provide detention services for detainees at the following institution(s):
IAH Detention Center
3400 FM 350 South
Livingston, TX

## PERFORMANCE:

The PROVIDER is required, in units housing ICE detainees, to perform in accordance with the most current editions of the ICE Detention Standards, American Correctional Association (ACA) Standards for Adult Local Detention Facilities (ALDF), and Standards Supplement, Standards for Health Services in Jails, latest edition, National Commission on Correctional Health Care (NCCHC). Some ACA standards are augmented by ICE policy and/or procedure. In cases where other standards conflict with DHS/ICE Policy or Standards, DHS/ICE Policy and Standards prevail. ICE Inspectors will conduct periodic inspections of the facility to assure compliance of the aforementioned standards.

The PROVIDER will have eighteen (18) months from commencement of this agreement to become ACA accredited. The PROVIDER shall, within nine (9) months from the date this facility becomes operational, to formally apply for accreditation to the American Correctional Association. The PROVIDER shall furnish written proof of such application to ICE within five (5) days of the application.

## PERIOD OF PERFORMANCE:

This Agreement shall become effective upon the date of final signature by ICE and the PROVIDER and remain in effect indefinitely unless terminated in writing, by either party. Either party must provide written notice of intention to terminate the agreement, 120 days in advance of the effective date of formal
termination.

## NOTIFICATION AND PUBLIC DISCLOSURES:

No public disclosures regarding this IGSA shall be made by the PROVIDER, except as may be required by federal or state law, or regulation (or any of their contractors or subcontractors) without the review and approval of such disclosure by ICE Public Affairs and express permission granted by the ICE Contracting Officer. The Government considers such information privileged or confidential until award of a formal order under this IGSA.

## ORDERS:

Orders will be placed under this IGSA when specific requirements have been identified and funding obtained. Performance under this IGSA is not authorized until the Contracting Officer issues an order, in writing.

## PAYMENT RATE:

## Per Diem Rate: $\$ 55.95$

In consideration for the PROVIDER'S performance under the Terms and Conditions of this Agreement, ICE shall make payment to the PROVIDER for each detainee accepted and housed by the PROVIDER. This rate is the per diem rate for the support of one Detainee per day and shall include the day of arrival but not the day of departure.

The PROVIDER shall not charge for costs, which are not directly related to the housing and detention of detainees. Such costs include, but are not limited to:
A) Salaries of elected officials.
B) Salaries of employees not directly engaged in the housing and detention of detainees.
C) Indirect costs in which a percentage of all local government costs are pro-rated and applied to individual departments.
D) Detainee services which are not provided to, or cannot be used by detainees.
E) Operating costs of facilities not utilized by detainees.
F) Interest on borrowing (however represented), bond discounts, $\operatorname{cost}(\mathrm{s})$ of financing/refinancing, and legal or professional fees.

## FIRM-FIXED -PRICE - PER-DIEM RATES AND PRICE ADJUSTMENTS

Per Diem rate established by this agreement shall be considered firm-fixed-price with economic price adjustment. The per diem rate of $\$ 55.95$ will be in effect for the first 12 months of the agreement. The rates cover one (1) person per "prisoner day." The Federal Government may not be billed for two (2) days when a prisoner is admitted one evening and removed the following morning. PROVIDER may bill for the day of arrival, but not for the day of departure. The Per Diem rate is subject to price adjustment at the end of each performance period of one year.

Performance Periods - For the purpose of price adjustments, the performance of this Agreement is twelve (12) months in duration. The first period shall extend from the effective date of the Agreement forward for twelve (12) months. All succeeding periods shall begin on the anniversary date of the preceding period.

Basis for Price Adjustment - A fixed-price with economic price adjustment provides for upward and downward revision of the stated Per Diem based upon cost indexes of labor and operating expenses, or based upon PROVIDER'S actual cost experience in providing the service.

## MODIFICATION:

This Agreement, or any of its specific provisions, may be revised or modified by signatory concurrence of the undersigned parties, or their respective official successors.

## TRANSPORTATION SERVICE:

1. The PROVIDER shall provide all such air/ground transportation services as may be required to transport detainees securely, in a timely manner, to locations as directed by the Contracting Officers' Technical Representative ("COTR") or designated ICE official. Transportation mileage reimbursable rates will be commensurate with current applicable federal travel allowance rates. When officers are not providing transportation services the PROVIDER shall assign the employees to supplement security duties within the facility or on-call duties to assist ICE as directed by the COTR or designated ICE official. However, the primary function of these officers is transportation. On-call duties as directed by the COTR utilizing these officers shall not incur any additional expense to the government.
2. The PROVIDER shall assign at least six (6) two person teams of transportation officers on a daily basis distributed throughout a twenty-four (24) hour period Monday through Friday excluding Holidays. On weekends and holidays, the PROVIDER shall provide at least three (3) two person teams of transportation officers throughout a twenty-four (24) hour period on weekends and holidays. The COTR shall approve the number of teams assigned to any shift or period of time in order to meet the needs of ICE transportation requirements.
3. The PROVIDER shall furnish a minimum of six (6) vehicles in good repair and suitable, approved by the government, to safely provide the required transportation service. At least three (3) of the vehicles must have the capacity of either forty-eight (48), forty (40), or thirtyeight (38) passengers and the other vehicles must have a capacity of at least twelve (12) passengers. Nothing in this agreement shall restrict the PROVIDER from acquiring additional vehicles as deemed necessary by the PROVIDER at no cost to the Government. The PROVIDER shall not allow employees to use their privately owned vehicles to transport detainees. The PROVIDER shall furnish vehicles equipped with interior security features including physical separation of detainees from guards. The PROVIDER shall provide the interior security specification of the vehicles to ICE for review and approval prior to installation,
4. In the event of transportation services involving distances that exceed a standard eight (8) hour workday to complete, the PROVIDER shall be reimbursed related costs of lodging and meals commiserate with the U.S. General Services Administration rates for such within the geographical area of occurrence. Any incurred overtime pay for such services will be reimbursed at the applicable Department of Labor overtime rate for the transportation officer position incorporated within this agreement. The PROVIDER shall comply with ICE transportation standards related to the number of hours the PROVIDER employee may operate a vehicle. Overnight lodging resulting from transportation services shall be approved in advance by the COTR or designated ICE official.
5. The transportation shall be accomplished in the most economical manner.
6. The PROVIDER personnel provided for the above services shall be of the same qualifications, receive the same training, complete the same security clearances, and wear the same uniforms as those worn by PROVIDER personnel provided for in the other areas of this agreement.
7. During all transportation activities, at least one officer shall be the same sex as the detainee. Questions concerning guard assignments shall be directed to the COTR for final determination.
8. The PROVIDER shall, upon order of the COTR, or upon his own decision in an urgent medical situation, transport a detainee to a hospital location. An officer, or officers, shall keep the detainee under constant supervision 24 hours per day until the detainee is ordered released from the hospital, or at the order of the COTR. The PROVIDER shall then transport the detainee to the detention site.
9. The COTR may direct the PROVIDER to transport detainees to unspecified, miscellaneous locations.
10. When the COTR provides documents to the PROVIDER concerning the detainee(s) to be transported and/or escorted, the PROVIDER shall deliver these documents only to the named authorized recipients. The PROVIDER shall ensure the material is kept confidential and not viewed by any person other than the authorized recipient.
11. The PROVIDER shall establish a communications system that has direct and immediate contact with all transportation vehicles and post assignments. Upon demand, the COTR shall be provided with current status of all vehicles and post assignment employees.

