Company Name:
Northrop Grumman Mission Systems

Contract Number:
GS-35F-4506G (GS35F4506G)

Order Number:
HSCEOP-05-J-00094 (HSCEOP05J00094)

Requisition/Reference Number:
DRO-05-RQ0207 (DRO05RQ0207)

Latest Modification Processed:
P00010

Period of Performance:
4/19/2005 through 4/18/2008

Services Provided:
Operation of the Centralized Tracking Initiative (CENTIX).
ORDER  SUPPLIES OR SERVICES

1. DATE OF ORDER  04/19/2005

2. CONTRACT NO. (If any) GS-35F-4506G

3. ORDER NO. HSCGR0-05-J-00094

4. REQUISITION REFERENCE NO. DRO-05-RQ0207

5. ISSUING OFFICE (Address correspondence to) U.S. Dept. Of Homeland Security
Immigration and Customs Enforcement
425 I Street, NW
Room 2208
Washington DC 20536

6. NAME OF CONSIGNEE Immigration and Customs Enforcement

7. TO: a. NAME OF CONTRACTOR NORTHROP GRUMMAN DEFENSE MISSION SYSTEMS INC

b. COMPANY NAME

8. STREET ADDRESS 12011 SUNSET HILLS ROAD

c. CITY Washington

d. STATE DC

e. ZIP CODE 20536

9. ACCOUNTING AND APPROPRIATIONS DATA

10. REQUISITIONING OFFICE Immigration and Customs Enforcement

11. BUSINESS CLASSIFICATION (Check appropriate box(es))

- a. SMALL
- b. OTHER THAN SMALL
- c. DISADVANTAGED
- d. WOMEN-OWNED

12. F.O.B. POINT Destination

13. PLACE OF

- a. INSPECTION Destination

- b. ACCEPTANCE Destination

14. GOVERNMENT BU NO.

15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date)

See Schedule

16. DISCOUNT TERMS

17. SCHEDULE (See reverse for Rejections)

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| QUANTITY ORDERED |
| (c) |

| UNIT |
| (d) |

| UNIT PRICE |
| (e) |

| AMOUNT |
| (f) |

| QUANTITY ACCEPTED |
| (g) |

(b)(2)

- Tax ID Number: 542131161
- DUNS Number: 064683464
- The period of performance for the base period is April 19, 2005 to April 18, 2006.
- This is a Time and Materials Labor-hour Continued...

18. SHIPPING POINT

19. GROSS SHIPPING WEIGHT

20. INVOICE NO.

21. MAIL INVOICE TO:

- a. NAME Dallas Finance Center
- b. STREET ADDRESS P.O. Box 561567
- c. CITY Dallas
- d. STATE TX
- e. ZIP CODE 75336-1567

$620,628.40

22. UNITED STATES OF AMERICA

BY (Signature)

Jan K. Wilson

TITLE: CONTRACTING OFFICER

OPTIONAL FORM 24 (Rev. 11-05)

Prepared by: 05AFAR (CFO-51.213a)
contract.

Accounting Info: [Redacted] $620,628.40

(b)(2)

0001 PROGRAM MANAGER
   Hourly Labor rate: 

0002 MANAGEMENT ANALYST
   Hourly labor rate:

0003 WEBSITE IT SPECIALIST
   Hourly labor rate:

0004 FINANCIAL MANAGEMENT ANALYST
   Hourly labor rate: (b)(4)

0005 TRAVEL AUTHORIZER
   Hourly labor rate:

0006 TRAVEL COORDINATOR
   Hourly labor rate:

The estimated cost for the base year is $620,628.40.

1001 Program Manager
   Hourly Labor rate: 
   The period of performance for Option Year 1 is April 19, 2006 to April 18, 2007.

1002 Management Analyst
   Hourly labor rate:

1003 Website IT Specialist
   Hourly labor rate: (b)(4)

1004 Financial Management Analyst
   Hourly Labor rate:

1005 Travel Authorizer
   Hourly Labor rate:

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The estimated cost for Option Year 1 is $646,064.40.

The period of performance for Option Year 2 is April 19, 2007 to April 18, 2008.

The estimated cost for Option Year 3 is $669,689.60.
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<td>The estimated total amount of the contract is $3,369,788.80.</td>
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</table>

The contractor shall submit original copy of the invoice to the Cotr and one copy to the Contracts Specialist, Patricia Espinoza. The Cotr's address is Department of Homeland Security, Detention and Removal Office, Attn: James Schindler, 801 I Street NW, Suite 800, Washington, DC 20536. The address for the Contracts Specialist is Department of Homeland Security, Headquarters Procurement, 425 I Street NW, Room 2208, Washington, DC 20536.
Form G-514
REQUISITION - MATERIALS-SUPPLIES-EQUIPMENT
Activity Symbols
ATTACHMENT A

REQUISITION NUMBER: DRO-05-RQ0207

<table>
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<tr>
<th>PROJECT</th>
<th>TASK</th>
<th>FUND</th>
<th>PROGRAM</th>
<th>ORGANIZATION</th>
<th>OBJECT</th>
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<td>FINAL $620,628.40</td>
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(b)(2)
DESCRIPTION

Immigration & Customs Enforcement awards this Time and Materials delivery order contract under GSA schedule number GS-35F-4506G for a base year with four (4) one-year options. The labor category rates are fixed-price with the hours estimated. The total estimated value of the 5-year contract is $3,369,788.80.

1. Contracting Officer (CO)

   Mrs. Jan K. Wisor
   HQPRO, Room 2208
   425 I Street, N.W.
   Washington, DC 20536
   Telephone: (202) 305- [redacted]
   Fax: (202) 616-2414
   Jan.K.Wisor@dhs.gov

2. Contract Specialist

   Patricia Espinoza
   HQPRO, Room 2208
   425 I Street, N.W.
   Washington, DC 20536
   Telephone: (202) 514- [redacted]
   Fax: (202) 616-7876
   E-Mail: Patricia.Espinoza@dhs.gov

3. Contracting Officer’s Technical Representative (COTR)

   Mr. James S. Schindler
   801 I Street NW, Suite 800
   Washington, DC 20536
   Telephone: (202) 307- [redacted]
   Fax: (202) 353-8410
   E-Mail: James.S.Schindler@dhs.gov

3. The following Homeland Security Acquisition Regulation (HSAR) clause is included.

HSAR 48 CFR 3052.242-72 Contracting Officer’s Technical Representative (COTR) (DEC 2003)

(a) Mr. James S. Schindler of the Office of Detention and Removal is hereby designated to act as the Contracting Officer’s Technical Representatives (COTR) respectively on this contract.

(b) The COTR is responsible, as applicable, for: receiving all deliverables, inspecting and accepting the supplies or services provided hereunder in accordance with the terms and conditions of this contract; providing direction to the contractor which clarifies the contract effort, fills in details or otherwise serves to accomplish the contractual Scope of Work; evaluating performance; and certifying all invoices/vouchers for acceptance of the supplies or services furnished for payment.
(c) The COTR does not have the authority to alter the contractor’s obligations under the contract, and/or modify any of the expressed terms, conditions, specifications, or cost of the agreement. If as a result of technical discussions it is desirable to alter/change contractual obligations or the Scope of Work, the Contracting Officer shall issue such changes.

(End of Clause)

4. The following Federal Acquisition Regulation clause is included

**52.217-8 Option to Extend Services.**
As prescribed in 17.208(f), insert a clause substantially the same as the following:

**OPTION TO EXTEND SERVICES (NOV 1999)**

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within [insert the period of time within which the Contracting Officer may exercise the option].

(End of clause)

**FAR 52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)**

(a) The Government may extend the term of this contract by written notice to the Contractor before the expiration of the base period or option renewal periods, provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least thirty (30) days before the contract expires. The preliminary notice does not commit the Government to an extension.
(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.
(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed sixty (60) months.

(End of clause)

5. Invoicing Procedures: The Contractor shall submit original invoices by the 10th working day following the end of each month directly to the **Primary COTR** for verification. When requested by the COTR, Contractor timesheets shall be delivered to the COTR/Program Manager for review. The Contractor shall notify the COTR in writing when 75% of the funds have been expended. Expenditures by the Contractor beyond the ceiling may not be reimbursed. The Government is not required to notify the Contractor that the Government does not intend to renew or extend the Contract. The COTR will forward the verified invoice to the Procurement Office for certification for payment. The Contractor shall track the costs associated with each task listed in the Statement of Work. Each invoice shall include the following: Task Order number, funds expended during the reporting period per task, applicable accounting and appropriation code, cumulative funds expended per task and funds remaining on each task. Other information required per task includes employee name, labor category, hours expended, cumulative hours expended and projected total hours for each individual working on this task. A
summary sheet to include all tasks combined shall provide the funds expended during the reporting period, cumulative funds expended, total funds remaining on the Task Order, employee names, labor categories, hours expended, cumulative hours expended, and projected total hours for each individual working on this task.

6. This base period of performance from 04/19/2005-04/18/2006 of this Delivery Order is fully funded in the amount of $620,628.40.

7. The total amount of funds obligated on this Delivery Order to date is $620,628.40.

8. The Total Estimated Value of this Delivery Order is $3,369,788.80.


**ACCOUNTING & APPROPRIATION DATA**

Requisition Number: DRO-05-RQ0207

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(b)(2)
## Northrop Grumman DMS RFQ Pricing

### Attachment 2

**OFFEROR NAME:** Northrop Grumman Mission Systems  
**Base Year**  
**Using GSA Schedule GS-35F-4508G**

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<th>Proposal FTE's</th>
<th>GSA Schedule Labor Category</th>
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# Attachment 2

OFFEROR NAME: Northrop Grumman Mission Systems  
Option Year 2  
Using GSA Schedule GS-35F-4506G

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**Attachment 2**

**OFFEROR NAME:** Northrop Grumman Mission Systems  
**Option Year 3**  
**Using GSA Schedule GS-35F-4506G**

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(b)(4)
## Attachment 2

**OFFEROR NAME:** Northrop Grumman Mission Systems  
**Option Year 4**  
**Using GSA Schedule GS-35F-4506G**

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(b)(4)
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## Attachment 2
OFFEROR NAME: Northrop Grumman Mission Systems
Base Year Using GSA Schedule GS-35F-4606G

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<th>ICE Discount Rate</th>
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<td>11920</td>
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</table>

(b)(4)
AMENDMENT OF SOLICITATION/ MODIFICATION OF CONTRACT

1. CONTRACT NO. CODE 2. PAGE OF PAGES 3. 4. 5. 6. 7. 8. 9. 10.

2. AMENDMENT/MODIFICATION NO. 3. EFFECTIVE DATE 4. RESOLUTION/PURCHASE ORDER NO. 5. PROJECT NO. (Proposable) 6. ISSUED BY 7. ADMINISTERED BY (other than item 1) 8. NAME OF CONTRACTOR 9. NAME AND ADDRESS OF CONTRACTOR 10. NAME OF CONTRACTOR NO.

\[\text{AMENDMENT NO. 20031996} \]

\[\text{ISSUED BY: ICE} \]

\[\text{ADMINISTERED BY: U.S. Dept. of Homeland Security} \]

\[\text{NAME OF CONTRACTOR: NOVAHILLLI, LLC} \]

\[\text{NAME OF CONTRACTOR NO.: 2007-5003} \]

\[\text{EFFECTIVE DATE: 05/16/2005} \]

\[\text{PURCHASE ORDER NO.: 2208} \]

\[\text{PROJECT NO.: 00-102} \]

\[\text{ADDRESS: 12011 Sunset Hills Rd RAY} \]

\[\text{CITY: RESTON VA 20190} \]

\[\text{STATE: VIRGINIA} \]

This amendment is to correct the following items of the contract:

1. At attachment A, part 6, the statement is corrected to read "The period of performance for the base year is April 19, 2005 to April 18, 2006."

2. At attachment A, part 5: The statement is corrected to read, "The contractor shall continue..."
notify the COTR in writing when 75% of the funds have been expended.

3. Key personnel names and resumes have been included as part of the contract, as follows:

Program Manager, [Redacted]
Management Analyst, [Redacted]
Website IT Specialist, [Redacted]

The funding under this contractual agreement remains as $620,628.40.

The ceiling under this contractual agreement remains at $3,369,788.80.

All other terms and conditions remain unchanged.

The contractor shall submit original copy of the invoice to the COTR and one copy to the Contracts Specialist, Patricia Espinoza. The COTR's address is Department of Homeland Security, Detention and Removal Office, Attn: James Schindler, 801 I Street NW, Suite 800, Washington, DC 20536. The address for the Contracts Specialist is Department of Homeland Security, Headquarters Procurement, 425 I Street NW, Room 2208, Washington, DC 20536. For payment questions please contact customer service at (214) 915-6161.
DESCRIPTION

Immigration & Customs Enforcement awards this Time and Materials delivery order contract under GSA schedule number GS-35F-4506G for a base year with four (4) one-year options. The labor category rates are fixed-price with the hours estimated. The total estimated value of the 5-year contract is $3,369,788.80.

