



U.S. Immigration  
and Customs  
Enforcement

MEMORANDUM FOR: Tae D. Johnson  
Assistant Director, Custody Management

THROUGH: Jay M. Brooks  
Deputy Assistant Director, Detention Management Division

FROM: Glenn J. Triveline  
Deputy Field Office Director

SUBJECT: Clay County Justice Center, Brazil, Indiana- Waiver Request

Purpose:

Provide a waiver for the opening and inspecting of all incoming general correspondence and other mail without the detainee present for the Chicago Field Office. Clay County Justice Center. Brazil, Indiana.

Background:

Inspections of the Clay County Justice Center revealed a deficiency relating to the facility not opening and inspecting incoming general correspondence and other mail (including packages and other publications) without the detainees being present. The facility does however open legal and special correspondence in the presence of the detainees.

Discussion:

A corrective action is not available because The Clay County Justice Center cannot open all incoming general correspondence and other mail (including packages and other publications) in the presence of the detainees without significant disruption to the normal facility operations which would hinder the overall security of the facility.

Recommendation:

I recommend authorization of a waiver for the Clay County Justice Center. Brazil, Indiana relating to the Correspondence and Other Mail Standard in Detention Facilities. Section (V)(F)(1) within the 2008 PNDS. due to security and logistical concerns by the facility.

Approve: jmb4/25/18

Disapprove: \_\_\_\_\_

Modified: \_\_\_\_\_

Needs Discussion: \_\_\_\_\_