## GUARD SERVICES:

1. The PROVIDER agrees to provide stationary guard services on demand by the COTR and shall include, but are not limited to, escorting and guarding detainees to medical or doctor's appointments, hearings, ICE interviews, and any other location requested by the COTR. Such services will be performed by qualified law enforcement or correctional officer personnel employed by the PROVIDER under their policies, procedure and practices. The PROVIDER agrees to augment such practices as may be requested by ICE to enhance specific requirements for security, detainee monitoring, visitation, and contraband control. Public contact is prohibited unless authorized in advance by the COTR.
2. The PROVIDER shall be authorized one officer for each such remote post, unless otherwise directed by the COTR or designated Agency official.
3. Such services shall be denoted as a separate item on submitted invoices. ICE agrees to reimburse the PROVIDER for actual stationary guard services provided at a negotiated rate of $\$ 15.00$ per guard, per hour.

## MEDICAL SERVICES:

In the event of an emergency, the PROVIDER shall proceed immediately with necessary medical treatment. In such event, the PROVIDER shall notify ICE immediately regarding the nature of the transferred detainee's illness or injury and type of treatment provided.

The PROVIDER shall ensure that all health care service providers utilized for ICE detainees hold current licenses, certifications, and/or registrations with the State and/or City where they are practicing. The PROVIDER shall retain a registered nurse to provide health care and sick call coverage unless expressly stated otherwise in this Agreement. In the absence of a health care professional, non-health care personnel may refer detainees to health care resources based upon protocols developed by the United States Public Health Service (USPHS) Division of Immigration Health Services (DIHS). Healthcare or health trained personnel may perform screenings.

The PROVIDER shall ensure that onsite medical and health care coverage as defined below is available for all ICE detainees at the facility for at least eight (8) hours per day, seven (7) days per week. The PROVIDER shall ensure that its employees solicit each detainee for health complaints and deliver complaints in writing to the medical and health care staff.

The PROVIDER shall furnish onsite health care under this Agreement. The PROVIDER shall not charge any ICE detainee an additional fee or co-payment for medical services or treatment provided at the PROVIDER'S facility. The PROVIDER shall ensure that ICE detainees receive no lower level of onsite medical care and services than those it provides to local inmates. Onsite health care services shall include arrival screening within twenty-four (24) hours of arrival to the facility, sick call coverage, provision of over-
the-counter medications, treatment of minor injuries (e.g. lacerations, sprains, contusions), treatment of special needs and mental health assessments. Detainees with chronic conditions shall receive prescribed treatment and follow-up care.

Arrival screening shall include at a minimum TB symptom screening, planting of the Tuberculin; skin Test (PPD), and recording the history of past and present illnesses (mental and physical).
If the PROVIDER determines that an ICE detainee has a medical condition which renders that person unacceptable for detention under this Agreement, (for example, contagious disease, condition needing life support, uncontrollable violence), the PROVIDER shall notify ICE. Upon such notification, the PROVIDER shall allow ICE reasonable time to make the proper arrangements for further disposition of that detainee.

The DIHS acts as the agent and final health authority for ICE on all offsite detainee medical and health related matters. The relationship of the DIHS to the detainee equals that of physician to patient. The PROVIDER shall release any and all medical information for ICE detainees to the DIHS representatives upon request, except where prohibited by federal or state law or regulation. The PROVIDER shall solicit DIHS approval before proceeding with non-emergency, offsite medical care (e.g. off site lab testing, eyeglasses, cosmetic dental prosthetics, dental care for cosmetic purposes). The PROVIDER shall submit supporting documentation for non-routine, off-site medical/health services to DIHS. For medical care provided outside the facility, the DIHS may determine that an alternative medical provider or institution is more costeffective or more aptly meets the needs of ICE and the detainee. ICE may refuse to reimburse the PROVIDER for non-emergency medical costs incurred that were not pre-approved by the DIHS. The PROVIDER shall send requests for pre-approval for non-emergency off-site care to:

United States Public Health Service<br>Division of Immigration Health Services<br>1220 L Street, NW, PMB 468<br>Washington, DC 20005-4018<br>Phone: (703) 541-2155<br>Fax: (202) 318-0080

The PROVIDER is to notify all medical providers approved to furnish off-site health care of detainees to submit their bills in accordance with instructions provided to:

BCE Emergis<br>DIHS Claims<br>P.O. Box 10250<br>Gaithersburg, MD 20898-0250<br>Phone: (888) 383-3922<br>Fax: (888) 383-3957

The PROVIDER shall furnish twenty-four (24) hour emergency medical care and emergency evacuation procedures. In an emergency, the PROVIDER shall obtain the medical treatment required to preserve the detainee's health. The PROVIDER shall have access to an off site emergency medical provider at all times. The Health Authority of the PROVIDER shall notify the DIHS Managed Care Coordinators, ICE Health Services, 1220 L Street, NW, PMB 468, Washington, DC, 20005-4018, phone (888) 718-8947, fax (202)
$318-0080$, as soon as possible, and in no case more than seventy-two (72) hours after detainee receipt of such care. The Health Authority will obtain pre-authorization from the DIHS Managed Care Coordinator for service(s) beyond the initial emergency situation.

The PROVIDER shall allow DIHS Managed Care Coordinators reasonable access to its facility for the purpose of liaison activities with the Health Authority and associated Service Provider departments.
The PROVIDER and all medical providers approved to furnish off-site health care of detainees shall submit their bills to:

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BCE Emergis
DIHS Claims
P.O. Box 10250
Gaithersburg, MD 20898-0250
Phone: (888) 383-3922
Fax: (888) \(383-3957\)
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The ICE and PHS may refuse to reimburse the PROVIDER for non-emergency medical costs incurred that were not pre-approved by the DIHS.

The PROVIDER agrees to accept and provide for the secure custody, care, and safekeeping of detainees in accordance with the State, and local laws, standards, policies, procedures, or court orders applicable to the operations of the facility.

The PROVIDER agrees to provide ICE detainees with the same level of medical care and services as provided to non-ICE detainees as part of the per diem rate. This rate includes:

- On-site sick call (when provided by on-site staff);
- Medication (over the counter/non-legend and routine drugs and medical supplies);

Escort/security services for transport to/from emergency or non-emergency health care services as either an in-patient or out-patient.

## DETAINEE TELEPHONE SERVICES:

The PROVIDER shall contact the ICE Detainee Telephone Services provider to arrange for detainee telephone services at the contractual rates provided in the ICE contract with said provider for facilities utilized by ICE detainees. The following is contact information for the aforementioned provider:

Public Communications Services
11859. Wilshire Boulevard, Suite 600

Los Angeles, CA 90025
1-800-350-1000

## MAINTAIN INSTITUTIONAL EMERGENCY READINESS

The PROVIDER shall submit an institutional emergency plan that will be operational prior to start of the
agreement. The plan shall receive the concurrence of the Contracting Officer prior to implementation and shall not be modified without the further written concurrence of the Contracting Officer.