1. Contracting Officer (CO)

Mrs. Jan K. Wisor  
HQPRO, Room 2208  
425 I Street, N.W.  
Washington, DC 20536  
Telephone: (202) 305-1234  
Fax: (202) 616-2414  
Jan.K.Wisor@dhs.gov

2. Contract Specialist

Patricia Espinoza  
HQPRO, Room 2208  
425 I Street, N.W.  
Washington, DC 20536  
Telephone: (202) 514-5678  
Fax: (202) 616-7876  
E-Mail: Patricia.Espinoza@dhs.gov

3. Contracting Officer’s Technical Representative (COTR)

Mr. James S. Schindler  
801 I Street NW, Suite 800  
Washington, DC 20536  
Telephone: (202) 307-4567  
Fax: (202) 353-8410  
E-Mail: James.S.Schindler@dhs.gov

3. The following Homeland Security Acquisition Regulation (HSAR) clause is included.

HSAR 48 CFR 3052.242-72 Contracting Officer’s Technical Representative (COTR)  
(DEC 2003)

(a) Mr. James S. Schindler of the Office of Detention and Removal is hereby designated to act as the Contracting Officer’s Technical Representatives (COTR) respectively on this contract.

(b) The COTR is responsible, as applicable, for: receiving all deliverables, inspecting and accepting the supplies or services provided hereunder in accordance with the terms and conditions of this contract; providing direction to the contractor which clarifies the contract effort, fills in details or otherwise serves to accomplish the contractual Scope of Work; evaluating performance; and certifying all invoices/vouchers for acceptance of the supplies or services furnished for payment.
(c) The COTR does not have the authority to alter the contractor's obligations under the contract, and/or modify any of the expressed terms, conditions, specifications, or cost of the agreement. If as a result of technical discussions it is desirable to alter/change contractual obligations or the Scope of Work, the Contracting Officer shall issue such changes.

(End of Clause)

4. The following Federal Acquisition Regulation clause is included

52.217-8 Option to Extend Services.
As prescribed in 17.208(f), insert a clause substantially the same as the following:

OPTION TO EXTEND SERVICES (NOV 1999)

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within ______ [insert the period of time within which the Contracting Officer may exercise the option].

(End of clause)

FAR 52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor before the expiration of the base period or option renewal periods; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least thirty (30) days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed sixty (60) months.

(End of clause)

5. Invoicing Procedures: The Contractor shall submit original invoices by the 10th working day following the end of each month directly to the Primary COTR for verification. When requested by the COTR, Contractor timesheets shall be delivered to the COTR/Program Manager for review. The Contractor shall notify the COTR in writing when 75% of the funds have been expended. Expenditures by the Contractor beyond the ceiling may not be reimbursed. The Government is not required to notify the Contractor that the Government does not intend to renew or extend the Contract. The COTR will forward the verified invoice to the Procurement Office for certification for payment. The Contractor shall track the costs associated with each task listed in the Statement of Work. Each invoice shall include the following: Task Order number, funds expended during the reporting period per task, applicable accounting and appropriation code, cumulative funds expended per task and funds remaining on each task. Other information required per task includes employee name, labor category, hours expended, cumulative hours expended and projected total hours for each individual working on this task. A
summary sheet to include all tasks combined shall provide the funds expended during the reporting period, cumulative funds expended, total funds remaining on the Task Order, employee names, labor categories, hours expended, cumulative hours expended, and projected total hours for each individual working on this task.

6. This base period of performance from 04/19/2005-04/18/2006 of this Delivery Order is fully funded in the amount of $620,628.40.

7. The total amount of funds obligated on this Delivery Order to date is $620,628.40.

8. The Total Estimated Value of this Delivery Order is $3,369,788.80.


**ACCOUNTING & APPROPRIATION DATA**

Requisition Number: DRO-05-RQ0207

<table>
<thead>
<tr>
<th>CLINS #</th>
<th>Description</th>
<th>Amount</th>
</tr>
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<tbody>
<tr>
<td>0001 - 0006</td>
<td>Technical &amp; Logistical Support</td>
<td>$620,628.40</td>
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</table>

(b)(2)
DESCRIPTION

Immigration & Customs Enforcement awards this Time and Materials delivery order contract under GSA schedule number GS-35F-4506G for a base year with four (4) one-year options. The labor category rates are fixed-price with the hours estimated. The total estimated value of the 5-year contract is $3,369,788.80.

1. Contracting Officer (CO)

   Mrs. Jan K. Wisor
   HQPRO, Room 2208
   425 I Street, N.W.
   Washington, DC 20536
   Telephone: (202) 305-
   Fax: (202) 616-2414
   Jan.K.Wisor@dhs.gov

2. Contract Specialist

   Patricia Espinoza
   HQPRO, Room 2208
   425 I Street, N.W.
   Washington, DC 20536
   Telephone: (202) 514-
   Fax: (202) 616-7876
   E-Mail: Patricia.Espinoza@dhs.gov

3. Contracting Officer’s Technical Representative (COTR)

   Mr. James S. Schindler
   801 I Street NW, Suite 800
   Washington, DC 20536
   Telephone: (202) 307-
   Fax: (202) 353-8410
   E-Mail: James.S.Schindler@dhs.gov

3. The following Homeland Security Acquisition Regulation (HSAR) clause is included.

   HSAR 48 CFR 3052.242-72 Contracting Officer’s Technical Representative (COTR) (DEC 2003)

   (a) Mr. James S. Schindler of the Office of Detention and Removal is hereby designated to act as the Contracting Officer’s Technical Representatives (COTR) respectively on this contract.

   (b) The COTR is responsible, as applicable, for: receiving all deliverables, inspecting and accepting the supplies or services provided hereunder in accordance with the terms and conditions of this contract; providing direction to the contractor which clarifies the contract effort, fills in details or otherwise serves to accomplish the contractual Scope of Work; evaluating performance; and certifying all invoices/vouchers for acceptance of the supplies or services furnished for payment.
(c) The COTR does not have the authority to alter the contractor’s obligations under the contract, and/or modify any of the expressed terms, conditions, specifications, or cost of the agreement. If as a result of technical discussions it is desirable to alter/change contractual obligations or the Scope of Work, the Contracting Officer shall issue such changes.

(End of Clause)

4. The following Federal Acquisition Regulation clause is included

52.217-8 Option to Extend Services.
As prescribed in 17.208(f), insert a clause substantially the same as the following:

**OPTION TO EXTEND SERVICES (NOV 1999)**

The Government may require continued performance of any services within the limits and bo the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within [insert the period of time within which the Contracting Officer may exercise the option].

(End of clause)

**FAR 52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)**

(a) The Government may extend the term of this contract by written notice to the Contractor before the expiration of the base period or option renewal periods; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least thirty (30) days before the contract expires. The preliminary notice does not commit the Government to an extension.
(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.
(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed sixty (60) months.

(End of clause)

5. Invoicing Procedures: The Contractor shall submit original invoices by the 10th working day following the end of each month directly to the Primary COTR for verification. When requested by the COTR, Contractor timesheets shall be delivered to the COTR/Program Manager for review. The Contractor shall notify the COTR in writing when 75% of the hours for each labor category have been expended. Expenditures by the Contractor beyond the ceiling may not be reimbursed. The Government is not required to notify the Contractor that the Government does not intend to renew or extend the Contract. The COTR will forward the verified invoice to the Procurement Office for certification for payment. The Contractor shall track the costs associated with each task listed in the Statement of Work. Each invoice shall include the following: Task Order number, funds expended during the reporting period per task, applicable accounting and appropriation code, cumulative funds expended per task and funds remaining on each task. Other information required per task includes employee name, labor category, hours expended, cumulative hours expended and projected total hours for each individual working on this task.
A summary sheet to include all tasks combined shall provide the funds expended during the reporting period, cumulative funds expended, total funds remaining on the Task Order, employee names, labor categories, hours expended, cumulative hours expended, and projected total hours for each individual working on this task.

6. This base period of performance from 05/01/2004-04/30/2005 of this Delivery Order is fully funded in the amount of $620,628.40.

7. The total amount of funds obligated on this Delivery Order to date is $620,628.40.

8. The Total Estimated Value of this Delivery Order is $3,369,788.80.


**ACCOUNTING & APPROPRIATION DATA**

Requisition Number: DRO-05-RQ0207

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<th>CLINS #</th>
<th>Description</th>
<th>Amount</th>
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<tbody>
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<td>0001-0006</td>
<td>Technical &amp; Logistical Support</td>
<td>$620,628.40</td>
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</tbody>
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(b)(2)
PERFORMANCE WORK STATEMENT

U.S. Immigration and Customs Enforcement
Office of Detention and Removal

Centralized Ticketing Support Services

SECTION 1: GENERAL INFORMATION

1. Background

The Office of Detention and Removal (DRO) of Immigration and Customs Enforcement (ICE), Department of Homeland Security (DHS) is responsible for the removal of aliens who have been ordered removed from the United States.

The Centralized Ticketing Unit (CTU) of Operations Division (within DRO) is responsible for supporting the escorted and non-escorted removal operations conducted by DRO field organizations. This support consists of screening removal support requests (RSR), coordinating commercial travel arrangements, requesting country clearances and coordinating approved requests with the field office that is conducting the removal operation. These actions are specifically performed within CTU. Note: There is currently a DRO reorganization initiative while organizational structure may change the removal functions will continue to be centralized within the Operations Division.

In April 2003, the decision was made to conduct a business process reengineering effort to the existing removal process that utilizes commercial airline transportation. This change to the existing business process is referred to as the “Centralized Ticketing Initiative (CENTIX).” The end state for CENTIX is an integrated removal and transportation system using a configured e-travel system and will include an interface with charter and the Justice Prisoner and Alien Transportation System (JPATS).

Under the CENTIX initiative, field organizations shall continue to submit removal support requests but the procurement of airline tickets and travel funding for the escort and alien being deported shall be coordinated at the Headquarters Detention and Removal (HQ DRO) level via a single travel agent (Travel Management Center (TMC)). The field shall no longer make travel arrangements directly with local travel agents nor shall the funds for removal travel be held at the field level.

The CENTIX reengineering effort has two phases. The first is to centralize the removal process with a single travel management center. This phase includes a new business process and the application of automated tools to assist the contractors coordinating removal support requests. The second phase is to transition to a configured e-travel system. The Presidents Management Agenda requires that all federal agencies to include DHS move to an electronic e-
Centralized Ticketing

By 1 October 2004, it is planned that all DRO Field Offices will have transitioned to the Phase One CENTIX process. There will be a single travel agent for removals conducted via commercial transportation thereby centralizing the travel arrangements, funding functions and reporting associated with the removal support process. The field will submit removal support requests via a travel agent's online web page and the request processed by the travel agent resulting in a commercial airline reservation. DRO will coordinate country clearance requests or notifications of removal (if required) via a cable processing system and coordinate appropriate approvals with field offices. When the request is approved, the reservation is ticketed and the field authorized to conduct the removal.

Once CENTIX Phase One has been accomplished and DHS selects an e-travel vendor, DRO will begin development of a configured e-travel platform (CENTIX Phase Two) to automate much of the manual processes previously developed.

Figure 1 illustrates the end state for CENTIX Phase 2.

![CENTIX Phase 2 End-State Diagram]

Figure 1
1.2. SCOPE:

Scope

Under the centralized ticketing process there are escorted and non-escorted removals as well as other alien, escort and miscellaneous transportation requirements that are in support of/or related to the removal process.

1.2.1 Escorted Removals - Escorted removals (usually required for high threat and aliens with a criminal record) shall require transportation and usually lodging for escort officers as well as the transportation for the deported alien. A country clearance request via cable and positive response from all embassies of countries being entered or transited is required for the escorting officers because they are escorting the alien to a foreign country. There may be other logistic and security coordination that are required in support of this operation.

1.2.2 Unescorted Removals - Unescorted removals (non-criminal aliens) require that transportation be coordinated for the alien. A courtesy notification via cable may or may not be required. Although this type of removal is referred to as unescorted because the alien is leaving the U.S. in an unescorted status, there may be a requirement for an escort (with lodging arrangements) to the final U.S. departure location. Also, checks against ICE’s databases are conducted to ensure that there are no factors that would otherwise require an escort.

1.2.3 Other Transportation Requirements - Other alien, escort and miscellaneous transportation requirements include but are not limited to the movement of juveniles, voluntary returns, diplomat transportation, charter mission staging for aliens and escort officers, retrograde of escorts and the movement of aliens because of detention (bed space) requirements and court hearings. These movements are usually within the U.S. and generally do not require a country clearance or notification cable. Many of these operations are conducted on short notice and the travel agent has an after hours phone number for 24 hour capability.

