

Attn: All School Officials (all PDSOs and DSOs):

The Student and Exchange Visitor Program Office (SEVP) invites you to participate in our SEVIS Release 5.1 F/M Training, which will be held via a conference call on **Wednesday, December 7, 2005**. Two sessions will be conducted from 9:00 AM – 11:00 AM and 1:30 PM – 3:30 PM, EST. The toll-free number for the call is **(888) 788-0126** and the passcode is: **17126**. *Please note to mute your phone by pressing *6.*

We have posted to our website (<http://www.ice.gov/graphics/sevis/>) the Release 5.1 Training Slides in PDF format. Please feel free to download the training slides prior to the conference call. You will not have the ability to ask questions during the teleconference; however, we ask that you submit any questions *no later than 12 p.m. on December 6* to Toolbox.SEVIS@dhs.gov with the subject header: **F/M User Training 5.1 question(s)**. We will address all questions received on the call. Additionally, all questions (including those subsequent to the call) will be addressed on the SEVIS webpage.

We ask that you limit the use of only **one** phone line per school to attend the call, as space is limited and on a first-come, first-served basis. We will also have make-up sessions on **Wednesday, December 14, 2005** from 9:00 AM – 11:00 AM and 1:30 PM – 3:30 PM, EST using the same toll-free number and passcode above. A reminder message with the call in number and passcode will be sent later. If you are unable to attend any of the sessions listed above, please be assured that the SEVIS Help Desk has been trained on the enhancements related to this release and is ready to accept your questions.

We have enclosed a copy of the **F/M User Training 5.1** slides, as well as a final copy of the Release 5.1 Notice that highlights the approved functionality of this release.

Should you have any questions or require any further assistance with downloading the training slides, please do not hesitate to contact the SEVP Main Line at (202) 305-2346.

We look forward to hearing from you!!!

Thank You,
Student and Exchange Visitor Program Office