The PROVIDER shall have written agreements with appropriate state and local authorities that will allow the PROVIDER to make requests for assistance in the event of any emergency incident that would adversely affect the community.

Likewise, the PROVIDER shall have in place, an internal corporate nation-wide staff contingency plan consisting of employees who possess the same expertise and skills required of staff working at the Facility. At the discretion of ICE, these employees would be required to respond to an institutional emergency at the contracted facility if deemed necessary.

The emergency plans shall include provisions for two or more disturbance control teams. Protective clothing and equipment for each team member and 30 percent of all additional facility staff members shall be provided by the PROVIDER, and maintained in a secure location outside the secure perimeter of the facility.

Any decision by ICE or other federal agencies to provide and/or direct emergency assistance will be at the discretion of the Government. The PROVIDER shall reimburse the Government for any and all expenses incurred in providing such assistance.

The COTR or designated ICE official shall be notified immediately in the event of all serious incidents. Serious incidents include, but are not limited to the following: activation of disturbance control team(s); disturbances (including gang activities, group demonstrations, food boycotts, work strikes, work-place violence, civil disturbances/protests); staff use of force including use of lethal and less-lethal force (includes inmates in restraints more than eight hours); assaults on staff/inmates resulting in injuries requiring medical attention (does not include routine medical evaluation after the incident); fights resulting in injuries requiring medical attention; fires; full or partial lock down of the facility; escape; weapons discharge; suicide attempts; deaths; declared or non-declared hunger strikes; adverse incidents that attract unusual interest or significant publicity; adverse weather (e.g., hurricanes, floods, ice/snow storms, heat waves, tornadoes); fence damage; power outages; bomb threats; central inmate monitoring cases admitted to a community hospital; witness security cases taken outside the facility; significant environmental problems that impact the facility operations; transportation accidents (airlift, bus, etc.) resulting in injuries, death or property damage; and sexual assaults.

Attempts to apprehend the escapee(s) shall be in accordance with the Emergency Plan, which should comply with ICE policy regarding Emergency Plans.

The PROVIDER shall submit to the COTR a proposed inventory of intervention equipment (e.g., weapons, munitions, chemical agents, electronics/stun technology, etc.) intended for use during performance of this contract. The COTR, prior to the start of the agreement, shall give concurrence to/concurred with the intervention equipment. The approved intervention equipment inventory shall not be modified without prior written concurrence of the Contracting Officer.

The PROVIDER shall obtain the appropriate authority from state or local law enforcement agencies to use force as necessary to maintain the security of the institution. The use of force by the PROVIDER shall at
all times be consistent with all applicable policies of ICE policy on Use of Force.

## RECEIPT AND DISCHARGE OF FEDERAL DETAINEES:

The PROVIDER agrees to receive and discharge Federal detainees only from and to properly identified law enforcement officers and with prior authorization. Admission and discharge of Federal detainees shall be fully consistent with PROVIDER policies and procedures.
ICE detainees shall not be released from the facility into the custody of other Federal, state, or local officials for any reason, except for medical or emergency situations, without express authorization of ICE.

## BACKGROUND CLEARANCE PROCEDURES

Background Investigations Required
The PROVIDER shall process all background investigations in accordance with proposed procedures annotated in Attachment 2 of this agreement. ICE will be the final approval authority for all PROVIDER staff that work with Federal detainees under the terms of this agreement. No individual who is under supervision or jurisdiction of any parole, probation or correctional authority shall be employed. Prior to employees entering on duty (EOD) at the facility, the PROVIDER shall insure all agreed upon procedures have been satisfactorily completed.

## ESTABLISH AND MAINTAIN A PROGRAM FOR THE PREVENTION OF SEXUAL ABUSE/ASSAULT

The PROVIDER shall develop and implement a comprehensive sexual abuse/assault prevention and intervention program. This program shall include training that is given separately to both staff and detainee alike.

## INSPECTION:

The following FAR clause is hereby made pursuant to this agreement.

### 52.246-4 INSPECTION OF SERVICES-FIXED-PRICE (AUG 1996)

(a) Definitions. "Services," as used in this clause, includes services performed, workmanship, and material furnished or utilized in the performance of services.
(b) The PROVIDER shall provide and maintain an inspection system acceptable to the Government covering the services under this agreement. Complete records of all inspection work performed by the PROVIDER shall be maintained and made available to the Government during contract performance and for as long afterwards as the agreement requires.
(c) The Government has the right to inspect and test all services called for by the agreement, to the extent practicable at all times and places during the term of the agreement. The Government shall perform inspections and tests in a manner that will not unduly delay the work.
(d) If the Government performs inspections or tests on the premises of the PROVIDER or a subcontractor,
the PROVIDER shall furnish, and shall require subcontractors to furnish, at no increase in agreement price, all reasonable facilities and assistance for the safe and convenient performance of these duties.
(e) If any of the services do not conform to agreement requirements, the Government may require the PROVIDER to perform the services again in conformity with agreement requirements, at no increase in agreement amount. When the defects in services cannot be corrected by reperformance, the Government may (1) require the Contractor to take necessary action to ensure that future performance conforms to agreement requirements and (2) reduce the agreement price to reflect the reduced value of the services performed.
(f) If the PROVIDER fails to promptly perform the services again or to take the necessary action to ensure future performance in conformity with agreement requirements, the Government may (1) by contract or otherwise, perform the services and charge to the PROVIDER any cost incurred by the Government that is directly related to the performance of such service or (2) terminate the agreement for default.

## BILLING PROCEDURE:

(A) Invoices - Invoices shall itemize each detainee by name, register number, dates of stay, and appropriate detainee-day rate. Billing shall be based upon the actual number of detainee days used.
(B) Invoices Submission
U.S. Immigration and Customs Enforcement

William Kowis
5520 Greens Road
Houston, Texas 77032
832
(B) Payment - Payments will be made to the PROVIDER after receipt of a complete invoice, which shall contain a remittance address. All transfer(s) will be accomplished through Electronic Funds Transfer (EFT) on a monthly basis. The Prompt Payment Act shall apply.

CONTRACTING OFFICERS' TECHNICAL REPRESENTATIVE (COTR): William Kowis or successor is hereby designated as COTR for this Agreement. This designation does not include authority to sign contractual documents or to otherwise commit to, or issue changes which could affect the price, quantity, or performance of this Agreement.

IN WITNESS WHEREOF, the undersigned, duly authorized officers, have subscribed their names on behalf of Polk County and U.S. Immigration and Customs Enforcement.

## ATTACHMENTS

Attachment I Performance Requirement Summary Table
Attachment II...........Staffing Plan
Attachment III..........January 24, 2007 letter from Polk County
A. Employment Background Process
B. Detainee Population Ramp Up Plan
C. Corporate/Administration Staff Assigned to Agreement
Attachment V...........February 07, 2007 letter from Polk County
A. Transportation plan

## ATTACHMENT I - Performance Requirement Summary Table

This Performance Requirements Summary (PRS) serves to communicate what the Government intends to qualitatively inspect. The PRS and Reviewers Guide are based on ACA standards, professional guidelines referenced by the agreement, applicable Government policy and any other appropriate measure within the agreement of services. The PRS and Reviewers Guide identify:

- Each contract requirement, the functional areas, and quality level essential for successful performance of each requirement;
- Summarize the functional areas; and
- Specify the maximum percentage of total reduction in agreement price attributable to each requirement.