1.3 Definitions

1.3.1. RSR – removal support requests

1.3.2 ER – Escorted removal is to be a removal that requires escort officers to fly to or transit a foreign country to effect the removal thus requiring a country clearance cable and response prior to approval and ticketing.

1.3.3 UR – Unescorted Removal is the removal for an alien to leave the U.S. unescorted. A Notification of Removal (NOR) is normally required based on the country. There may be escort requirements associated with transporting the alien to the airport of departure.

1.3.4 OT – Other Transportation is the movement of aliens, juveniles, voluntary returns, diplomat transportation, charter mission staging for aliens and escort officers, retrograde of escorts and the movement of aliens because of detention requirements and court hearings. These
Centralized Ticketing

1.3.5 RO – Removal Operations is the removal of a group of aliens, usually greater than five aliens plus escorts and may be conducted on a routine or scheduled basis. These larger scale movements may involve JPATS and charter missions or require specific coordination with an airline because of the number of seats. These requests may be processed in bulk via a manifest or single request with multiple names.

1.3.6 Routine – Refers to a mission that does not have any extraordinary requirements such as Special medical or custody requirements or additional coordination with American Embassies and or Department of State.

1.4 Workload Requirements

DRO field offices are capable of conducting 2000 unescorted removals and 1000 escorted removals per month during surge operations. Other transportation requirements vary based on operations and can be estimated at 500 per month in a surge mode. This capability is dependant upon funding and constrained by personnel and staffing limitations such as overtime caps. Future initiatives such as outsourcing additional contract escorts may increase capability during surge operations.

For contractor planning purposes the following workload planning factors are provided based on a 20 workday month and 8 hours per day.

- Unescorted removals: 2000
- Escorted removals: 1000
- Other transportation requirements (e.g. diplomats, and other individuals requiring tickets via centralized ticketing): 500

1.5 Removal Process Time Requirements

The total estimated average time requirements to process a removal is estimated as follows:

- Escorted Removal (ER): 45 minutes.
- Unescorted Removal (UR): 15 minutes. (This may be significantly less (1 minute each) if group tickets are reserved by the travel agent and no notification is required).
- Other Transportation (OT): 15 minutes (This may be significantly less (1 minute each) if group tickets are reserved and also if processed by after
Timelines for the removal process are as follows.

- Complete processing and commencement of a routine ER mission has been set at 10 calendar days including the date of the request. This is dependent upon flight availability and both U.S. and foreign holidays (that affect the embassy responding to the country clearance).

- Complete processing and commencement of a routine UR mission is set at 3 to 5 calendar days including the date of the request. This is dependent upon the country, notification requirements.

- Complete processing and commencement of routine OT missions will vary based on the individual requirement. Juveniles usually require movement within 2-5 hours and procedures are being developed to support immediate transportation requirements. Timelines are generally one to two days with some being coordinate a week or more in advance.

- In all cases, there exists the requirement for immediate processing to support the request, i.e. in response to a court decision.

SECTION 2 SPECIFIC TASKS

2.0 SPECIFIC TASKS

2.1 General Information

The contractor must perform all tasks for the operation of the Centralized Ticketing Initiative (CENTIX). This includes the development and expansion of those designated functions that are required to achieve a full operational capability within CENTIX Phase One and CENTIX PHASE Two. The contractor will support centralized ticketing operations via the current business process and refine the process to establish those parts that have not been developed to date. Figure 2 illustrates the organization of the contractor support team.
2.2 Program Management

2.2.1
The contractor shall provide program management. He/she shall be responsible for assuring that DRO receives the support services for which the contractor is responsible and shall interface with CTU and the Contracting Officers Technical Representative (COTR) on a daily basis or when required in order to meet contract requirements.

2.3 Configuration Management and Process Documentation

2.3.1 Provide a written document entitled DRO CENTIX Procedures and Process Documentation. This will include tasks and duties performed by CTU, the field, the travel management Center (travel agent) as well as all contractors. This will be used as a basis for all training and process development and improvement.

2.3.2 Maintain and update the above CENTIX documentation as necessary to ensure that the most recent changes to procedures are incorporated. An updated DRO CENTIX procedures and Process Documentation will be published electronically on the DRO Removal Support website.

2.3.3 Provide a DRO Removal Guide within the first 45 days of work based on the American Embassy Rome Guidelines that lists removal guidelines, transit requirements and embassy points of contacts and phone numbers. This document will be updated and published electronically on the Removal Support Website on the 1st of each month.

2.3.4 Develop and maintain a current PowerPoint slide briefing on CENTIX procedures and removal guide for use by DRO and publish this on the DRO Removal Website.
2.3.5 Provide subject matter expertise and recommendations to DRO and support personnel during the development of CENTIX Phase Two (the development and fielding of a configured e-travel system).

2.3.6 Prepare desktop procedures for the Operations personnel.

2.3.7 Provide CENTIX related input, updates and information to other DRO and ICE publications, directives and reports.

2.4 Removal Website Support

Build and maintain the homepage. Tasks are as follows:

2.4.1 Design a DRO Removal Support Homepage/Website in accordance with ICE and DRO guidelines/policy to include recommended pages and links.

2.4.2 Update and maintain the DRO Removal Support Homepage/Website as process documentation and procedure change.

2.4.3 Update and maintain a JPATS/Charter Mission web page or pages within the DRO Removal Support Homepage/Website to facilitate the manifesting of JPATS/Charter missions.

3. Operations

3.1 General Information
The Contractor shall provide qualified personnel responsible for processing removal support requests. Tasks are:

3.1.1 The operation of the SMART Mail Server to include logging into the Pentagon Autodin Connection. Specific training will be provided by the SMART Mail Northrop Grumman Technical Representative. Connection to the Pentagon Autodin Connection is conducted a minimum of three times a day in order to receive and send country clearances and responses. More frequent connections may be required to support surge operations.

3.1.2 Coordinate with Travel Agent travel requests and travel reservations.

3.1.3 Conduct Deportable Alien Control System (DACS) checks on all unescorted aliens removals and domestic transfers.

3.1.4 Coordinate with Travel Authorizers to track the expenditures upon field validation (and compliance with approval process via DACS check).

3.1.5 Prepare and release either a country clearance requests or notification of removals via the SMART System.
3.1.6 Distribute copies of the “has been sent” country clearance request to the respective overseas ICE Attaché Offices and to the respective embassy regional security offices.

3.1.7 Send electronic copies of the approved country clearance to the field office and provide Travel Agent with the airfare document numbers.

3.1.8 Maintain an Excel spreadsheet of document numbers assigned for each removal with essential information to include (but not limited to) alien number, alien name, escort name (if required), field and supervisor (if an after hours requirement).

Figure 3 provides a process flowchart of the removal process. Figures 4, 5 and 6 illustrate the DRO Documents used in the CENTIX Process.
Figure 4
CENTRALIZED TICKETING PURPOSE CODES

EA  Escorted Alien for Removal (airfare)
UA  Unescorted Alien for Removal (airfare)
ET  Escort Travel for Removal (airfare)
EM  Escort Meals for Removal or Overseas
CA  CONUS Alien Travel (e.g. move to a new detention facility) (airfare)
CE  CONUS Escort Travel (airfare)
CM  CONUS Escort Meals and Lodging
AC  Alien Charter Mission (movement to link up with a charter mission) (airfare)
EC  Escort for Charter Mission (airfare)
OC  Officer Travel in support of Charter Mission (airfare)
JC  Juvenile CONUS (airfare)
EJ  Escort for Juvenile CONUS (airfare)
DR  Deportee Return (airfare)
AR  Alien Refusal (airfare)
JR  Juvenile Removal
JE  Juvenile Escort (Removal)
DP  Diplomat (airfare)
OT  Other (airfare)

Figure 5

DOCUMENT ASSIGNMENT

UNESCORTED ALIEN TRAVEL IS ASSIGNED SEQUENTIALLY, ONE PER ALIEN

CRT4SND2UA0001

ESCORTED TRAVEL DOCUMENT NUMBERS ARE ASSIGNED WITH COMMON LAST DIGIT WITH CHANGES IN DISTRICT AND PURPOSE

ALIEN TRAVEL  CRT4SND2EA0001  SECOND ESCORT TRAVEL CRT4SND2ET0002
ESCORT TRAVEL  CRT4DND2ET0001
ESCORT LDG/MIE  CRT4SND2EM0001  CRT4SND2EM0002

ESCORTED REMOVALS REQUIRE THREE DOCUMENT NUMBERS AND TWO FOR EACH ADDITIONAL ESCORT

Figure 6
4. Operational Reporting and Financial Management

4.1 General Information

The contractor shall perform operational reporting and financial management functions in support of CENTIX. Tasks are:

4.1.1 Provide weekly and monthly operational reports based on Travel Agents Online Reporting Data.

4.1.2 Provide other CENTIX reports as requested by DRO (i.e. numbers and types of removals by field office. Prepare annual CENTIX Financial Statements and other financial reports. Assist in preparing the annual CENTIX budget.

4.1.3 Provide specific information and data sorts utilizing data from the Travel Agents Online Reporting System and other automated systems. Coordinate Travel Manager Data (Lodging, Meals and Incidental Expenses) to achieve a total cost per alien and escort.

4.1.4 Monitor the expenditures and costs by type of removal and domestic transportation costs and provide cost briefings as required.

4.1.5 Perform monthly reconciliation and related activities for CITIBANK Government Travel Accounts (GTAs).

4.1.6 Assist in preparing obligation estimates on projected removal costs for the next monthly billing cycle.

4.1.7 Provide Fiscal and reporting expertise in support of Phase Two.
Figure 7 illustrates the type of reports required on a weekly basis.

**CENTIX ACTIVITY - 1 NOVEMBER 2003 THROUGH 6 AUGUST 2004**

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<th>Total</th>
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5. DELIVERABLES

5.1 General Deliverables

**Deliverables**

5.1.1 Staffing Plan

- Frequency: 7 Days after contract award
- Updated as required. (one electronic copy)

5.1.2 Work Assignment Plan

- Frequency: 15 Days prior to commencement of work
- Updated as required. (one electronic copy)

5.1.3 DRO CENTIX Procedures and Process Documentation

- Frequency: 30 Days after commencement of work
- Updated every 30 days on the 1st of each month thereafter. (one electronic copy)

5.1.4 Desktop Procedures for Personnel Assigned to Operations Section

- Frequency: 10 Days after DRO approval of DRO CENTIX Procedures (above). (electronic copy and paper copy to each operations contractor)

5.1.5 DRO Removal Guide

- Frequency: 45 Days after award of contract
- Updated on the 1st of each month thereafter. (one electronic copy)
5.1.7 DRO Website Concept 15 Days after commencement of work. (one electronic copy)

5.1.8 Initial DRO Removal Support Homepage/Website 15 Days after approval of website concept (one electronic copy)

5.1.9 Updates to DRO Homepage/Website As required. (electronic copy)

5.1.10 Update and maintain JPATS/Charter Mission web page/pages 60 Days after commencement of work

5.1.11 Analysis, Recommendations, and Improvements to the Operations As required (electronic copy)

5.1.12 Other Supporting Documentation As required (electronic copy)

6. Clearance Requirements

6.1 Clearance Requirements, Classification of Work Being Performed, SMART Mail Security Requirements

The overall classification of work being performed is at the unclassified security classification level.

Because individuals assigned to process unescorted requests must conduct DACS checks, these individuals will have access to selected law enforcement information. This does not require that contractors assigned to have DACS checks to have a higher security access greater than unclassified.

The SMART Mail System used to send country clearance requests and receive country clearance approvals must “dial in” to the Pentagon Autodin Switch via a STU-III or SDD-1910 (Secure Data Device). While all cable traffic and information transmitted is at the unclassified level, the authentication is conducted at the Secret level.

The contractor will be required to ensure that a minimum of two individuals assigned have a current DOD or OPM Secret Clearance that can be transferred via contractor and ICE security managers prior to commencement of the contract. Additionally, these individuals must report on day one of the contract in order to receive related briefings. These individuals will be given a key to the STU-III (or Secure Data Device (SDD) -1910) that will enable the device to connect to the Pentagon Switch and provide cable traffic connectivity.

The capability to use the STU-III (or SDD-1910) at the Secret level when not connected to the Pentagon requires individuals who are issued a key (CIK) must have a clearance at the level of the device/CIK.
The individuals who possess the Secret Clearance and who are issued keys to the secure device do not have to be the contractors assigned to operate the SMART Mail Server. However, their work schedules must support the requirement to ensure SMART Mail Cable support and the sending/receipt of cables a minimum of three times a day.

