

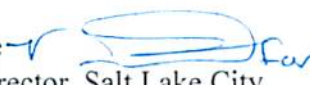


**U.S. Immigration
and Customs
Enforcement**

May 31, 2016

MEMORANDUM FOR: Tae Johnson
Assistant Director, Custody Management

THROUGH: Jay Brooks
Deputy Assistant Director, Detention Management Division

FROM: Daniel A. Bible 
Field Office Director, Salt Lake City

SUBJECT: Deficiency –Official Count Times in Detainee Handbook

Purpose

Review a waiver for the Salt Lake City, Reno ERO Sub-office (SLC/RNO) as it relates to the Detainee Handbook in Detention Facilities, Part 1, Item 6, Section III, Subsection C within the 2000 National Detention Standards (NDS), which states, "The handbook describes official times and count procedures; meal times and feeding procedures; procedures for medical or religious diets; smoking policy, clothing exchange schedules, ad, if authorized clothes washing and drying procedures, and expected personal hygiene practices."

Background

On August 21, 2014, the Washoe County Jail (WCJ) was inspected by the Nakamoto Group. As a result of this inspection, the aforementioned deficiency was noted.

Discussion

The handbook informs detainees that three count times are performed daily. WCJ conducts official counts at a predetermine time, 3 times a day and thus it maintains proper accountability and meets the intent of the standard. WCJ does not provide the detainees with specific count times within the handbook due to officer safety and operational security reasons. The purpose of this standard is to ensure proper accountability of detainees and not specifically focusing on providing detainees with specific count times which could potentially jeopardize officer safety and operational security.

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Recommendation

I recommend that you approve a waiver to Detainee Handbook in Detention Facilities, Part 1, Item 6, Section III, Subsection C within the 2000 National Detention Standards (NDS), which states, "The handbook describes official times and count procedures; meal times and feeding procedures; procedures for medical or religious diets; smoking policy, clothing exchange schedules, and, if authorized clothes washing and drying procedures, and expected personal hygiene practices."

Approve/date jmb 7/6/16 Disapprove/date _____
Modify/date _____ Needs more discussion _____