Administration and Management - addresses policy development and monitoring; internal quality control; maintenance of detainee records, funds, and property; admission and orientation procedures; detainee release; and accommodations for the disabled

Reduction: 20\%

| Functional Areas | Policy Development and Monitoring <br> Internal Inspections and/or Reviews <br> Detainee Records <br> Admission and Orientation <br> Personal Property and Monies <br> Detainee Release <br> Accommodations for the Disabled <br> Policy On Staffing <br> Quality Control |
| :--- | :--- |


| Security and Control - addresses the issuance of policies and procedures to staff; appropriate use of force; maintenance of daily incident logs; emergency readiness; and detainee accountability and discipline <br> Reduction: 25\% |  |
| :---: | :---: |
| Functional Areas | Post Orders <br> Permanent Logs <br> Security Features <br> Security Inspections and/or reviews <br> Control of Contraband <br> Detainee Searches <br> Detainee Accountability and Supervision <br> Use of Force <br> Non-routine Use of Restraints <br> Tool \& Equipment Control <br> Weapons Control <br> Detainee Discipline <br> Supervision for Special Housing <br> Contingency/Emergency Plan |
| Food Service - addresses basic sanitation procedures and the adequacy of meals provided to detainees <br> Reduction: 15\% |  |
| Functional Areas | Sanitation Requirements Ensure Meals are Varied Special Diets |

Staff and Detainee Communication - addresses opportunities for detainees to communicate with staff; detainee grievance procedures; and the provision of diversity training for staff

Reduction: 5\%

| Functional Areas | Staff-Detainee Communication <br> Diversity Training <br> Detainee Grievances |
| :--- | :--- |

Safety and Sanitation - addresses the adequacy of fire safety programs; the control of dangerous materials and/or hazards; air quality, noise levels, and sanitation of the facility; and the cleanliness of clothing and bedding

Reduction: 10\%

| Functional Areas | Fire Safety <br> Non-Hazardous Furnishings <br> Control of Dangerous Materials <br> Environmental Control <br> Clothing and Bedding <br> Personal Hygiene/Well-being <br> Physical Facility and Equipment |
| :--- | :--- |
| Services and Programs - addresses detainee classification; religious practices; work assignments; availability <br> of exercise opportunities; access to legal materials and legal representation; access to a telephone; visitation <br> privileges; and the handling of detainee mail and correspondence |  |
| Reduction: 15\% |  |$\quad$| Functional Areas |
| :--- |
| Classification, Review, and Housing <br> Religious Practices <br> Volunteer Work Assignments <br> Work Assignments and Security <br> Exercise and Out-of-Cell Opportunities <br> Legal Materials <br> Legal Representation <br> Telephone Access <br> Visitation Privileges <br> Detainee Mail and Correspondence |

Workforce Integrity - addresses the adequacy of the facility's hiring process and background check procedures, and the adequacy of procedures to respond to allegations of staff misconduct

Reduction: 5\%

| Functional Areas | Staff Background and Reference Checks <br> Staff Training, Licensing, and Credentialing <br> Staff Misconduct |
| :--- | :--- |

Detainee Discrimination - addresses the adequacy of policies and procedures designed to prevent discrimination against detainees based on gender, race, religion, national origin, or disability

Reduction: 5\%

| Functional Areas | Discrimination Prevention |
| :--- | :--- |

IN WITNESS WHEREOE, the undersigned, duly authorized officers, have subscribed their names on behalf of Polk County and U.S. Immigration and Customs Enforcement.

## ACCEPTED.

U.S. Immigration and Customs Enforcement

Contracting Officer
Name: Susan D. ERickson

## ACCEPTED:

Polk County, Texas

Title: $\qquad$

Name: John P. Thompson
Name: John P. Thompson


Date: May 7, 2007

## FEDERAL GOVERNMENT QUALTTY ASSURANCE.

The Government's Quality Assurance Program (QASP) is based on the premise that the provider, and not the Government, is responsible for management and quality control actions to meet the terms of the agreement. The QASP procedures recognize that the provider is not a perfect manager and that unforeseen and uncontrollable problems do occur. Good management and use of an adequate QCP will allow the facility to operate within acceptable quality levels.

Each phase of the services rendered under this agreement are subject to inspection both during the providers operations and after completion of the tasks.
When the provider is advised of any unsatisfactory condition(s), the contractor shall submit a written report to the Contracting Officer (CO) addressing corrective/preventive actions taken. The QASP is not a substitute for quality control by the provider.

The COTR may check the contractor's performance and document any noncompliance, however, only the Contracting Officer may take formal action against for unsatisfactory performance.

The Government may reduce the invoice or otherwise withhold payment for any individual item of nonconformance observed. The Government may apply various inspection and extrapolation techniques (i.e., $100 \%$ surveillance, random sampling, planned sampling, unscheduled inspections, etc.) to determine the quality of services and the total payment due.

FAILURE TO PERFORM REQUIRED SERVICES. The rights of the Government and remedies described in this section are in addition to all other tights and remedies set forth in this agreement. Any reductions in the invoice shall reflect the agreement's reduced value resulting from the failure to perform required services.

## ATTACHMENT II - Staffing Plan

## ADDENDUM: Proposal to the U.S. Immigration and Customs Enforcement:

Detention Bed Availability - IAH Detention Facility
Responding to Proposal Request Dated November 28, 2006
Submitted March 2007

## Staffing Plan

| Title | FTE | $\begin{aligned} & \text { FT/ } \\ & \text { PT } \end{aligned}$ | Tille | FTE | FTPT |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Warden | 1 | FT | Captain | 2 | FT |
| Asst. Warden | 1 | FT | Lieutenant | 2 | FT |
| Chief of Security | 1 | FT | Sergeant | 6 | FT |
| Business Manager | 1 | FT | Maintenance Officer | 1 | FT |
| HR Manager | 1 | FT | Correction Officer | 96 | FT |
| Clerk | 3 | FT | Chaplain | 1 | FT |
| Health Administrator* | 1 | FT | Mental Health Worker* | . 5 | PT |
| Physician* | . 5 | PT | Dentist* | . 4 | PT |
| Psychiatrist* | . 2 | PT | RN* | 1.6 | $\begin{gathered} \text { FT/ } \\ \text { PT } \end{gathered}$ |
| LPN* | 6.4 | $\begin{gathered} \text { FT/ } \\ \text { PT } \end{gathered}$ | Records Clerk* | 2 | FT |
| Dental Assistant* | . 4 | PT |  |  |  |

* Positions may be altered depending upon Operator's need to become NCCHC Accredited or whether the Operator must perform within the guidelines of NCCHC.