7. Contractor Personnel

The contractor shall provide the following personnel to meet the requirements of this task order. The personnel proposed shall possess the required education, experience, and security clearances to perform this requirement. All staff employed by the Contractor in a skill category shall meet the minimum requirements for that particular skill category.

Key Personnel

Key Personnel shall be specified on the Task Orders. The personnel specified as key personnel are considered to be essential to the work the Contractor agrees to perform hereunder. Prior to diverting any of the specified individuals to other programs, the Contractor shall notify the Contracting Officer thirty days in advance and shall submit justification, including proposed substitutions or replacements, in sufficient detail to permit the Contracting Officer to evaluate the impact on the work the Contractor is obligated to perform hereunder. The Contractor shall not replace any of the key personnel named to work on the task order without the written consent of the Contracting Officer.

7.1 Program Manager (Key)

1) Undergraduate Degree required (Graduate Degree Preferred) and a minimum of four years of related experience.
2) Experience in program and project management. May be substituted for military, travel industry or related management experience.
3) Excellent reading comprehension, writing and communication skills that include the ability to effectively communicate with personnel from various program offices.
4) Ability to analyze and provide recommendations to work processes.
5) Proficient in all Microsoft Office programs and cable traffic drafting and procedures. Two years experience in the travel industry may be substituted for cable drafting and procedures.
6) Ability to coordinate with multiple individuals and organizations to resolve problems.
7) Ability to compile reports based on Contractor work performed (e.g. number of requests processed per week/day).
7.2 Management Analyst (Key)

1) Undergraduate Degree required and a minimum of four years of related experience.
2) Experience in process development and business process reengineering. May be substituted for military, travel industry or related management experience.
3) Experience in process documentation and preparation/publishing of business process documentation. May be substituted for military, travel industry or related management experience.
4) Excellent reading comprehension, writing and communication skills that include the ability to effectively communicate with personnel from various program offices.
5) Ability to analyze and provide recommendations to work processes.
6) Proficient in all Microsoft Office programs and cable traffic drafting and procedures. Experience in the travel industry may be substituted for cable drafting and procedures.
7) Ability to coordinate with multiple individual and organization to resolve problems.
8) Ability to compile reports based on Contractor work performed (e.g. number of requests processed per week/day).

7.3 Website IT Specialist (Key)

1) Undergraduate Degree Desired. Four years of related experience may be substituted for the degree requirement. Associate degree equates to two years of experience.
2) Applicable IT Technical Certification Required.
3) Documented proficiency in Website Design/Maintenance Required.
4) Proficient in all MS Office programs.
5) Excellent reading comprehension, writing and communication skills that include the ability to communicate with personnel from various program offices.
6) Ability to analyze and provide recommendations to work.

7.4 Financial Management Analyst (Key)

1) Undergraduate Degree required and a minimum of five years of operational and financial related experience.
2) Experience in operational reporting and financial systems. May be substituted for related military, travel industry or related management experience.
3) Experience in financial statement and budget development to include government charge card and or travel account experience.
4) Excellent reading comprehension, writing and communication skills that include the ability to effectively communicate with personnel from various program offices.

5) Ability to analyze and provide recommendations to work processes.

6) Proficient in all Microsoft Office programs and cable traffic drafting and procedures.

7) Ability to coordinate with multiple individual and organization to resolve problems.

8) Ability to compile reports based on Contractor work performed (e.g. number of requests processed per week/day/month).

9) Experience in the travel industry highly desired

7.5 Travel Authorizers:

1) Undergraduate Degree Desired. Four years of related experience may be substituted for the degree requirement. Associate degree equates to two years of experience.

2) Experience coordinating commercial airline travel and lodging arrangements. Related military and civilian experience can be substituted for commercial experience.

3) Proficient in all Microsoft Office programs.

4) Excellent reading comprehension, writing and communication skills that include the ability to communicate with personnel from various program offices.

5) Ability to draft cable traffic (country clearances) and experience in managing message/cable traffic. This can be substituted for experience in the travel industry.

6) Ability to analyze and provide recommendations to work.

7.6 Unescorted Travel Coordinators:

1) Undergraduate Degree Desired. Four years of related experience may be substituted for the degree requirement. Associate degree equates to two years of experience.

2) Experience coordinating commercial airline travel and lodging arrangements. Related military experience can be substituted for commercial experience.

3) Proficient in all MS Office programs.

4) Excellent reading comprehension, writing and communication skills that include the ability to communicate with personnel from various program offices.

5) Ability to draft cable traffic (country clearances) and experience in managing message/cable traffic. Experience in the travel industry may be substituted for cable drafting and procedures.

6) Ability to analyze and provide recommendations to work.
7.7 Escorted Travel Coordinators:

1) Undergraduate Degree Desired. Four years of related experience may be substituted for the degree requirement. Associate degree equates to two years of experience.
2) Experience coordinating commercial airline travel and lodging arrangements. Related military experience can be substituted for commercial experience.
3) Proficient in all Microsoft Office programs.
4) Excellent reading comprehension, writing and communication skills that include the ability to communicate with personnel from various program offices.
5) Ability to draft cable traffic (country clearances) and experience in managing message/cable traffic. Experience in the travel industry may be substituted for cable drafting and procedures.
6) Ability to analyze and provide recommendations to work.

8. HOURS OF OPERATION

8.1 General Information.
The routine hours of duty shall be from 8 a.m. to 4 p.m. Monday through Friday excluding Federal holidays.

Those travel coordinators who are responsible for supporting West Coast Field Offices may have to work staggered shifts from 11 a.m. to 7 p.m. as many as three days per week (Monday, Wednesday, Thursday/Friday) per DRO requirements.

Overtime may be required under this task order. Overtime shall not be performed without prior written approval of the ICE COTR.

9. PLACE OF PERFORMANCE

9.1 General Information
The Contractor shall be assigned to CTU of the Headquarters of the Office of Detention and Removal, Immigration and Customs Enforcement. The specific location is 801 "I" Street, Room 800, Washington, DC 20536.

9.1.1 The Government will provide office space at government facility.

10. SECURITY REQUIREMENTS

10.1 General information
The Department of Homeland Security has determined that performance of this contract requires that the Contractor, subcontractor(s), vendor(s), etc. (herein known as Contractor), have access to classified National Security Information (herein known as classified information). Classified information is Government information, which requires protection in accordance with Executive Order 12958, Classified National Security Information, and supplementing directives.

The Contractor will abide by the requirements set forth in the DD Form 254, Contract Security Classification Specification, included in the contract, and the National Industrial Security Program Operating Manual (NISPOM) for the protection of classified information at its cleared facility, if applicable, as directed by the Defense Security Service. If the Contractor has access to classified information at a DHS or other Government Facility, it will abide by the requirements set by the agency. If procedures are not properly followed by the Contractor, this will result in deductions from monthly invoices.

10.2. Suitability Determination

DHS shall have and exercise full control over granting, denying, withholding or terminating unescorted government facility and/or sensitive Government information access for Contractor employees, based upon the results of a background investigation. DHS may, as it deems appropriate, authorize and make a favorable entry on duty (EOD) decision based on preliminary security checks. The favorable EOD decision would allow the employees to commence work temporarily prior to the completion of the full investigation. The granting of a favorable EOD decision shall not be considered as assurance that a full employment suitability authorization will follow as a result thereof. The granting of a favorable EOD decision or a full employment suitability determination shall in no way prevent, preclude, or bar the withdrawal or termination of any such access by DHS, at any time during the term of the contract. No employee of the Contractor shall be allowed unescorted access to a Government facility without a favorable EOD decision or suitability determination by the Security Office. Contract employees assigned to the contract not needing access to sensitive DHS information or recurring access to DHS' facilities will not be subject to security suitability screening.

Contract employees awaiting an EOD decision may begin work on the contract provided they do not access sensitive Government information. Limited access to Government buildings is allowable prior to the EOD decision if the contractor is escorted, by a Government employee. This limited access is to allow contractors to attend briefings, non-recurring meetings and begin transition work.

10.3. Background Investigation

Contract employees (to include applicants, temporaries, part-time and replacement employees) under the contract, needing access to sensitive information, shall undergo a position sensitivity analysis based on the duties each individual will perform on the contract. The results of the position sensitivity analysis shall identify the appropriate background investigation to be conducted. All background investigations will be processed through the Security Office. Prospective Contractor employees shall submit the following completed forms to the Security
Office through the COTR no less than 30 days before the starting date of the contract or 30 days prior to entry on duty of any employees, whether a replacement, addition, subcontractor employee, or vendor:

1. Standard Form 85P, “Questionnaire for Public Trust Positions”
2. FD Form 258, “Fingerprint Card” (2 copies)
3. Foreign National Relatives or Associates Statement
4. DHS Form 11000-9, “Disclosure and Authorization Pertaining to Consumer Reports Pursuant to the Fair Credit Reporting Act”

Required forms will be provided by DHS at the time of award of the contract. Only complete packages will be accepted by the Security Office. Specific instructions on submission of packages will be provided upon award of the contract.

Be advised that unless an applicant requiring access to sensitive information has resided in the US for three of the past five years, the Government may not be able to complete a satisfactory background investigation. In such cases, DHS retains the right to deem an applicant as ineligible due to insufficient background information.

In the interest of limiting access to potentially sensitive information and systems, ICE shall consider only US Citizens and Legal Permanent Residents for employment on this contract.

10.4. Continued Eligibility

If a prospective employee is found to be ineligible for access to Government facilities or information, the COTR will advise the Contractor that the employee shall not continue to work or to be assigned to work under the contract.

The Security Office may require drug screening for probable cause at any time and/or when the contractor independently identifies, circumstances where probable cause exists.

DHS reserves the right and prerogative to deny and/or restrict the facility and information access of any Contractor employee whose actions are in conflict with the standards of conduct, 5 CFR 2635 and 5 CFR 3801, or whom DHS determines to present a risk of compromising sensitive Government information to which he or she would have access under this contract.

The Contractor will provide written reports of any adverse information coming to their attention concerning contract employees under the contract to Department of Homeland Security Office. Reports based on rumor or innuendo should not be made. The subsequent termination of employment of an employee does not obviate the requirement to submit this report. The written report shall include the employees’ name and social security number, along with the adverse information being reported.
The Security Office must be notified of all terminations/resignations within five days of occurrence. The Contractor will return any expired DHS issued identification cards and building passes, or those of terminated employees to the COTR. If an identification card or building pass is not available to be returned, a report must be submitted to the COTR, referencing the pass or card number, name of individual to whom issued, the last known location and disposition of the pass or card.

10.5. Employment Eligibility

The Contractor must agree that each employee working on this contract will have a Social Security Card issued and approved by the Social Security Administration. The Contractor shall be responsible to the Government for acts and omissions of his own employees and for any Subcontractor(s) and their employees.

Subject to existing law, regulations and/or other provisions of this contract, illegal or undocumented aliens will not be employed by the Contractor, or with this contract. The Contractor will ensure that this provision is expressly incorporated into any and all Subcontracts or subordinate agreements issued in support of this contract.

10.6. Security Management

The Contractor shall appoint a senior official to act as the Corporate Security Officer. The individual will interface with the Security Office through the COTR on all security matters, to include physical, personnel, and protection of all Government information and data accessed by the Contractor.

The COTR and the Security Office shall have the right to inspect the procedures, methods, and facilities utilized by the Contractor in complying with the security requirements under this contract. Should the COTR determine that the Contractor is not complying with the security requirements of this contract, the Contractor will be informed in writing by the Contracting Officer of the proper action to be taken in order to effect compliance with such requirements.

The following computer security requirements apply to both Department of Homeland Security (DHS) operations and to the former Immigration and Naturalization Service operations (INS). These entities are hereafter referred to as the Department.

10.7 Information Technology Security Clearance

When sensitive government information is processed on Department telecommunications and automated information systems, the Contractor agrees to provide for the administrative control of sensitive data being processed and to adhere to the procedures governing such data as outlined in *DHS IT Security Program Publication - DHS MD 4300 Pub*. Contractor personnel must have favorably adjudicated background investigations commensurate with the defined sensitivity level.
Contractors who fail to comply with Department security policy are subject to having their access to Department IT systems and facilities terminated, whether or not the failure results in criminal prosecution. Any person who improperly discloses sensitive information is subject to criminal and civil penalties and sanctions under a variety of laws (e.g., Privacy Act).

10.8 Information Technology Security Training and Oversight

All contractor employees using Department automated systems or processing Department sensitive data will be required to receive Security Awareness Training. This training will be provided by the appropriate component agency of DHS.

Contractors who are involved with management, use, or operation of any IT systems that handle sensitive information within or under the supervision of the Department, shall receive periodic training at least annually in security awareness and accepted security practices and systems rules of behavior. Department contractors, with significant security responsibilities, shall receive specialized training specific to their security responsibilities annually. The level of training shall be commensurate with the individual’s duties and responsibilities and is intended to promote a consistent understanding of the principles and concepts of telecommunications and IT systems security.

