

U.S. Department of Homeland Security
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Philadelphia, Pennsylvania 19107



U.S. Immigration
and Customs
Enforcement

February 28, 2018

MEMORANDUM TO: Tae Johnson
Assistant Director
Custody Management Division

FROM: Simona Flores *[Signature]*
Field Office Director
Philadelphia Field Office

SUBJECT: Clinton County Correctional Facility – Waiver Request

Purpose

Approve a waiver for the Philadelphia Field Office, Allenwood ERO Sub-office, Clinton County Correctional Facility (CCCF) as it relates to 2000 NDS Correspondence and Other Mail Standard, wherein it states that general correspondence and other mail addressed to detainees shall be opened and inspected in the detainee's presence, unless the OIC authorizes inspection without the detainees presence for security reasons.

Background

In September of 2017 Clinton County Correctional Facility (CCCF) was inspected by the Nakamoto Group. As a result of this inspection, the aforementioned deficiency was noted pertaining to opening of general correspondence and mail without the detainee present.

Discussion

The requirement for CCCF to comply with existing Standard as it relates to the opening of general correspondence was not addressed before. The facility inspects the mail for contraband prior to introducing the mail into the secure area of the facility. Their position is that this is a best practice and that they will not bring unopened mail into the prison. Facility management interprets the italicized portion of page 3, Section E.1. to apply to SPCs and CDFs and not to USM contracted ERO beds. Facility management also advises that within this year, they will have transitioned to a new method of delivering the mail to all inmates and detainees, whereby incoming general correspondence will be scanned into emails by an offsite contractor and then made available to the recipient via email, to be read on facility provided electronic tablets. This procedure will reduce the amount of hard copy mail coming into the facility.

Deficiency – Opening of general correspondence and other mail

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Recommendation

I recommend the authorization of a waiver for CCCF relating to the 2000 NDS Correspondence and Other Mail, as it relates to the opening of general mail in the presence of the detainee.



Approve/date jmb 7/3/18 Disapprove/date _____

Modify/date _____ Needs more discussion _____