It is understood, and represented in the staffing plan above, that the Operator shall provide two (2) Correction Officers (Monday thru Friday) during normal business hours to be utilized as bailiffs as well as one (1) Correction Officer (Monday thru Friday) during normal business hours to be utilized as a Lobby Officer to meet the needs of Immigration and Customs Enforcement and the respective courtroom(s). It is further understood that in instances where Officers are not providing bailiff services, the Operator will assign the employees to supplement security duties within the facility or to assist ICE as directed by the COTR or designated ICE official. The Operator understands, however, that the primary function of these Officers is for bailiff functions and their duties, as assigned by COTR, shall not incur any additional expense to the government.

## FOHN D. THOMPSON

COUNTY JURGE

January 24, 2007

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U.S. Immigration and Customs Enforcement
Office of Detention and Removal
Detention Management Division
801 I Street, NW
Suite 900
Washington, DC 25036
Atthe Greg Hafmer
RE: Proposet Recuieat - 500 Detention Beds at LAFI Detention Center
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Decar Mr. Hafner:
Per your request, please fand the employment background process; the detaine population ramp tip plan, and a listing of Governmentcorporate sdministrative staff, consistent with the proposal request of November 2006 and the subsequent proposal response subinitted in December 2006 , If more detaled infomation is required or any questions or concerns may arise please do tot hesitate to contact me at your convenience.

## Employment Background Process

The Facility Operator's employnent background process is facility specific and is always in accordance with the Federal, State, and County Jurisdiction in which we operate as well as with the specitic jurisidictions for which they hold offenders. The typigal background process conducted in Jail Management Facilities inchudes, tut is no limited to, fingerprinting, criminal history check, citizenship/ work eligibility verification, drug screen, physical finess test, psyehologioal screen, emplayment reference ofeok, and personal reference check.

With this facility, the Operator intends on mstitutiag the guidelines as set forth by ICE for the employment background process.

## Facility Ramp-Ep Pian

The facility ramp-upplan below considers the intake of 100 inmates every other business day, thus providing the ability to secure 500 detainees within a two to-three week time frame. This schedule, however, can be adjusted, either more or less aggressively, based upon the needs of ICE.


## Corporate / Administration Staff Assigned to Agreement

As noted in the proposal ${ }_{i}$ Civigenics is the Operator of the facility. The respective Conporate/Administrative staff responsible for overseeing the IAF facility is identified below, which is accompanied by a brief narrative portraying their experience in the criminal justice field.

## Jim Shaw, Regional Manager (Texas)

Prior to joining CiviGenios, Jim Shaw enjoyed a 20 -year tenure with the Texas Depaitment of Criminal Justice included four years as Senur Warden of the then largest prison in the State, the Coffield Unit, a favility housing over 4,600 prisoners. While overseeing TDCJs 3,000 -bed Terell Unit, Mr. Shaw won nomination as National "Warden of the Year" from the State of Texas. In January 1996, he was promoted to Regional Director for Region II, where he had oversight of 16 units; 28,000 immates, and 7500 staff members.

## John Gilbert, Depury Regional Manager (Texas)

John Gilbert oversees jail and detention center operations under the direction of Jim Shaw: He is responsible for supervising Wardens of Civigenics Texas facilities, overseeing contract and regulatory compliance for CiviGenics ${ }^{4}$ federal, state and county offender housing contracts, developing policies and procedures, assisting with the implementation of new facility operations; and conducting scheduled and unscheduled facility site visirs for internal auditing purposes. Priar to joining CiviGenics, Johin Gilbert was employed by TDCI for over twenty years. As Division Director, Pivate Facilities Division, Texas Department of Criminal Justive (TDCJ), his responsibilities included the management of contracts and the menitoring of contract compliance of all privately eontracted facilities; the mariagoment of the agency"s laundry and food services division and the management of security systems and operations within the correctional institutions division. He led a staff of approximately 150 employees and manoged an annual operating budget of over 100 million dollars.

## Corpornte / Adrainistration Staff Assigned to Agremicint (cont)

Bob Prince, Regtonal Martening a Customer Relations (Texus)
Bob Prince is a retired captain of the Texas Rangers with more than 35 years of criminal justice experience. Prior to serying with the Texas Rangers, he was a rember of the Texas Highway Patrol. Daring his distinguished career with. the fiangers, Mr. Prince received numerous commentations, Over the years he sas worked professionally with a wide tange of federal, state, and local correstions officials. Mr. Prince is CiviGenics Texas ${ }^{2}$ primary liaison with federal, state and local haw enforcement officials (ineluding the Texas Dept. Public Safety, Texas Rangers, and tia US Marshals Service as well as county sheriff).

George Fose, Bxective Fice-President for Operationd (Comporate)
George Vose was formerly Commissioner of the Massachusets Department of Corrections as well as Director of the Rlode Island Department of Conections under two state administrations. Fis dayotom day reaponsibitities at CiviGenics indurie executive oversight of facility activation and operations as Well as sugarvision of the Regional Difectore who manage programs and service across the nation. Prior to joinjng CiviGenics, Mr. Vose provided consulting services to the National Institute of Corrections, the National Institute of Justice, the Onterio Ministry of Cornectional Services, and state Depratments of Corrections and Publie Safety across the US.

Again, if any questions or concons may arise, please feel free to contaot me at your confenimes.

## Sincerety,

Wohe P. Thompson
Commy ludga
co: John W. Washington, Chief - Detention Acquisition Suppost Cnit Anthony Gomez, Deputy Assistant Director-Office of Acquisition Management Tindthy Persy, Depuly Assistant Director-Detention Mge. Division

JOHN P. THOMPSON county midas

Febnary 7, 2007
U.S. Immigration and Customs Enforcement

Office of Detention and Removal
Detention Management Division
801 I Street, NW
Suite 900
Washingtor, DC 25036
Atm: Greg Hałner

RE: Proposal Request -500 Detention Reds at IAH Detention Center
Dear Mr. Hatner:
Per your request; please find the transportation services and stationary guard addendum, ws requested in your e-mail and phone conversation with Marcia Caok on February 7, 2007. These issues remain consistent with the proposal request of November 2006 and the subsequent proposal response submitted in December 2006. If more detailed information is required or any questions or concerns may arise, please do not hesitate to contact me at your convenience.

## Transporiation Seryice

The Operator will perform transportation services, other then medical or court related transportation, based on the following assumptions:

* A mininim of two (2) tips per 7 day week from the Facility to the $1 C E$ contract detention facility in Houston, Texas, which is approximately 125 miles round trip.
- Infrequen trips to Beaumon, Texas, which is approximately 180 miles tound trip.

It is also assumed fhat most transportation requirements will be limited to within a 350 -mile radius of the LAH Detention Center and consist of the transport of anywhere between one (1) and two handred (200) detaineses at any given time.

The Operator will provide all such ground transportation services as may be required to transport detainees securely, in a timely manner, to locations as dirested by the COTR or designated ICE Official. It is understood that transportation mileage reimbursable rates will be commensurate with current thptioable federal travel allowance rates. It is further understood that in instances where Officers are not providing transportation services, the Operator will assign the employees to suppioment security dutios within the facility to assist ICE as directed by the COTR or designated ICE official. The Operator understands, however, that the primary function of these Officers is tramsportation and their duties, as assigned by COTR, shall not ineur any additional expease to the government.