All personnel who access Department information systems will be continually evaluated while performing these duties. Supervisors should be aware of any unusual or inappropriate behavior by personnel accessing systems. Any unauthorized access, sharing of passwords, or other questionable security procedures should be reported to the local Security Office or Information System Security Officer (ISSO).

11. Travel and Other Direct Costs (ODCs)

Travel may be required in performance of this task order. Travel shall be approved in advance by the COTR. All travel will be in accordance with the most current GSA Federal Travel Regulations (FTR). Local travel expenses will not reimbursed.

12. Government Furnished Property

The Government will furnish all necessary equipment and materials to be used at government facilities, to allow for performance of task.

13. Conflict of interest avoidance information

The contractor shall notify the Contracting Officer (CO) and the Contracting Officer’s Technical Representative (COTR) in writing of any potential conflicts of interest through their performance on this contract.
### Performance Measurement Summary

<table>
<thead>
<tr>
<th>PERFORMANCE OBJECTIVE</th>
<th>PERFORMANCE STANDARD</th>
<th>METHOD OF PERFORMANCE ASSESSMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Process and Time Removal Requirements</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Process unescorted removals</td>
<td>95% compliance of processing unescorted removals processed within a month</td>
<td>Review weekly and monthly operational reports</td>
</tr>
<tr>
<td>Process escorted removals</td>
<td>98% compliance of processing escorted removals processed within a month</td>
<td>Review weekly and monthly operational reports</td>
</tr>
<tr>
<td>Process of other transportation requirements</td>
<td>95% of “other” transportation requirements processed within a month</td>
<td>Review weekly and monthly operational reports</td>
</tr>
<tr>
<td>Removal Process time requirements for escorted removals</td>
<td>98% of complete removal processing and commencement of a routine escorted removal within 10 calendar days of the request.</td>
<td>Review weekly and monthly operational reports</td>
</tr>
<tr>
<td>Removal process time requirements for unescorted removals</td>
<td>95% of complete removal processing and commencement of routine unescorted removal within 5 calendar days of the request.</td>
<td>Review weekly and monthly operational reports.</td>
</tr>
<tr>
<td>Removal process time requirements for juveniles</td>
<td>100% of complete removal processing and commencement of juveniles within 1 to 2 days of the request.</td>
<td>Review weekly and monthly operational reports.</td>
</tr>
<tr>
<td>Respond to surges of removals</td>
<td>Respond to at least 90% of the removals in a surge.</td>
<td>Review weekly and monthly operational reports.</td>
</tr>
</tbody>
</table>

### Configuration Management & Process Documentation

<p>| Deliver required reports | 95% of the required reports to appropriate government | Review reports and logs. |</p>
<table>
<thead>
<tr>
<th>Update to deliverables as required</th>
<th>Submit updates to deliverables as required</th>
<th>Random Sampling</th>
</tr>
</thead>
<tbody>
<tr>
<td>Updates provided to COTR within 5 working days of end of month.</td>
<td>Updates provided to COTR within 5 working days of end of month.</td>
<td>Random Sampling</td>
</tr>
</tbody>
</table>

**Removal Website Design & Maintenance**

<table>
<thead>
<tr>
<th>Provide timely and efficient establishment and maintenance of Website</th>
<th>The Website must be maintained at a 95% rate of accuracy, accessibility and appropriate information.</th>
<th>Review random portions of the Website for accuracy, accessibility and appropriate information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maintain Website to provide most current guidelines, process information and briefings</td>
<td>The Website shall be updated within 24 work hours of a notified change.</td>
<td>Review random portions of the Website for updates.</td>
</tr>
<tr>
<td>Provide timely notification of items requiring government action.</td>
<td>Provide notification of items requiring government action at least a 95% rate.</td>
<td>Review operational logs and databases.</td>
</tr>
</tbody>
</table>

**Operations**

<table>
<thead>
<tr>
<th>The contractor shall provide qualified staff members to adequately staff the program.</th>
<th>Average staffing shall not fall below 95% on any task order for more than 24 work hours.</th>
<th>Invoices, reports and other records will be reviewed to determine staffing levels on a monthly basis.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Staffing moves, adds and changes shall be completed within 5 days of request.</td>
<td>98% of requests are completed within 5 workdays.</td>
<td>Invoices, reports and other records will be reviewed to determine staffing levels on a monthly basis.</td>
</tr>
<tr>
<td>Request for service shall be efficiently logged and tracked and the customer notified of the expected completion date.</td>
<td>98% of service requests resolved within 24 work hours.</td>
<td>Review of operational logs and databases.</td>
</tr>
</tbody>
</table>

**Performance Incentives:** The COTR will be responsible for reviewing and documenting the contractor’s performance in accordance with the Performance Objectives. The Government reserves the right to report failures to meet performance objectives in the Past Performance Information Retrieval System (PPIRS).

PPIRS is a shared data warehouse of reports cards that detail a contractor’s performance on current and completed contracts that is used by the federal government in source selection evaluation.
AMENDMENT OF SOLICITATION/ MODIFICATION OF CONTRACT

2. AMENDMENT/MODIFICATION NO. 130002
3. EFFECTIVE DATE 04/19/2005
4. REGISTRATION/PURCHASE RECEIPT No. D560-05-R00207
5. PRODUCED BY ICR
7. ADMINISTERED BY U.S. Dept. of Homeland Security
8. NAME AND ADDRESS OF CONTRACTOR (Inc., street, city, state, and zip code) 12011 SUNSET HILLS ROAD RESTON VA 20190-4546
9. AMENDMENT OF SOLICITATION NO.
10. MODIFICATION OF CONTRACT ORDER No. GS-35F-65050
12. DATED (see Item 11) 04/19/2005
13. MODIFICATION OF CONTRACT ORDER No. GS-35F-65050
14. DATED (see Item 13) 04/19/2005

The purpose of this modification is to provide incremental funding for the period of April 19, 2005 through October 31, 2005.

1. The total amount of funding of this modification is $320,300.00 for the period of April 19, 2005 to October 31, 2005.

2. The total amount of funding is increased by $320,300.00 from $620,628.40 to $930,928.40.

Continued...

Standard Form 33 (Rev. 10-01) Prepared by OBA
FAR (48 CFR) 15.903
The purpose of this modification is to provide incremental funding for the period of April 19, 2005 through October 31, 2005.

1. The total amount of funding of this modification is $310,300.00 for the period of April 19, 2005 to October 31, 2005.

2. The total amount of funding is increased by $310,300.00 from $620,628.40 to $930,928.40.
3. The contract specialist is changed from Patricia Espinoza to Anthony Gomez (202) 307-3353 (phone), (202) 514-3353 (fax).

The contractor cannot exceed the amount of funding, doing so would be performed at contractor's own risk.

The contractor shall notify the COTR when 75% of the funds have been expended.

All other terms and conditions remain unchanged.

FOB: Destination
Discount Terms: [Redacted]

The contractor shall submit original copy of the invoice to the COTR and one copy to the Contracts Specialist, Anthony Gomez, who can be contacted at (202) 307-3353 (phone), (202) 514-3353 (fax).

The COTR's address is Department of Homeland Security, Detention and Removal Office, Attn: James Schindler, 801 I Street NW, Suite 800, Washington, DC 20536.

The address for the Contracts Specialist is Department of Homeland Security, Headquarters Procurement, 425 I Street NW, Room 2208, Washington, DC 20536. For payment questions please contact customer service at (214) 915-6161.
Form G-514
REQUISITION - MATERIALS-SUPPLIES-EQUIPMENT
Activity Symbols
ATTACHMENT A

REQUISITION NUMBER: DRO-05-RQ0207

<table>
<thead>
<tr>
<th>PROJECT</th>
<th>TASK</th>
<th>FUND</th>
<th>PROGRAM</th>
<th>ORGANIZATION</th>
<th>OBJECT</th>
<th>UDF</th>
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(b)(2)
# Amendment of Solicitation/Modification of Contract

<table>
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<tr>
<th>2. Amendment/Modification No.</th>
<th>3. Effective Date</th>
<th>4. Request/Purchase Req. No.</th>
<th>5. Project No. (if applicable)</th>
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<td>B0003</td>
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**U.S. Dept. Of Homeland Security**

**Immigration and Customs Enforcement**

425 1 Street, NW

Rm 2208

Washington DC 20530

**Name and Address of Contractor**

NORTHROP GRUMMAN DEFENSE MISSION SYSTEMS INC

12001 SUNSET HILLS ROAD

RESTON VA 220930404

<table>
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<tr>
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<td>TC</td>
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9A. Amendment of Solicitation No.

<table>
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<th>10. Dated (see Item 11)</th>
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10A. Modification of Contract Order No.

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<th>GS-35F-4926G</th>
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<tbody>
<tr>
<td>HGDGF-06-J-00894</td>
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</table>

10B. Dated (see Item 14)

| 04/16/2005 |

11. This Item Only Applies to Amendments of Solicitations

- [ ] The above referenced solicitation is amended as set forth in Item 14. The hour and date specified for receipt of offers is extended. [ ] is not extended.

- Other must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation by an acknowledgement in writing, by one of the following methods: (b) By completing items 8 and 10A, and returning copy of this amendment; (c) By acknowledging receipt of this amendment on each copy of the offer submitted, or (d) By separate letter or telegram which includes a reference to the solicitation and amendment number. Failure of your acknowledgment to be received by the place designated prior to the hour and date specified may result in rejection of your offer. If, in the opinion of the offerer, you desire to change an offer already submitted, such change may be made by telegram or letter provided such telegram or letter contains a reference to the solicitation and the amendment, and is received prior to the opening time and date specified.

12. Accounting and Appropriation Data (if requested)

See Schedule

13. This Item Applies Only to Modifications of Contract Orders. It Modifies the Contract Order No. as described in Item 14.

- a. This change order is issued pursuant to a modification of the contract order no. in item 10A.

- b. The above referenced contractor is modified to reflect the administrative changes (such as changes in staffing, CAP, or other changes set forth in Item 14, pursuant to the authority of FAR 43.100). The terms, conditions, and rules governing such modifications are incorporated by reference in the solicitation and amendment.

- c. This supplemental agreement is signed in accordance with the authority of:

- d. Other (Specify type of modification and authority)

**X** BILATERAL - MUTUAL AGREEMENT OF THE PARTIES

**E. Important:** Contractor must sign document and return 1 copy to the issuing office.

14. Description of Amendment/Modification (organized by UCF section headings, including solicitation reference and subject matter where relevant)

Tax ID Number: 542113161

DUNS Number: 066493464

1. The purpose of this contract modification is to modify the performance work statement to add additional locations and authorize 24x7 performance under the new SCLINs and "Shift Differential" labor rates for the "TRAVEL AUTHORIZER" CLIN (0005D, 1005D, 2005D, 3005D, and 4005D) as follows:

<table>
<thead>
<tr>
<th>Labor Category</th>
<th>EPA Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>0005 Travel Authorizer</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Base Year</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Continued...</strong></td>
<td></td>
</tr>
</tbody>
</table>

[Signature] Michael K. Weaver/Contracts Manager

[Signature] Jan K. Wisor

[Signature] Jan K. Wisor/Manager

[Signature] 11/16/16

[Signature] COMPLIANCE WITH STANDARD FORM 90 (REV. 10-02)

[Signature] Preceding edition unavailable

[Signature] 11/16/16

[Signature] COMPLIANCE WITH STANDARD FORM 90 (REV. 10-02)

[Signature] Preceding edition unavailable

[Signature] 11/16/16
**AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT**

<table>
<thead>
<tr>
<th>1. CONTRACT ID CODE</th>
<th>PAGE 1/4</th>
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</thead>
<tbody>
<tr>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>2. AMENDMENT/MODIFICATION NO.</th>
<th>3. EFFECTIVE DATE</th>
<th>4. REQUISITION/PURCHASE REQ.NO.</th>
<th>5. PROJECT NO. (If applicable)</th>
</tr>
</thead>
<tbody>
<tr>
<td>D000003</td>
<td>10/04/2005</td>
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</table>

<table>
<thead>
<tr>
<th>6. ISSUED BY</th>
<th>CODE</th>
<th>7. ADMINISTERED BY (If other than Item 6)</th>
<th>CODE</th>
</tr>
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<tbody>
<tr>
<td>U.S. Dept. Of Homeland Security</td>
<td>ICE</td>
<td></td>
<td>ICE</td>
</tr>
<tr>
<td>Immigration and Customs Enforcement</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>425 I Street, NW</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rm 2208</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Washington DC 20536</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)</th>
<th>9A. AMENDMENT OF SOLICITATION NO.</th>
<th>9B. DATED (SEE ITEM 11)</th>
</tr>
</thead>
<tbody>
<tr>
<td>NORTHROP GRUMMAN DEFENSE MISSION SYSTEMS INC</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12011 SUNSET HILLS ROAD</td>
<td></td>
<td></td>
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<tr>
<td>RESTON VA 201903404</td>
<td></td>
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</table>

<table>
<thead>
<tr>
<th>CODE</th>
<th>10A. MODIFICATION OF CONTRACT/OFFER NO.</th>
<th>10B. DATED (SEE ITEM 13)</th>
</tr>
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<tbody>
<tr>
<td>0646834640000</td>
<td>GS-35P-4506G</td>
<td>04/19/2005</td>
</tr>
<tr>
<td></td>
<td>HSCEOP-05-J-00094</td>
<td></td>
</tr>
</tbody>
</table>

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of offers is extended. ☐ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning ________ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required.)

