AMENDMENT OF SOLICITATION/MODIFICA	ATION OF CONTRACT		CONTRACT ID CODE		PAGE OF PAGES
			NINGTION ID COMPANIES		1 2
2. AMENDMENT/MODIFICATION NO.	3. EFFECTIVE DATE	4. REC	UISITION/PURCHASE REQ. NO.	5. PR	OJECT NO. (If applicable)
P00001	See Block 16C	7	MINIOTEDED DV 45 41 41 41 41 41	225	-
6. ISSUED BY CODE	ICE/DCR	7. ADI	MINISTERED BY (If other than Item 6)	CODE	ICE/DCR
ICE/Detention Compliance & F			Detention Compliance		
Immigration and Customs Enfo			igration and Customs 1		
Office of Acquisition Manage	ement		ice of Acquisi <u>tion Ma</u>	nageme	ent
801 I Street, NW			I Street NW,		
WASHINGTON DC 205		Was	hington DC 205		
8. NAME AND ADDRESS OF CONTRACTOR (No., street	, county, State and ZIP Code)	(x) 9A	AMENDMENT OF SOLICITATION NO.		
IRWIN COUNTY OF					
ATTN		9B	DATED (SEE ITEM 11)		
207 SOUTH IRWIN AVE			,,		
OCILLA GA 317741858					
01 01,,11000		x 70	A. MODIFICATION OF CONTRACT/ORDE OCDCR20DIG000007	R NO.	
		' `			
		101	B. DATED (SEE ITEM 13)		
CODE 0692201011774	FACILITY CODE	— П			
CODE 0692201011774			6/15/2020		
	11. THIS ITEM ONLY APPLIES T				
The above numbered solicitation is amended as set for			•		is not extended.
Offers must acknowledge receipt of this amendment p	•		. ,		.,,
			ceipt of this amendment on each copy of th		
separate letter or telegram which includes a reference					
THE PLACE DESIGNATED FOR THE RECEIPT OF (•
virtue of this amendment you desire to change an offe reference to the solicitation and this amendment, and				am or letter	makes
12. ACCOUNTING AND APPROPRIATION DATA (If requ		ariu uate Sp	cuiled.		
See Schedule	,				
13. THIS ITEM ONLY APPLIES TO M	ODIFICATION OF CONTRACTS/ORD	DERS. IT MO	ODIFIES THE CONTRACT/ORDER NO. AS	DESCRIBE	ED IN ITEM 14.
A. THIS CHANGE ORDER IS ISSUED F	PURSUANT TO: (Specify authority) 1	THE CHANG	SES SET FORTH IN ITEM 14 ARE MADE I	N THE CO	NTRACT
ORDER NO. IN TIEW TOA.					
B. THE ABOVE NUMBERED CONTRAC	CT/ORDER IS MODIFIED TO REFLE IN ITEM 14, PURSUANT TO THE A	CT THE AD	MINISTRATIVE CHANGES (such as chang OF FAR 43.103(b).	ges in payir	ng office,
X					
C. THIS SUPPLEMENTAL AGREEMEN	T IS ENTERED INTO PURSUANT TO	OAUTHORI	TY OF:		
D. OTHER (Specify type of modification	and authority)				
				··	
E. IMPORTANT: Contractor 🗵 is not,	is required to sign this document				
14. DESCRIPTION OF AMENDMENT/MODIFICATION	(Urganized by UCF section headings	, including s	olicitation/contract subject matter where fe	asible.)	
DUNS Number: 069220101+1774	1				
COR: , 404-68	Τ-				
ACOR: 404-423-					
Contracting Officer:	, 202-132-				
Subcontractor (LaSalle Corre	•		512-85		
Irwin County POC:	, (229) 468-		311 00		
TIWIN COUNTRY POC:	, (445) 400-				
mh		L1.	nden pen e p 3 i	L /=	T(2)1
The purpose of this modifica	tion is to change t	the ve	ndor Duns & Bradstree	t (DUN	NS) number as
follows:					
From: DUNS#: 069220101+0000					
Continued					
Except as provided herein, all terms and conditions of the	ne document referenced in Itom Q A o	r10A ae ba	retofore changed remains unchanged and	in full force	and effect
15A. NAME AND TITLE OF SIGNER (Type or print)	ic document referenced in item 9 A 0	i iuri, as ne	recorde changed, remains unchanged and	i in ruii lorce	and elieut.
is a while the of Glorich (Type or pull)					
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED)			
40.					
(Signature of person authorized to sign)					
NSN 7540-01-152-8070					

Previous edition unusable

Prescribed by GSA FAR (48 CFR) 53.243

 CONTINUATION SHEET
 REFERENCE NO. OF DOCUMENT BEING CONTINUED 70CDCR20DIG000007/P00001
 PAGE 2
 OF 2
 2

NAME OF OFFEROR OR CONTRACTOR IRWIN COUNTY OF

TEM NO.	SUPPLIES/SERVICES	QUANTITY		UNIT PRICE	AMOUNT
(A)	(B)	(C)	(D)	(E)	(F)
	To: DUNS#: 069220101+1774		П		
	All other terms and conditions remain the same.				
	Period of Performance: 06/15/2020 to 06/14/2025				
	For inquiries regarding ICE detainee information				
	or ICE's usage of this agreement, there shall be				
	no public disclosures regarding this agreement				
	made by the Provider (or any subcontractors)				
	without review and approval of such disclosure by ICE.				
	ICE.				
		1			
		I		l I	