The Operator will assign, at a minimum, six (6) two person teams of Transportation Officers on a daily basis distributed throughout a twenty-four (24) hour period Monday - Friday, exeluding Holidays. On weekends and Holidays; the Operator will provide at least three (3) two - person teams of Transportation Officers throughout a twenty-four (24) hour period: The COTR shall approve the number of teams assigned to any shift or period of time in order to meet the needs of ICE transportation requirements.

The Opetator fumishes, and will continue to fumish, vehicles in good repair and saitable condition, approved by the government, to safely provide the required transportation services referenced above.

It is understood that the Operator will not allow employees to use their privately owned vehicles to transport detainees at any time. The Operator will furnish vehieles equipped with interior security features including, but not limited to, the ability for physical separation of detainees from guards. The Operator will also provide the interior security spepification of the vehicles to ICE for review and approval priox to accepting immates at the Facility.

In the event that transporiation services involving wistances that exceed a standard eght (8) hour workday to complete, it is understood that the Operator will be rembursed for related costs associated with lodging and meals, in accordance with the U.S. General Services Administration rates for such within the geographical area of occurrence. It is further understood that any incurred overtime pay for such services will be reimpursed at the applioable Department of Labor overtime rate for the Transportation Officer position incorporated within this agreement. The Operator will comply with ICE transportation standards related to the number of Lours the Operator's employee may operate a vehicle. Overnight lodging resulting from transportation services will be approved in advance by the COTR or designated TCE Officiai.

In all instances, the Operator will provide transportation services in the most economical mamer possible.
The Operator will provide personnel for the aforementioned services with the same qualifications, training, security clearonces, and uniforms as the Operator's personnel operating within the Facility.

During all transportation activities, a mininum of one officer will be the same sex as the detainec(s) being transported. It is understood the COTR or designated ICE Official will have final determination conceming guard assignments.

The Operator will provide, upon order of the COTR or designated ICE Offiohal, ar upoa iss own decision in an urgent medical situation, transport for a detance to a hospital location. Assigned Officer(s) will keep said detainee(s) under constint supervision ( 24 hours per day) until the detainee is ordered released form the hospital facility or at the order of the COTR or designated ICE Official. The Operator is responsible for the transportation to the hospital facility and back to the Facility.

It is understood that the COTR, or designated ICB Official, may airect the Operator to transport detainees to unspecified, miscellaneous locations.

When the COTR or designated ICE Official provides documents to the Operator concerning detainee(s) to be transported andior escorted, the Operator will deliver these documents only to the named authorized recipients. The Operator will ensure the material is kept confidential and not viewed by any person other then the authorized recipient.

It is understood that failure of the Operator to comply fully with the detainee(i) departure as prescheduled may result in the Operator having deductions wade for non-performance.

## Guard Serviees

The Operator agrees to provide stationary guard services on demand by the COTR or designated ICE Official, which will include, at a minimum, escorting and gataing deainees to medical or doctor's appointrnents, hearings, CEE interviewh, and amy other location requested by the COTR or designated ICE Official, Qualified personinel, employed by the Operator under their policies, procedures, and practices, will perform such services. The operator agrees to augment such practices as may be requested by ICE to enhance specific requirements for security, devainee monitoring, visitation, and contraband control. Publio contact will be prohibited unless authorized in advance by the COTR or designated MCE Official.

It is understood that the Opeator will be authorized one (1) Officer for each such remote post, umless at the direction of the COTR or designated ICE Official.

The Operator will provide ant itemized monthly invoice for such stationary guard services that states the number of hours being billed, the duration of the billing (times and dates) and the name of detainee(s) that were guarded. Such services will be denoted as a separate item on said izvoices. It is understood that ICE will reimburse the Operator for actual stazionary guard services provided at a rate of $\$ 15.00$ per hour per guard.


County Judge
ce: John W. Washingtom, Chief-Detention Acquisition Support Unit Anthony Comez, Deputy Assistant Director - Office of Acquisition Management Timothy Perry, Deputy Assistant Director - Detention Mgt. Division



13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

| CHECK ONE | A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A. |
| :---: | :---: |
|  | B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b). |
|  | C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: |
|  | D. OTHER (Specity type of modification and authority) |
| E. IMPORTANT | : Contractor $\quad \square$ is not, $\begin{aligned} & \text { is required to sign this document and return } \quad 0 \text { copies to the issuing office. }\end{aligned}$ |

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

Tax ID Number: 74-6001621
DUNS Number: 061519781
This is the Intergovernmental Service Agreement between Immigration and Customs Enforceme and Polk County Texas.

The obligated amount of award: \$0.00. The total for this award is $\$ 0.00$.

| 15A. NAME AND TITLE OF SIGNER (Type or print) |  | 16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Susan D. Erickson |  |
| :---: | :---: | :---: | :---: |
| 15B. CONTRACTOR/OFFEROR | 15C. DATE SIGNED | 16B. UNITED STATES OF AMERICA | 16C. DATE SIGNED |
| (Signature of person authorized to sign) |  | (Signature of Contracting Officer) |  |
| NSN 7540-01-152-8070 |  | STANDARD FORM 30 (REV. 10-83) |  |
| Previous edition unusable |  | Prescribed by GSA |  |
|  |  |  |  |



Ma above numbered soicieian is amanded as sot forth
 tens 8 und 18 andrumits


 THEE PLAGE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULTIN REJECTION OF YOUR OFFER IF BY
 to tre sallclation and thls amendment, anc ls received prior to the opening hour znal deffe specified.
12. ACCOINTING AND APFTROPIKTION DATA (IITEquiED')

See Schedule
13. THIS TEM ONLY APPLIES TO MODFICATION OF CONTRACTSIORDERS. IT MODFFES THE CONTRACTORDER NO, AS OESCRYBED IN ITEA 14.



|  |  |
| :---: | :---: |
|  |  |
| X | Mutual Aggreement of the Parties |



Tax ID Number: 74-6001621
DUNS Number: 061519782
The purpose of this modification is to incorporate the service Contract Act, 41 U.S.C. 35 et seq. $T$ Titie 29, Part 4 labor Standards for Federal Service Contracta clause, the prevailing Wage Determination for Poik County Texas and the security reguirement for employment screening, as well as changes to the Firm-Fixed Price - per Diem Rates and Price Adjustments clause and the addition of Cortracting Officexs' Techmical Representative (COTR) into the Inter-Governmental. Service Agreement (IGSA) numbex DROIGSA-07-0029/.
a) The Service Contract Act, 41 U.S.C. 351 et geq. Fitle 29, Part 4 Labor Standards for Continued ...



| CONTINUATION SHEET | REFERENCE NO. OF DO - NT BEING CONTINUED | PAGE OF |  |
| :---: | :---: | :---: | :---: |
|  | DROIGSA-07-0029//P00001 | 2 | 3 |

## NAME OF OFFEROR OR CONTRACTOR

POLK COUNTY - IAH DETENTION CENTER







NAME OF OFFEROR OR CONTRACTOR
POLK COUNTY - IAH DETENTION CENTER



IMPORTANT: Mark all packages and papers with contract and/or order numbers.


