


U.S. Department of Homeland Security
2975 Decker Lake Drive, Suite 100
West valley City, UT 84095-6096



**U.S. Immigration
and Customs
Enforcement**

APR 22 2015

MEMORANDUM FOR: Tae Johnson
Assistant Director
Custody Management Division

FROM: Glenn J. Triveline 
(A) Field Office Director
Salt Lake City Field Office

SUBJECT: Deficiency - Official Count Times in Detainee Handbook

Purpose

Approve a waiver for the Salt Lake City, Las Vegas ERO Sub-office (SLC/LVG) as it relates to the Detainee Handbook in Detention Facilities, Part 1, Item 6, Section III, Subsection C within the 2000 National Detention Standards (NDS), which states, "The handbook will specify in greater detail the rules, regulations, policies, and procedures with which every detainee must comply, including, but not limited to: smoking policy, restricted areas, contraband, and so forth."

Background

On July 8, 2014, the City of Henderson Detention Center (HDC) was inspected by the Nakamoto Group. As a result of this inspection, the aforementioned deficiency was noted. This is a repeat deficiency.

Discussion

The handbook informs detainees that three count times are performed daily. HDC conducts official counts at a predetermine time, three times a day and thus it maintains proper accountability and meets the intent of the standard. HDC does not provide the detainees with the specific count times within the handbook due to officer safety and operational security. The purpose of this standard is to ensure proper accountability of detainees and not specifically focusing on providing detainees with specific count times which could potentially jeopardize officer safety and operational security.

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Official Count Times in Detainee Handbook

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Recommendation

I recommend that you approve a waiver to Detainee Handbook in Detention Facilities, Part 1, Item 6, Section III, Subsection C within the 2000 National Detention Standards (NDS) as HDC does not provide the detainees with the specific count times within the handbook due to officer safety and operational security reasons.

Approve/date Jmb 6/18/15 Disapprove/date _____
Modify/date _____ Needs more discussion _____

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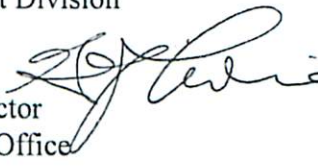
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MEMORANDUM FOR: Tae Johnson
Assistant Director
Custody Management Division

FROM: Glenn J. Triveline 
(A) Field Office Director
Salt Lake City Field Office

SUBJECT: Deficiency - Staff Inspection of Outgoing Mail

Purpose

Approve a waiver for the Salt Lake City, Las Vegas ERO Sub-office (SLC/LVG) as it relates to Correspondence and Other Mail, Part 1, Item 3, Section III, Subsection F (1) within the 2000 National Detention Standards (NDS), which states, "Outgoing general correspondence and other mail may be inspected and/or read if the addressee is another detainee or if there is reason to believe the item might present a threat to the facility's secure or orderly operation, endanger the recipient or the public, or might facilitate criminal activity."

Background

On July 8, 2014, the City of Henderson Detention Center (HDC) was inspected by the Nakamoto Group. As a result of this inspection, the aforementioned deficiency was noted. This is a repeat deficiency.

Discussion

HDC policy CPM4611.11 states outgoing mail shall only be inspected by a designated officer where there is reasonable suspicion to believe it contains evidence of a threat to public safety, facility order or facility security.

HDC policy CPM4611.3 specifically addresses inspecting outgoing non-legal mail with regards to Restricted Information and Contraband. HDCs policy CPM4481.3, states Corrections Intelligence Unit officers are responsible for "Reviewing incoming and outgoing mail to obtain information concerning safety and security issues for the detention center as well as obtaining information that could lead to criminal prosecution".

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Deficiency - Staff Inspection of Outgoing Mail

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HDC Corrections Intelligence Unit is responsible for reviewing incoming and outgoing mail to obtain information concerning safety and security and information that could lead to criminal prosecution and this practice is not congruent with the NDS which states, "Outgoing general correspondence and other mail may be inspected and/or read if the addressee is another detainee or if there is reason to believe the item might present a threat to the facility's security or orderly operation, endanger the recipient or the public or might facilitate criminal activity".

Recommendation

I recommend that you approve a waiver to Correspondence and Other Mail, Part 1, Item 3, Section III, Subsection F (1) within the 2000 National Detention Standards (NDS) which states, "Outgoing general correspondence and other mail may be inspected and/or read if the addressee is another detainee or if there is reason to believe the item might present a threat to the facility's secure or orderly operation, endanger the recipient or the public, or might facilitate criminal activity."

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