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			CONTRACT ID CODE		PAGE OF PAGES			
AMENDMENT OF SOLICITATION/MODIFICA	ATION OF CONTRACT				1 2			
2. AMENDMENT/MODIFICATION NO.	3. EFFECTIVE DATE	4. R	EQUISITION/PURCHASE REQ. NO.	5. P	ROJECT NO. (If applicable)			
P00002	See Block 16C							
6. ISSUED BY CODE	70CDCR	7.7	ADMINISTERED BY (If other than Item 6)	COE	DE ICE/DCR			
DETENTION COMPLIANCE AND REM U.S. Immigration and Customs			E/Detention Compliance migration and Customs 1					
Office of Acquisition Manage			fice of Acquisition Ma					
801 I ST NW,		80	01 I Street NW,					
WASHINGTON DC		Wa	shington DC 205					
8. NAME AND ADDRESS OF CONTRACTOR (No., street,	county, State and ZIP Code)	(x)	9A. AMENDMENT OF SOLICITATION NO.					
IRWIN_COUNTY_OF								
ATTN			9B. DATED (SEE ITEM 11)					
207 SOUTH IRWIN AVE								
OCILLA GA 317741858		Х	10A. MODIFICATION OF CONTRACT/ORDE 70CDCR20DIG000007	R NO.				
			70CDCR20D1G000007					
			10B. DATED (SEE ITEM 13)					
CODE 0692201011774	FACILITY CODE	$+ \mid$	06/15/2020					
	11. THIS ITEM ONLY APPLIES TO	AMEN	· · ·					
☐ The above numbered solicitation is amended as set for				wtondod	is not extended.			
virtue of this amendment you desire to change an offe reference to the solicitation and this amendment, and 12. ACCOUNTING AND APPROPRIATION DATA (If requ	is received prior to the opening hour an			am or lette	er makes			
See Schedule	ined)							
13. THIS ITEM ONLY APPLIES TO M	ODIFICATION OF CONTRACTS/ORDE	RS. IT	MODIFIES THE CONTRACT/ORDER NO. AS	DESCRIE	BED IN ITEM 14.			
CHECK ONE A THIS CHANGE OPDED IS ISSUED D								
ORDER NO. IN ITEM 10A.			NGES SET FORTH IN ITEM 14 ARE MADE I					
B. THE ABOVE NUMBERED CONTRAC appropriation date, etc.) SET FORTH	; I/ORDER IS MODIFIED TO REFLECT I IN ITEM 14, PURSUANT TO THE AU	THOR	ADMINISTRATIVE CHANGES (such as chang TY OF FAR 43.103(b).	ges in pay	ring office,			
C. THIS SUPPLEMENTAL AGREEMEN	IS ENTERED INTO PURSUANT TO A	AUTHO	ORITY OF:					
D. OTHER (Specify type of modification	and authority)							
X IAW IGSA 70CDCR20DI	G000007							
E. IMPORTANT: Contractor 🔲 is not,	x is required to sign this document a	nd retu	rm1 copies to the iss	suing offic	e.			
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, in	ncludin	g solicitation/contract subject matter where fe	asible.)				
DUNS Number: 069220101+1774								
COR: , 404-68	1-							
ACOR: , 404-423-								
Contracting Officer:	, 202-732-							
Subcontractor (LaSalle Corre			512-858-					
Irwin County POC:	, (229) 457-							
The purpose of this bilatera	l modification is to	o:						
1. Change the Point of Conta	ct (POC) of Irwin Co	ount	cy Detention Center from	m	to			
. Continued								
Except as provided herein, all terms and conditions of th	e document referenced in Item 9 A or 1	0A. as	heretofore changed, remains unchanged and	l in full for	ce and effect.			
15A. NAME AND TITLE OF SIGNER (Type or print)		., 00	gas, ramano diningina din					
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED							
	100. 5/112 010/1125							

(Signature of person authorized to sign)
NSN 7540-01-152-8070
Previous edition unusable

STANDARD FORM 30 (REV. 10-83) Prescribed by GSA FAR (48 CFR) 53.243
 CONTINUATION SHEET
 REFERENCE NO. OF DOCUMENT BEING CONTINUED 70 CDCR20 DIG000007 / P00002
 PAGE 2
 2
 2