See Schedule

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/OFFERS. IT MODIFIES THE CONTRACT/OFFER NO. AS DESCRIBED IN ITEM 14.

☐ A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.

☐ B. THE ABOVE NUMBERED CONTRACT/OFFER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.1503(b).

☐ C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO THE AUTHORITY OF:

☐ D. OTHER (Specify type of modification and authority)

X BILATERAL - MUTUAL AGREEMENT OF THE PARTIES

E. IMPORTANT: Contractor ☐ is not. ☑ is required to sign this document and return ________ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

Tax ID Number: 542131161
DUNS Number: 064683464

1. The purpose of this contract modification is to modify the performance work statement to add additional locations and authorize 24x7 performance under the new SCLINs and "Shift Differential" labor rates for the "TRAVEL AUTHORIZER" CLIN (0005D, 1005D, 2005D, 3005D, and 4005D) as follows:

<table>
<thead>
<tr>
<th>Clin Labor Category</th>
<th>BPA Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>0005 Travel Authorizer</td>
<td></td>
</tr>
</tbody>
</table>

Continued...

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as herefore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)

15B. CONTRACTOR/OFFEROR

15C. DATE SIGNED

16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)

16B. UNITED STATES OF AMERICA

16C. DATE SIGNED

(Signature of person authorized to sign)  
(Signature of Contracting Officer)  

STANDARD FORM 36 (REV. 10-83)  
Prepared by GSA  
FAR (48 CFR) 53.243  

NSN 7540-01-132-8070  
Previous edition unsuitable
<table>
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<th>UNIT (D)</th>
<th>UNIT PRICE (E)</th>
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<td>(Normal Business Hours)</td>
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<td></td>
<td>Normal work week: 4pm to 12am</td>
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<td>0005B</td>
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<td></td>
<td>Normal work week: 12am to 8am</td>
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<td>0005C</td>
<td>Travel Authorizer</td>
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<tr>
<td></td>
<td>Weekend/Holiday: 8am to 4pm</td>
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<td>0005D</td>
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<tr>
<td>Option Year 1</td>
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2. The Contractor is authorized to work on a 24 hour 7 days a week basis effective October 1, 2005.

3. The Contractor is authorized to work at sub-offices located in Kansas City, MO and the Washington Field Office effective October 1, 2005.

ALL OTHER TERMS AND CONDITIONS OF THIS CONTRACT REMAIN UNCHANGED.

The contractor shall submit original copy of the invoice to the COTR and one copy to the Contracts Specialist, Anthony Gomez, who can be contacted at (202) 307-307 (phone), (202) 514-3333 (fax). The COTR's address is Department of Homeland Security, Detention and Removal Office, Attn: James Schindler, 801 I Street NW, Suite 800, Washington, DC 20536.

The address for the Contracts Specialist is Department of Homeland Security, Headquarters Procurement, 425 I Street NW, Room 2208, Washington, DC 20536. For payment questions please contact customer service at (214) 915-6161.
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<td>The estimated total amount of the contract is $3,369,788.80.</td>
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### SURVEILLANCE ACTIVITY CHECKLIST

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<th>Performance Objectives</th>
<th>Method of Surveillance</th>
<th>Date Accomplished</th>
<th>Work Accomplished</th>
<th>Compliance or Non-Compliance with Details Attached</th>
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<tr>
<td>Process unescorted removals</td>
<td>Spot Checks/Feedback</td>
<td>7/31/05</td>
<td>Processed 1319 unescorted removals</td>
<td>In Compliance</td>
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<td>Process escorted removals</td>
<td>Spot Checks/Feedback</td>
<td>7/31/05</td>
<td>Processed 811 escorted removal requests</td>
<td>In Compliance</td>
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<td>Process of other transportation requirements</td>
<td>Spot Checks/Feedback</td>
<td>7/31/05</td>
<td>Processed 2985 removals via JPATS</td>
<td>In Compliance</td>
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<td>Removal process time requirements for escorted removals</td>
<td>Spot Checks/Feedback</td>
<td>7/31/05</td>
<td>Process completed within acceptable time limits</td>
<td>In Compliance</td>
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<tr>
<td>Removal process time requirements for unescorted removals</td>
<td>Spot Checks/Feedback</td>
<td>7/31/05</td>
<td>Process completed within acceptable time limits</td>
<td>In Compliance</td>
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<td>Removal process time requirements for juveniles</td>
<td>Spot Checks/Feedback</td>
<td>7/31/05</td>
<td>Processed 39 juvenile transfers</td>
<td>In Compliance</td>
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<td>Respond to surges of removals</td>
<td>Spot Checks/Feedback</td>
<td>7/31/05</td>
<td>Processed 41 small group removals</td>
<td>In Compliance</td>
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<td>Deliver required reports</td>
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<td>7/31/05</td>
<td>Reports delivered as requested</td>
<td>In Compliance</td>
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<tr>
<td>Requirement</td>
<td>Date</td>
<td>Status</td>
<td>Compliance Status</td>
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<td>Submit updates to deliverables as required</td>
<td>7/31/05</td>
<td>Updates delivered as required</td>
<td>In Compliance</td>
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<tr>
<td>Provide timely and efficient establishment and maintenance of Website</td>
<td>7/31/05</td>
<td>Website established and maintained</td>
<td>In Compliance</td>
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<tr>
<td>Provide timely notification of items requiring government action</td>
<td>7/31/05</td>
<td>Notification provided as needed</td>
<td>In Compliance</td>
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<tr>
<td>The contractor shall provide qualified staff members to adequately staff the program</td>
<td>7/31/05</td>
<td>Adequate staffing as required</td>
<td>In Compliance</td>
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<tr>
<td>Staffing moves, adds and changes shall be completed within 5 days of request</td>
<td>7/31/05</td>
<td>Changes, additions, and moves completed within 5 days</td>
<td>In Compliance</td>
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<tr>
<td>Request for service shall be shall be efficiently logged and tracked and the customer notified of the expected completion date.</td>
<td>7/31/05</td>
<td>Requests for service submitted and expected dates of delivery provided</td>
<td>In Compliance</td>
<td></td>
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</table>
August 22, 2005

Detention and Removal Office
801 I Street NW, Suite 800
Washington, DC 20536

Attention: Mr. James S. Schindler

Subject: July Invoice
Centralized Ticketing Contract Number HSCEOP-05-J-00094

Northrop Grumman Defense Mission Systems, Inc. submits herewith the following invoice for services rendered July 1, 2005- July 30, 2005. Total labor hours [redacted] for

Sincerely,

[Redacted]

Project Manager, Centralized Ticketing

Enclosure

cc: Mrs. Jan K. Wisor, HQPRO
Patricia Espinoza, HQPRO
Mr. James S. Schindler

Northrop Grumman DMS, Inc.
Northrop Grumman DMS, Inc. (without enclosure)
Northrop Grumman DMS, Inc. (without enclosure)
AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

2. AMENDMENT/MODIFICATION NO. 1. EFFECTIVE DATE 4. REQUEST/REQUISITION NO. 5. PROJECT NO. (If applicable)
P00004 11/04/2005 DRO-06-RQ0605

6. ISSUED BY CODE 7. ADMINISTERED BY (If other than item 6) CODE
U.S. Dept. Of Homeland Security ICR
Immigration and Customs Enforcement U.S. Dept. Of Homeland Security
425 I Street, NW Immigration and Customs Enforcement
Rm 2208 425 I Street, NW
Washington DC 20536 Rm 2208
Washington DC 20536

8. NAME AND ADDRESS OF CONTRACTOR ( electrical code name and address and zip code)
NORTHROP GRUMMAN DEFENSE MISSION SYSTEMS INC
12011 SUNSET HILLS ROAD
RESTON VA 201903404

9A. AMENDMENT OF SOLICITATION NO.

9B. DATED (SEE ITEM 11)

10A. MODIFICATION OF CONTRACT/ORDER NO.
GS-35F-4506Q
HSCBO2-05-J-00094

10B. DATED (SEE ITEM 12)
04/19/2005

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended. ☐ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 9 and 11, and returning copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided such telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required.)

See Schedule A

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

☐ A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.

☒ B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).

☐ C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO THE AUTHORITY OF:

☐ D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☒ is not. ☐ is required to sign this document and return __________________ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

Tax ID Number: 542131161
DUNS Number: 064683464

The purpose of this modification is to reflect the following:

1. To provide incremental funding of $400,000.00 for Centralized Ticketing Support.

This modification has increased the total obligated amount from $930,928.40 by $400,000.00 to $1,330,928.40.

All other terms and conditions remain unchanged.

Continued...

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as hereinafter changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) 16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)
Jan K. Wisor

15B. CONTRACTOR/OFFEROR 16B. UNITED STATES OF AMERICA

15C. DATE SIGNED 16C. DATE SIGNED

(Signature of person authorized to sign) (Signature of Contracting Officer)

NSN 7540-01-152-8070
Previous edition unusable

STANDARD FORM 30 (REV. 10-83)
Prescribed by GSA
FAR (49 CFR) 52.243

11/10/05
**Contact Information:**

Procurement POC:
Kelly Waite 202-616-6265

Program Office POC:
James Schindler
202-307-4362

Invoice Instructions:

The contractor shall submit original copy of the invoice to the COTR and one copy to the Contracts Specialist, Anthony Gomez, who can be contacted at (202) 307-6108 (phone), (202) 514-3353 (fax). The COTR's address is Department of Homeland Security, Detention and Removal Office, Attn: James Schindler, 801 I Street NW, Suite 800, Washington, DC 20536.

The address for the Contracts Specialist is Department of Homeland Security, Headquarters Procurement, 425 I Street NW, Room 2208, Washington, DC 20536. For payment questions please contact customer service at (214) 915-6161.
Form G-514

REQUISITION - MATERIALS-SUPPLIES-EQUIPMENT
Activity Symbols
ATTACHMENT A

REQUISITION NUMBER: DRO-06-RQ0695

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(b)(2)
## AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

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<th>3. EFFECTIVE DATE</th>
<th>4. REQUISITION/PURCHASE REQ NO.</th>
<th>5. PROJECT NO. (If applicable)</th>
<th>6. ISSUED BY</th>
<th>7. ADMINISTERED BY (If other than Item 6)</th>
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<td>P00005</td>
<td>02/09/2006</td>
<td>SEE SCHEDULE</td>
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<td>U.S. Dept. of Homeland Security</td>
<td>Immigration and Customs Enforcement</td>
<td>425 I Street, NW</td>
<td>2208</td>
<td>Washington DC 20536</td>
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<tr>
<td>NORTHROP GRUMMAN DEFENSE MISSION SYSTEMS INC</td>
<td>12011 SUNSET HILLS ROAD</td>
<td>RESTON VA 201903404</td>
<td></td>
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</tbody>
</table>

### 8. NAME AND ADDRESS OF CONTRACTOR (Inc., street, city, State and ZIP Code)
- **NAME**: NORTHROP GRUMMAN DEFENSE MISSION SYSTEMS INC
- **ADDRESS**: 12011 SUNSET HILLS ROAD, RESTON VA 201903404
- **CODE**: 0646834640000
- **FACILITY CODE**: 04/19/2005

### 11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS
- □ The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers is extended. □ is not extended.
- Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) by completing items 8 and 15, and returning copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

### 12. ACCOUNTING AND APPROPRIATION DATA (If required)
- **SEE ATTACHMENT A**
- **NET INCREASE**: $800,000.00

### 13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.
- □ A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
- □ B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
- □ C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO THE AUTHORITY OF:
- □ D. OTHER (Specify type of modification and authority)

### E. IMPORTANT: Contractor is not, is required to sign this document and return copies to the issuing office.

### 14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by U.S. section headings, including solicitations/contract subject matter where feasible.)
- **Tax ID Number**: 542131161
- **DUNS Number**: 064683464

The purpose of Modification P00005 is as follows:

1. To provide incremental funding in the amount of $800,000.00 for Centralized Ticketing Support, and

2. To provide the contractor with authorization to perform travel coordination and authorization duties at the following DRO sub-office locations:

   Continued...