## IMPORTANT: Mark all packages and papers with contract and/or order numbers.

| DATE OF ORDER <br> $11 / 05 / 2007$ | CONTRACTNO. <br> DROIGSA-07-0029 |
| :--- | :--- |
| SUPPLIES/SERVICES <br> (A) | (B) |
|  | Additional funding will be provided when <br> available. <br> The total amount of award: $\$ 1,332,600.00$. <br> The obligation for this award is shown in <br> box 17(i). . |


13. THIS ITEM ONL.Y APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRAGTIORDER NO. AS DESCRIBED IN ITEM 14.

| CHECK ONE | A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A. |
| :---: | :---: |
|  | B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b). |
|  | C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUAANT TO AUTHORITY OF: |
| X | D. OTHER (Specify fype of modification and authority) <br> INCREMENTAL FUNDING MOD |
| E. IMPORTANT: | : Contractor $\quad$ 区 is not. $\square$ is required to sign this document and return 0 copies to the issuing office. |

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

DUNS Number: 061519781

1. Modification P00001 provides incremental funding for Task Order HSCEDM-08-F-IG034 for the continuation of detention services in accordance with Inter~Governmental Services Agreement (IGSA) No. DROIGSA-07-0029.
2. Detention Services will be provided at the Polk County IAH Detention Center in Livingston, TX.
3. The funding provided covers detention services for the period of January 1, 2008 Continued ...
Except as provided herein, all terms and conditions of the document referenced in Ifem 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.

| 15A. NAME AND TITLE OF SIGNER (Type or print) |  | 16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Jerald H. Neveleff |  |
| :---: | :---: | :---: | :---: |
| 15B. CONTRACTOR/OFFEROR <br> (Signature of person authorized to sign) | 15C. DATE SIGNED |  | 16C. DATE SIGNED $28 \mathrm{feb} 08$ |
| NSN 7540-01-152-8070 <br> Previous edition unusable |  | STANDA Prescribe FAR (48 | RM 30 (REV. 10-83) <br> SA <br> 53.243 |



NAME OF OFFEROR OR CONTRACTOR
POLK COUNTY - IAH DETENTION CENTER




1. Modification P00002 provides funding from requistion number FHO080013.2 for Task Order HSCEDM-08-F-IG034 for the continuation of detention, transportation and on call gaurd services, in accordance with Inter-Governmental Services Agreement (IGSA) No.
DROIGSA-07-0029.

Continued ...
Except as provided herein, all terns and conditions of the document referenced in ttem 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

| 95A. NAME AND TITLE OF SIGNER (Type or print) |  | 16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Jerald H. Neveleff |  |
| :---: | :---: | :---: | :---: |
| 15B. CONTRÁCTOR/OFFEROR <br> (Signature of person authorized to sign) | 15C. DATE SIGNED |  |  |
| NSN 7540-01-152-8070 <br> Previous edition unusable | STANDARD FORM 30 (REV. 10-83) <br> Prescribed by GSA <br> FAR (48 CFR) 53.243 |  |  |


| CONTINUATION SHEET | REFERENCE \%....jF DOCUMENT BEING CONTINUED | PAGE OF |  |
| :---: | :---: | :---: | :---: |
|  | DROIGSA-07-0029/HSCEDM-08-F-IG034/P00002 | 2 | 3 |

NAME OF OFFEROR OR CONTRACTOR
POLK COUNTY - IAH DETENTION CENTER


| CONTINUATION SHEET | REFERENCE,$\ldots$, JF DOCUMENT BEING CONTINUED | Page of |  |
| :---: | :---: | :---: | :---: |
|  | DROIGSA-07-0029/HSCEDM-08-F-IG034/P00002 | 3 | 3 |

NAME OF OFFEROR OR CONTRACTOR
POLK COUNTY - IAH DETENTION CENTER


13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.


## CONTINUATION SHEET

NAME OF OFFEROR OR CONTRACTOR
POLK COUNTY - IAH DETENTION CENTER


$\square$ The above numbered solicitation is amended as set forth in ltem 14. The hour and date specified for receipt of Offers $\square$ is extended, $\square$ is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15 , and returning copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

| 12. ACCOUNTING AND APPROPRIATION DATA (If required) | b2Low | $\$ 90,000.00$ |
| :--- | :--- | :--- | :--- |

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

| CHECK ONE | A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A. |
| :---: | :---: |
| X | B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14، PURSUANT TO THE AUTHORITY OF FAR 43.103(b). |
|  | C. THIS SUPPLEMENTAL AGREEMENTIS ENTERED INTO PURSUANT'TO AUTHORITY OF: |
|  | D. OTHER (Specify type of modification and authonity) |

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

DUNS Number: 061519781
CONTACT INFORMATION:
Program POC:Aaron Nixon, COTR - 1936 Claresssa B. Threatt- $(281 \sqrt{b 6}$
Contracting Officer Susan Erickson (202 $\quad$ b6
A. The purpose of this modification is to provide funding in the amount of $\$ 90,000.00$ under the refernce task order for detention and guard/transportation service in accordanc with Inter-Governmental Services Agreement (IGSA) No. DROIGSA-07-0029.

Continued ...
Except as provided herein, all terms and conditions of the document referenced in ltem 9A or 10A, as heretofore changed, remains unchanged and in full force and effect. 15A. NAME AND TITLE OF SIGNER (Type or print)



# AMENDMENT OF SOLICITATION/MODIFICATION , CONTRACT 


$\square$ The above numbered solicitation is amended as set forth in Itern 14. The hour and date specified for receipt of Offers $\quad \square$ is extended, $\square$ is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing thems 8 and 15 , and returning copies of the amendment; (b) By acknowiedging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer atready submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.
12. ACCOUNTING AND APPROPRIATION DATA (If required) Net Increase: $\$ 1,117,000.00$

See Schedule
13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

| CHECK ONE | A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT |
| :--- | :--- | :--- |
| ORDER NO. N ITEM 1OA. |  |

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

DUNS Number: 061519781
The purpose of this modification is to A) Provide funding in the amount of $\$ 1,117,000.00$ to Task Order\# HSCEDM-08-F-IG034 for Detention and Guard/Transportation Services, in accordance with Inter-Governmental Services Agreement (IGSA) No. DROIGSA-07-0029, and B) Increase the total obligated award amount from $\$ 10,908,429.00$ to $\$ 12,025,429.00$.

The funding being provided this action covers September 1,2008 through September 30 , 2008.

ALI OTHER TERMS AND CONDITIONS OF TASK ORDER\# HSCEDM-08-F-IG034 AND THE IGSA REMATN
UNCHANGED.
Continued ...
Except as provided herein, all terns and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.


| CONTINUATION SHEET | REFERENCE NO. OFD - ;MENT BEING CONTINUED | PAGE OF |  |
| :---: | :---: | :---: | :---: |
|  | DROIGSA-07-0029/HSCEDM-08-F-IG034/P00005 | 2 | 3 |

NAME OF OFFEROR OR CONTRACTOR
POLK COUNTY - IAH DETENTION CENTER



14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

DUNS Number: 061519781
A. The purpose of this modification is to extend the period of performance for detention service at Polk County, IAH Detention Center, Iivington, Texas.

