



U.S. Immigration
and Customs
Enforcement

June 14, 2018

MEMORANDUM FOR: Tae D. Johnson
Assistant Director, Custody Management

THROUGH: Jay M. Brooks
Deputy Assistant Director, Detention Management Division

FROM: Peter B. Berg
Field Office Director
Saint Paul Field Office

SUBJECT: Waiver for Opening Mail

Purpose

This memorandum requests that the Assistant Director for Custody Management approve a waiver on behalf of the Linn County Correctional Facility that would allow Linn County staff to open incoming mail to exclude legal mail, in the absence of ICE detainees.

Background

On November 3, 2017, the Nakamoto Group, Inc. conducted an Annual Inspection of the Linn County Correctional Facility in Cedar Rapids, IA for compliance with the 2000 National Detention Standards.

The Nakamoto Group, Inc. found that the Linn County Correctional Facility was deficient in the Element of Correspondence and Other Mail (Key: D) (05), because the facility opens and inspects for contraband outside the presence of the detainee.

Discussion

Packages and mail excluding legal mail, are not opened in front of the detainee for security reasons. If contraband is contained in the mail or packages, the detainee can easily obtain the contraband which creates security risk for the institution.

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Waiver for Strip Searches

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Recommendation:

I recommend that you approve the waiver to NDS Correspondence and Other Mail (Key: D)(05).

Approve / date jmb 6/21/18 Disapprove / date _____

Modify / date _____ Needs more discussion _____

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