### 15A. NAME AND TITLE OF SIGNER (Type or print)
- **Signature**: Jan K. Wisor

### 15C. DATE SIGNED
- **15C. DATE SIGNED**: 10/10/06

### 16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)
- **Signature**: Jan K. Wisor

### 16C. DATE SIGNED
- **16C. DATE SIGNED**: 10/10/06

---

**Note:** The document includes several sections that are not fully transcribed due to the nature of the content. Specific fields such as contracts, dates, and signatures are marked with placeholders and specific values where applicable. The purpose of the amendment is outlined in detail, emphasizing the need for the contractor to follow certain administrative procedures and authorities to implement changes efficiently.
<table>
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<th>ITEM NO.</th>
<th>SUPPLIES/SERVICES</th>
<th>QUANTITY</th>
<th>UNIT</th>
<th>UNIT PRICE</th>
<th>AMOUNT</th>
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<td>(b)</td>
<td>Baltimore Field Office 31 Hopkins Plaza, 7th Floor Baltimore, MD 21201</td>
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<th>UNIT PRICE (E)</th>
<th>AMOUNT (F)</th>
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<td>(n) New Orleans Field Office&lt;br&gt;DHS/ICE 1250 Poydras, Ste 2200&lt;br&gt;New Orleans, LA 70113</td>
<td>(o) New York Field Office&lt;br&gt;26 Federal Plaza, Rm 1104&lt;br&gt;New York, NY 10270</td>
<td>(p) Philadelphia Field Office&lt;br&gt;1600 Callowhill St., 5th Fl&lt;br&gt;Philadelphia, PA 19130</td>
<td>(q) Phoenix Field Office&lt;br&gt;2035 N. Central Ave.&lt;br&gt;Phoenix, AZ 85004</td>
<td>(r) San Antonio Field Office&lt;br&gt;8940 Fourwinds Drive&lt;br&gt;San Antonio, TX 78239</td>
</tr>
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</table>

NOTE: The COTR shall provide the contractor with 30 days notice of the Government's intent to provide services at a field location.

REQUISITION NO(S): DRO-06-RQ0620 & DRO-06-RQ0616

THE TOTAL OBLIGATED AMOUNT IS INCREASED FROM $1,330,928.40 BY $800,000.00 TO $2,130,928.40.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.

FOR INQUIRIES:
Continued...
Program POC: Jim Schindler, 202-528-[REDACTED] and Mark White, 202-732-[REDACTED]

Procurement POC: Tricia Jackson-Harris, 202-305-[REDACTED]

INVOICE INSTRUCTIONS:

The contractor shall submit 1 original copy of the invoice to the COTR and 1 copy to the Contract Specialist, Tricia Jackson-Harris, who can be contacted at 202-305-[REDACTED] (phone) and 202-514-3353 (fax).


For payment questions please contact customer service at (214) 915-6161.
**ATTACHMENT A**

**REQUISITION NUMBER:** DRO-06-RQ0020

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<th>OBJECT</th>
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(b)(2)
Form G-514
REQUISITION - MATERIALS-SUPPLIES-EQUIPMENT
Activity Symbols
ATTACHMENT A

REQUISITION NUMBER: DRO-06-RQ0620

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Form G-514
REQUISITION - MATERIALS-SUPPLIES-EQUIPMENT
Activity Symbols
ATTACHMENT A

REQUISITION NUMBER: DRO-06-RQ0616

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<th>OBJECT</th>
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(b)(2)


AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

2. AMENDMENT/MODIFICATION NO. E00006
3. EFFECTIVE DATE 03/29/2006
5. PROJECT NO. (if applicable) Immigration and Customs Enforcement
6. ISSUED BY CODE ICE
   U.S. Dept. Of Homeland Security
   Immigration and Customs Enforcement
   425 I Street, NW
   Rm 2208
   Washington DC 20536
8. NAME AND ADDRESS OF CONTRACTOR (Inc., street, county, State and Zip Code)
   NORTHROP GRUMMAN DEFENSE MISSION SYSTEMS INC
   12011 SUNSET HILLS ROAD
   RESTON VA 201903404

   CODE 0646834640000
   FACILITY CODE

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended. ☐ is not extended. ☐

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning. ☐
(b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided such telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (if required)

See Schedule

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/OORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10a.
B. THE ABOVE NUMBERED CONTRACT/OORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(a)
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not. ☐ is required to sign this document and return copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

Tax ID Number: 54-2133161
DUNS Number: 064683464

The purpose of this modification is to change the Key Personnel:

1. Key Personnel changes are as follows:
   Program Manager [REDACTED] replaces [REDACTED] as the Program Manager. (b)(4)
   Website IT Specialist [REDACTED] replaces Website IT Specialist [REDACTED] as the Website IT Specialist.

Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore charged, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)
   Jan K. Wilson

15B. CONTRACTOR/OFFERER

15C. DATE SIGNED 03/31/2006

16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)

16B. UNITED STATES OF AMERICA

16C. DATE SIGNED

(Attachment page authorized to sign)

[Signature of Contracting Officer]
(2) This modification does not change the total amount obligated. All other terms and conditions remain unchanged.

FOR INQUIRIES:

Program POC: Jim Schindler, 202-528-[REDACTED] and [REDACTED]

Procurement POC: Claire J. Cashwell, 202-514-[REDACTED]

INVOICE INSTRUCTIONS:

The contractor shall submit 1 original copy of the invoice to the COTR and 1 copy of the Contract Specialist, Claire J. Cashwell, who can be contacted at 202-514-[REDACTED] (phone) and 202-514-3353 (fax).


For payment questions please contact the Dallas Finance Center's Customer Service at (214) 915-6161.
The purpose of this modification is to Exercise Option Year One and provide funding.

1) Under the authority of FAR 52.217-9 Option to Extend Term of contract, Option Year One is hereby exercised on CLINs 1001, 1002, 1003, 1004, 1005 and sub-CLINs 1005D and the period of performance of this contract is extended from April 19, 2006 to April 18, 2007.

2) Funding in the amount of $648,064.40 is provided.

Continued...

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore change, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)  
Jan K. Wiscor  
(Signature of person authorized to sign)

15B. CONTRACTOR/OFFEROR  
Northrop Grumman Defense Mission Systems Inc  
12011 Sunset Hills Road  
Reston, VA 201903404

15C. DATE SIGNED  
4/18/06  
(Signature of Contracting Officer)
3) Year to date funds: Total funds obligated are increased from $2,130,928.40 to $2,776,992.80 for a net increase of $648,064.40

FOR INQUIRIES:

- Program POC: Jim Schindler, 202-528-
- Procurement POC: Claire J. Cashwell, 202-514-

INVOICE INSTRUCTIONS:

The contractor shall submit 1 original copy of the invoice to the Cotr and 1 copy of the Contract Specialist, Claire J. Cashwell, who can be contacted at 202-514-(phone) and 202-514-3353 (fax).


For payment questions please contact the Dallas Finance Center's Customer Service at (214) 915-6161.
Form G-514
REQUISITION - MATERIALS-SUPPLIES-EQUIPMENT
Activity Symbols
ATTACHMENT A

REQUISITION NUMBER: DRO-06-RQ2002

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<th>OBJECT</th>
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(b)(2)
Form G-514
REQUISITION - MATERIALS-SUPPLIES-EQUIPMENT
Activity Symbols
ATTACHMENT A

REQUISITION NUMBER: DRO-06-RQ2002

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(b)(2)
Form G-514

REQUISITION - MATERIALS-SUPPLIES-EQUIPMENT
Activity Symbols
ATTACHMENT A

REQUISITION NUMBER: DRO-06-RQ2002

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(b)(2)
## Amendments of Solicitation/Modification of Contract

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<th>1. CONTRACT ID CODE</th>
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<td>3. EFFECTIVE DATE</td>
<td>4. REQUISITION/ PURCHASE REQ. NO.</td>
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<td>06/28/2006</td>
<td>DRO-06-RQ2017</td>
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<td>U.S. Dept. Of Homeland Security</td>
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<tr>
<td>425 I Street, NW</td>
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<tr>
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<tr>
<td>Washington DC 20536</td>
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<tr>
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<td>NORTHROP GRUMMAN DEFENSE MISSION SYSTEMS INC</td>
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<td>12011 SUNSET HILLS ROAD</td>
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### 11. This Item Only Applies to Amendments of Solicitations

- The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is not extended.
- Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. Failure of your acknowledgment to be received at the place designated for the receipt of offers prior to the hour and date specified may result in rejection of your offer. If you receive this amendment, you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

### 12. Accounting and Appropriation Data (if required)

- Net Increase: $300,000.00

### 13. This Item Only Applies to Modification of Contract/Orders. It Modifies the Contract/Order No. as Described in Item 14.

- **A. This Change Order is Issued Pursuant To:** (Specify authority) The changes set forth in Item 14 are made in the contract order No. in Item 10A.

- **B. The Above Numbered Contract/Order Is Modified to Reflect the Administrative Changes (such as changes in paying office, appropriation date, etc.) Set Forth in Item 14, Pursuant to Authority of FAR 43.103(3).

- **C. This Supplemental Agreement Is Entered Into Pursuant to Authority of:**

- **D. Other (Specify type of modification and authority):**

### 14. Description of Amendment/Modification (Organized by UOF Section headings, including solicitation/contract subject matter where feasible)

- **Tax ID Number:** 54-2131161
- **DUNS Number:** 064683464

The purpose of this modification is to provide funding for the task order.

1) Funding in the amount of $300,000.00 is provided.

2) The total obligated award amount is increased from $2,776,992.80 by $300,000.00 to $3,076,992.80.

3) The Program Office contact is Jim Schindler at 202-528-___, Contracting Officer's Technical Representative.

Continued...

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as hereafter changed, remain unchanged and in full force and effect.

**15A. Name and Title of Signer (Type or Print)**

[Signature of person authorized to sign]

**16A. Name and Title of Contracting Officer (Type or Print)**

[Signature of Contracting Officer]

**16B. United States of America**

[Signature of Person Authorized to Sign]

**16C. Date Signed**

6/18/2007

[STANDARD FORM 30 (REV. 10-83)]

[Prepared by GSA]

[FAA (48 CFR) 53,243]
4) The Procurement Office contact is Claire J. Cashwell, 202-514-\[redacted\].


6) For payment questions, please contact the Dallas Finance Center's Customer Service at 214-915-6161.

Except as provided herein, all other terms and conditions remain unchanged.

Discount Terms: 

Delivery Location Code: DRO 
DEPARTMENT OF HOMELAND SECURITY
DETENTION & REMOVAL
801 I STREET, NW
ROOM 900
Attn: Jim Schindler
WASHINGTON DC 20536 USA

FOB: Destination
Period of Performance: 04/19/2006 to 04/18/2007

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<th>ITEM NO.</th>
<th>SUPPLIES/SERVICES</th>
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AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

2. AMENDMENT/MODIFICATION NO. 500640

3. EFFECTIVE DATE 10/01/2006

4. REQUISITION/PURCHASE REQ. NO. DRO-07-REQ2005

5. PROJECT NO. (If applicable) CODE ICE

U.S. Dept. Of Homeland Security
Immigration and Customs Enforcement
425 I Street, NW
Rm 2208
Washington DC 20536

7. ADMINISTERED BY (If other than Item 6) CODE ICE

CODE 064683460000 FACILITY CODE

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)

NORTHROP GRUMMAN DEFENSE MISSION SYSTEMS INC
12011 SUNSET HILLS ROAD
RESTON VA 201903404

9A. AMENDMENT OF SOLICITATION NO.

98. DATED (SEE ITEM 11)

10A. MODIFICATION OF CONTRACT ORDER NO.

HSCEOP-05-J-00094

04/19/2005

10B. DATED (SEE ITEM 11)

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended. ☐ It is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning _______ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If you value of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided such telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

Net Increase: $1,400,000.00

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACT ORDER. IT MODIFIES THE CONTRACT ORDER NO. AS DESCRIBED IN ITEM 14.

☐ A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.

☐ B. THE ABOVE NUMBERED CONTRACT ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).

☐ C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:

☐ D. OTHER (Specify type of modification and authority)

X FAR 52.232-18, Availability of Funds.

E. IMPORTANT: Contractor ☐ is not. ☐ is required to sign this document and return __________ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

Tax ID Number: 54-2131161
DUNS Number: 064683464

The purpose of this modification is to provide additional funding for the task order for the period of October 1, 2006 through April 18, 2007.

(1) Funding in the amount of $1,400,000.00 is provided and is now available effective immediately.