The period of performance is changed as follows:

## From: $\quad 17 / 30 / 2007$ through $09 / 30 / 2008$

To: 11/30/2007 through 10/15/2008.

## B. CONTACT INFORMATION:

Continued ...
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in fulf force and effect.




1. Modification P00001 provides incremental funding for Task Order HSCEDM-08-F-IG034 for the continuation of detention services in accordance with Inter-Governmental Services Agreement (IGSA) No. DROIGSA-07-0029.
2. Detention Services will be provided at the Polk County IAH Detention Center in Livingston, TX.
3. The funding provided covers detention services for the period of January 1, 2008 Continued ...
Except as provided herein, all terms and conditions of the document referenced in Ifem 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

| 15A. NAME AND TITLE OF SIGNER (Type or print) |  | 16A. NAME ANO TITLE OF CONTRACTING OFFICER (Type or print) Jexald H. Neveleff |  |
| :---: | :---: | :---: | :---: |
| 15B. CONTRACTOR/OFFEROR <br> (Signatire of person authorized to sign) | 15C. DATE SIGNED |  | 16C. DATE SIGNED $28 \text { Cebob }$ |
| NSN 7540-01-152-8070 <br> Previous edition unusable |  | $\checkmark$ | RM 30 (REV. 10-83) SA $3.243$ |



| CONTINUATION SHEET | REFERENCE NO. OF DOCUMENT BEING CONTINUED | PAGE | OF |
| :--- | :--- | :--- | :--- |
|  | DROIGSA-07-0029/HSCEDM-08-F-IG034/P00001 | 3 | 3 |

NAME OF OFFEROR OR CONTRACTOR
POLK COUNTY - IAH DETENTION CENTER

b2Low
Funded: \$0.00
Accounting Info:


## TRANSP

Funded: \$25,625.00

THE TOTAL OBLIGATED AWARD AMOUNT IS HEREBY
CHANGED FROM $\$ 1,332,600.00 \mathrm{TO} \$ 7,293,949.00$ FOR A NET INCREASE OF $\$ 5,961,349.00$.

CONTACT INFORMATION:

Program Office:
William Kowis, COTR - (832) b6.
Procurement Office:
Tricia Jackson-Harris, Contract Specialist -
(202 $\quad$ b6

INVOICING INSTRUCTIONS: $\qquad$
Please submit 1 original invoice to the Program Office POC. The program official must verify that the goods and services have been received/accepted prior to invoice processing by the Dallas Finance Center.



IMPORTANT: Mark all packages and papers with contract and/or order numbers.

| DATE OF ORDER | CONTRACT NO. | ORDER NO. |
| :--- | :--- | :--- |
| $09 / 10 / 2008$ | DROIGSA-07-0029 | HSCEDM-09-F-IG033 |


| ITEM NO <br> (A) | SUPPLIESISERVICES <br> (B) | $\left.\begin{array}{c}\text { QUANTITY } \\ \text { ORDERED } \\ \text { (C) }\end{array}\right)$ (D) | $\begin{aligned} & \begin{array}{l} \text { UNITT } \\ \text { PRICE } \\ \text { (E) } \end{array} \end{aligned}$ | AMOUNT <br> (F) | QUANTITY ACCEPTED (G) |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | Product/Service Description: GUARD SERVICES |  |  |  |  |
| 0003 | Estimated Reimburseable mileage - | EA | 0.00 | 0.00 |  |

lability of Funds
Funds are not presently available for this contract. The Government's obligation under this contract is contingent upon the availability of appropriated funds from which payment for contract purposes can be made. No legal liability on the part of the Government for any payment may arise until. funds are made available to the Contracting Officer for this contract and until the Contractor receives notice of such availability, to be confirmed in writing by the Contracting Officer.

The total amount of award: $\$ 0.00$. The obligation for this award is shown in box 17(i).




## Houston Field Office:

Pamela Hubbard (281)- b6
COTR - Aaron Nixon (936)- $-\quad$ b6
Continued ...
Except as provided herein, all terms and conditions of the document referenced in ltem 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.
15A. NAME AND TITLE OF SIGNER (Type or print) $\quad$ 16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)

| 15B. CONTRACTOR/OFFEROR |
| :--- |
| (Signature of person aufhorized to sign) |


| CONTINUATION SHEET | JATION SHEET <br> REFERENCE NO OF DOCUMENT BEING CONTINUED DROIGSA-07-0029/HSCEDM-09-F-IG033/P00002 |  |  | Page ${ }^{\text {Pr }}$ | 3 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| NAME OF OFFEROR OR CONTRACTOR <br> POLK COUNTY - IAH DETENTION CENTER |  |  |  |  |  |
| ITEM No. <br> (A) | SUPPLIES/SERVICES <br> (B) | QUANTITY UNIT  <br> (C) (D) | UNIT PRICE <br> (E) | AMOUNT <br> (F) |  |
|  | ```OAQ Contracting Officer: Susan Erickson (202) b6 Delivery: 30 Days After Award Discount Terms: b2Low Delivery Location Code: ICE/DRO ICE Detention & Removal Immigration and Customs Enforcement 801 I Street, NW Suite 900 Washington DC 20536 FOB: Destination Period of Performance: 10/16/2008 to 01/10/2009 Change Item 0001 to read as follows(amount shown is the total amount):``` |  |  |  |  |
| 0001 | ALIEN DENTENTION SERVICE: For housing and care of persons being detained. <br> 800 beds x 86 days $=68800 \times \$ 57.65$ bed day rate <br> $=$ Not to Exceed 3,966,320 <br> Product/Service Code: S206 <br> Product/Service Description: GUARD SERVICES <br> Requisition No: 194309FHOPOLK0005 | 68800 EA | 57.65 | 3,966,320.00 |  |
| 0002 | Change Item 0002 to read as follows (amount shown is the total amount): <br> GUARD/TRANSPORTATION SERVICES: Provide all guard/transportation services as may be required to transport detainees securely to locations as directed by the ICE COTR or designated ICe Official. Transportation between the facility and ICE offices, . The guard/transportation rate will be reimbured at $\$ 15.00$ per hour. | $800 \mid \mathrm{HR}$ | 15.00 | 12,000.00 |  |
|  | ```800 hours X15.00=$12,000.00 The Guard/Transportation estimated cost for line item 0002 is corrected as follows: Not to exceed $12,000.00 Product/Service Code: S206 Continued ...``` |  |  |  |  |
| NSN 7540-01-152-8067 |  |  |  | OPTIONAL FORM 336 (4-86) Sponsored by GSA FAR ( 48 CFR) 53.110 |  |




## B. Contact Information:

Houston Field Office:
Pamela Hubbard (281) b6
Continued ...
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.
15A. NAME AND TITLE OF SIGNER (Type or print) 16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)
Jerald H. Neveleff






| CONTINUATION SHEET | Reference no. of document being continued | PAGE OF |  |
| :---: | :---: | :---: | :---: |
|  | DROIGSA-07-0029/HSCEDM-09-F-IG033/P00004 | 3 | 4 |

NAME OF OFFEROR OR CONTRACTOR
POLK COUNTY - IAH DETENTION CENTER