(2) The total obligated award amount is increased from $3,076,992.80 by $1,400,000.00 to $4,476,992.80.

Continued...

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as hereafter changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)

Claire E. O'Sullivan

15C. DATED SIGNED

04/19/2005

15B. CONTRACTOR/ORDEROR

15D. UNITED STATES OF AMERICA

Signature of person authorized to sign

(Preceded by GSA
FAR (49 CFR) 53.243)
Discount Terms: 

Delivery Location Code: DRO
DEPARTMENT OF HOMELAND SECURITY
DETENTION & REMOVAL
801 I STREET, NW
ROOM 900
Attn: Jim Schindler
WASHINGTON DC 20536 USA

FOB: Destination
Period of Performance: 04/19/2006 to 04/18/2007

To provide additional funding for FY07 for the Centralized Ticketing support contract.

<table>
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<tr>
<th>ITEM NO.</th>
<th>SUPPLIES/SERVICES</th>
<th>QUANTITY</th>
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<th>UNIT PRICE</th>
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(3) The Program Office point of contact is Jim Schindler at 202-528-______ COTR, Department of Homeland Security, U. S. Immigration and Customs Enforcement, Office of Detention and Removal, Air Transportation Unit, 801 I Street, NW, Suite 800, Washington, D. C. 20536.

(4) The Procurement Office point of contact is Claire Cashwell, Contract Specialist, Office of Acquisition Management, U. S. Immigration and Customs Enforcement, Department of Homeland Security, 425 I Street, NW, Room 2208, Washington, D. C. 20536. Telephone Number: (202) 514-______

(5) INVOICE INSTRUCTIONS: The contractor shall submit one original copy of the invoice to the COTR and one copy to the Procurement Office contact.

(6) For payment questions, please contact the COTR first, and then the Dallas Finance Center's Customer Service at 214-915-6161.

(7) Except as provided herein, all other terms and conditions remain unchanged.
**AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT**

<table>
<thead>
<tr>
<th>1. CONTRACT ID CODE</th>
<th>2. AMENDMENT/MODIFICATION NO.</th>
<th>3. EFFECTIVE DATE</th>
<th>4. REQUISITION/PURCHASE REQ. NO.</th>
<th>5. PROJECT NO. (if applicable)</th>
<th>6. ISSUED BY</th>
<th>7. ADMINISTERED BY (if other than Item 6)</th>
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<td>U.S. Dept. Of Homeland Security</td>
<td>Immigration and Customs Enforcement</td>
<td>425 I Street, NW</td>
<td>Rm 2208</td>
<td>Washington DC 20536</td>
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<td></td>
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</table>

**8. NAME AND ADDRESS OF CONTRACTOR (inc., street, county, State and ZIP Code)**

NORTHROP GRUMAN DEFENSE MISSION SYSTEMS INC  
12011 SUNSET HILLS ROAD  
RESTON VA 20193404

**CODE**: 0646834640000  
**FACILITY CODE**:  

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

- The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of offers is extended.  
- Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 16, and returning copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

**12. ACCOUNTING AND APPROPRIATION DATA (if required)**

- Net Tonnage: $1,400,000.00

**13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

**CHECK ONE**

- A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
- B. THE ABOVE NUMERATED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
- C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
- D. OTHER (Specify type of modification and authority)

- X PAR 52.232-18, Availability of Funds.

**E. IMPORTANT:** Contractor (is not) is required to sign this document and return copies to the issuing office.

**14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCP section headings, including solicitation/contract subject matter where feasible.)**

- Tax ID Number: 54-2131161  
- DUNS Number: 064683464

The purpose of this modification is to provide additional funding for the task order for the period of October 1, 2006 through April 18, 2007.

1. Funding in the amount of $1,400,000.00 is provided and is now available effective immediately.

2. The total obligated award amount is increased from $1,076,992.80 by $1,400,000.00 to $4,476,992.80.

**Continued...**

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

**15A. NAME AND TITLE OF SIGNER (Type or print)**

Claire J. Cashwell

**15B. CONTRACTOR/OFFEROR**

**16C. DATE SIGNED**

12/21/2006

**16B. UNITED STATES OF AMERICA**

**STANDARD FORM 30 (REV. 10-83)**

Prescribed by GSA

FAR (49 CFR) 53.243
Discount Terms:  
Delivery Location Code: DRO  
DEPARTMENT OF HOMELAND SECURITY  
DETENTION & REMOVAL  
801 I STREET, NW  
ROOM 900  
Attn: Jim Schindler  
WASHINGTON DC 20536 USA  

FOB: Destination  
Period of Performance: 04/19/2006 to 04/18/2007  

4010 To provide additional funding for FY07 for the Centralized Ticketing support contract.

(3) The Program Office point of contact is Jim Schindler at 202-528-____ COTR, Department of Homeland Security, U. S. Immigration and Customs Enforcement, Office of Detention and Removal, Air Transportation Unit, 801 I Street, NW, Suite 800, Washington, D. C. 20536.


(5) INVOICE INSTRUCTIONS: The contractor shall submit one original copy of the invoice to the COTR and one copy to the Procurement Office contact.

(6) For payment questions, please contact the COTR first, and then the Dallas Finance Center's Customer Service at 214-915-6161.

(7) Except as provided herein, all other terms and conditions remain unchanged.
The purpose of this modification is to Exercise Option Year One and provide funding.

1) Under the authority of FAR 52.217-9 Option to Extend Term of Contract, Option Year One is hereby exercised on CLINs 1001, 1002, 1003, 1004, 1005 and sub-CLINs 1005D and the period of performance of this contract is extended from April 19, 2006 to April 18, 2007.

2) Funding in the amount of $646,064.40 is provided.

Continued ...
3) Year to date funds: Total funds obligated are increased from $2,130,928.40 to $2,776,992.80 for a net increase of $648,064.40.

FOR: Destination

Discount Terms: [Redacted]

FOR INQUIRIES:

Program POC: Jim Schindler, 202-528- [Redacted] and

Procurement POC: Claire J. Cashwell, 202-514- [Redacted]

INVOICE INSTRUCTIONS:

The contractor shall submit 1 original copy of the invoice to the COTR and 1 copy of the Contract Specialist, Claire J. Cashwell, who can be contacted at 202-514- [Redacted] (phone) and 202-514-3353 (fax).


For payment questions please contact the Dallas Finance Center's Customer Service at (214) 915-6161.
AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT ID CODE
   DRO-06-RQ2017

2. AMENDMENT/MODIFICATION NO.
   000008

3. EFFECTIVE DATE
   08/28/2006

4. REQUISITION/PURCHASE REQ. NO.
   (If applicable)

5. PROJECT NO.
   (If applicable)

6. ISSUED BY
   CODE
   ICE

U.S. Dept. Of Homeland Security
Immigration and Customs Enforcement
425 I Street, NW
Rm 2206
Washington DC 20536

8. NAME AND ADDRESS OF CONTRACTOR
   (Lic., state, county, tribe and ZIP Code)
   NORTHROP GRUMMAN DEFENSE MISSION SYSTEMS INC
   12011 SUNSET HILLS ROAD
   RESTON VA 201903404

9. AMENDMENT OF SOLICITATION NO.
   (X)

10. DATED (SEE ITEM 11)
    04/19/2005

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

   | The above numbered solicitation is amended as set forth in Item 14. The hour and date specified
   | for receipt of Offers is extended. ☐ is not extended.

   | Offers must acknowledge receipt of this amendment prior to the hour and date specified in the
   | solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning
   | copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted;
   | or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers.
   | FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS
   | PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If you
   | desire to change an offer already submitted, such change may be made by telegram or letter, provided each
   | telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening
   | hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (if required)
    SEE ATTACHMENT A

    Net Increase: $300,000.00

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACT/ORDER. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

   A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT
   ORDER NO. IN ITEM 10A.

   ☑ B. THE ABOVE NUMBERED CONTRACT ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in
   paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).

   C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:

   ☑ D. OTHER (Specify type of modification and authority)

   E. IMPORTANT: Contractor ☑ is not. ☐ is required to sign this document and return copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible)

   Tax ID Number: 54-2131161
   DUNS Number: 064683464

   The purpose of this modification is to provide funding for the task order.

1) Funding in the amount of $300,000.00 is provided.

2) The total obligated award amount is increased from $2,776,992.60 by $300,000.00 to $3,076,992.80.

3) The Program Office contact is Jim Schindler at 202-528-____ Contracting Officer's
   Continued...

   Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remain unchanged and in full force and effect.

   15A. NAME AND TITLE OF SIGNER (Type or print)
   Ronald Jean-Baptiste

   15B. CONTRACTOR/OFFICER
   (Signature of person authorized to sign)

   15C. DATE SIGNED
   (Signature of Contracting Officer)

   16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)
   (Signature of Contracting Officer)

   16B. UNITED STATES OF AMERICA

   16C. DATE SIGNED

   NSN 7540-01-152-8073
   Previous edition unusable

   STANDARD FORM 30 (REV. 10-83)
   Prescribed by GSA
   FAR (48 CFR) 52.243
Technical Representative.

4) The Procurement Office contact is Claire J. Cashwell, 202-514-__________


6) For payment questions, please contact the Dallas Finance Center's Customer Service at 214-915-6161.

Except as provided herein, all other terms and conditions remain unchanged.

Discount Terms: ____________

Delivery Location Code: ICE
Immigration and Customs Enforcement
425 I Street NW
Rm 2208
Washington DC 20536

FOB: Destination
Period of Performance: 04/19/2006 to 04/18/2007

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(b)(2)
The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of offers is extended. is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning, copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACT/SORORDERS. IT MODIFIES THE CONTRACTOR NO. AS DESCRIBED IN ITEM 14.

CHECK ONE
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.

B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 41.109(b).

C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:

X Other (Specify type of modification and authority)

Clause 52.217-9 Option to Extend Term of Contract

E. IMPORTANT: Contractor is not. is required to sign this document and return copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCP section headings, including solicitation/contract subject matter where feasible.)

Tax ID Number: 54-2131161
DUNS Number: 064683464

The purpose of this modification is to exercise Option Year Two, April 19, 2007 through April 18, 2008, and provide funding for the option period.


2) Funding in the amount of $1,000,000.00 is provided.

3) The total obligated award amount is increased from $4,476,992.80, to be, $5,476,992.80; Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A. as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)

Anthony M. Gomez, Jr.

15B. CONTRACTOR/ORDEROR

15C. DATE SIGNED

APR 16 2007

15D. UNITED STATES OF AMERICA

STANDARD FORM 30 (REV. 10-93)
Prepared by OSA
FAR (48 CFR) 83.343

Previous edition unsuitable
a net increase of $1,000,000.<n>Period of Performance: 04/19/2007 to 04/18/2008
FOR INQUIRIES:
COTR and Program POC: Jim Schindler,
202-528- and Procurement POC: Mr. Dana Adams, 202-307-

INVOICE INSTRUCTIONS:

The contractor shall submit 1 original copy of
the invoice to the COTR and 1 copy of the
Contract Specialist, Dana Adams, at
james.d.adams@dhs.gov, or (fax) 202-305-3038.

The COTR's address is: Department of Homeland
Security, Detention and Removal Office, Attn:
James Schindler, 801 I Street, NW, Washington, D.
C. 20536. The Contract Specialist's address is:
Department of Homeland Security, O. S.
Immigration and Customs Enforcement, Headquarters
Procurement, 425 I Street, NW, Room 2206,
Washington, DC 20536.

For payment questions please contact the Dallas
Finance Center's Customer Service at (214)
915-6161.
March 27, 2007

TO: Northrup Grumman Defense Missions Systems
    Attn: Michael Holbrook
    12011 Sunset Hills Road
    Reston, VA 20190-3404

FROM: Mr. Anthony Gomez
     Deputy Assistant Director
     Office of Acquisition Management


Dear Sir:

In accordance with contract clause 52.217-9, "Option to Extend the Term of the Contract (MAR 2000)", the Government intends to exercise its option (Option Period #2) to subject contract to extend the period of performance for an additional 12-month period, beginning April 19, 2007 through April 18, 2008.

This notice does not in any manner obligate the Government to such a renewal. The option shall be exercised by the issuance of a modification to the contract properly signed by the Contracting Officer.

If you have any questions, please contact Mr. James D.' Adams at 202-307-...

Sincerely,

[Signature]
ANTHONY GOMEZ
Contracting Officer

Cc: J. Schindler/ICE DRO
    T. Strezishar/ICE DRO
Form G-514

REQUISITION - MATERIALS-SUPPLIES-EQUIPMENT
Activity Symbols
ATTACHMENT A

REQUISITION NUMBER: DRO-07-RQ2025

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<th>TASK</th>
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|                     |      |      |          |              |        |     | $1,000,000.00 |

(b)(2)