NAME OF OFFEROR OR CONTRACTOR

TEM NO.	SUPPLIES/SERVICES	QUANTITY		UNIT PRICE	AMOUNT
(A)	(B)	(C)	(D)	(E)	(F)
			П		
	2. Update the Period of Performance (POP) from				
	June 15, 2020 - June 14, 2025 to June 15, 2020 -				
	September 17, 2021. The update of the POP aligns				
	with the termination of the agreement, effective May 20, 2021 through September 17, 2021.				
	may 20, 2021 through september 17, 2021.				
	All other terms and conditions remain the same.	l			
	Period of Performance: 06/15/2020 to 09/17/2021				
	For inquiries regarding ICE detainee information				
	or ICE's usage of this agreement, there shall be				
	no public disclosures regarding this agreement				
	made by the Provider (or any subcontractors)				
	without review and approval of such disclosure by				
	ICE.				
		1	1		

PIDDED	SOLICITATION/CONTRACT /OFFEROR TO COMPLETE BLOCKS 11, 13, 15, 21,	22 & 27		NTRACT IS A RAT		RATI	NG	PAGE OF	PAGES
				DOLIGITATION AN	MDED		5. SOLICITATION T	1	67 6. SOLICITATION
2. CONTRACT I	NO. DIG000007	3. AWARD/ EFFECTIVE 06/15/2	DATE	SOLICITATION NU	IMBER		SEALED BIDS (IFB)		ISSUE DATE
7. ISSUED BY	CODE ICE/DCR			8. THIS ACQUI				SET ASIDE:	% FOR:
Immigrat Office o 801 I St	ention Compliance & Removal tion and Customs Enforcement of Acquisition Management treet, NW CON DC 20536			SMALL BU HUBZONE BUSINESS SERVICE-COWNED SE	SMALL S DISABLED VE MALL BUSINE	ELIK	NAICS:		
		NO COLLEG	CT CALLS	L 4(r)		OIZE OIA	NOARD.		
9. (AGENCY US	SE)								
10. ITEMS TO E	BE PURCHASED (BRIEF DESCRIPTION) ES SERVICES								
14 IE OEEED IS	S ACCEPTED BY THE GOVERNMENT WITHIN			12. ADMINISTE	RED BY		CODE	ICE/DCR	
CALENDAR DA PERIOD) FROM AGREES TO HO	YS (60 CALENDAR DAYS UNLESS OFFEROR INS MITHE DATE SET FORTH IN BLOCK 9 ABOVE, TH OLD ITS OFFERED PRICES FIRM FOR THE ITEMS	E CONTRACTOR S SOLICITED	!	Immigrat	ion and	Cust sitio	ance & Remo oms Enforce n Managemen	ment	
	O ACCEPT ANY RESULTING CONTRACT SUBJEC ONS STATED HEREIN.	T TO THE TERM	S	Washingt					
13. CONTRACT OFFEROR		CODE		14. PAYMENT V	VILL BE MAD	E BY	CODE	ICE-ERO	/FOD-FDT
The second second second	H IRWIN AVE A 317741858			DHS, ICE Burlingt P.O. Box Attn: IC Willisto	on Fina 1620 E-ERO/E	OD-FD	T		
CHECK IF R	REMITTANCE IS DIFFERENT AND PUT SUCH ADDI	RESS IN OFFER		SUBMIT INVOICE				FE	41 U.S.C. 253
15. PROMPT PA	Net 30			THAN FULL AN		1 - 1 - 1 - 1 - 1 - 1	□10 U.S.C) ()
17. ITEM NO.	18. SCHEDULE OF SUP		3	•	19. QUANTITY	20. UNIT	21. UNIT PRICE		22. AMOUNT
	DUNS Number: 069220101+00 Contracting Officer's Rep. (404) 681- Contracting Officer: Continued		ve:						
23. ACCOUNTIN	NG AND APPROPRIATION DATA						24. TOTAL AWARD AN		
See Sche	dule						D ON BOYENIMENT OF	\$0.0	00
ISSUING OF	OR IS REQUIRED TO SIGN THIS DOCUMENT AND FFICE. CONTRACTOR AGREES TO FURNISH AND OTHERWISE IDENTIFIED ABOVE AND ON ANY CO O THE TERMS AND CONDITIONS SPECIFIED HER	DELIVER ALL IT ONTINUATION SE	EMS SET		NUMBER S	HOWN IN		ANY ADDITION EREIN, IS	
							TURE OF CONTRACT	ING OFFICER)	
	DA	TE SIGNED	A Oho					6/5/202	
	_			-				Cara Cara Cara Cara Cara Cara Cara Cara	

PAGE 2 OF 67

			NO RESPONSE	FOR	REASONS CHECKED	
	CANNOT COMPLY	WITH SPECIFICATIONS			CANNOT MEET DELIVERY REQUIREMENT	
	UNABLE TO IDEN	TIFY THE ITEM(S)			DO NOT REGULARLY MANUFACTURE OR SELL THE TYPE OF ITEMS INVO	OLVED
	OTHER (Specify)					
	WE DO	WE DO NOT, DESIR	E TO BE RETAINED ON THE MA	AILING	LIST FOR FUTURE PROCUREMENT OF THE TYPE OF ITEMS INVOLVED	
NAM	E AND ADDRESS OF	FIRM (Include ZIP Code)			SIGNATURE	
					TYPE OR PRINT NAME AND TITLE OF SIGNER	
FRO	M:					AFFIX
						STAMP HERE
			TO: ICE/DCR			
			ICE/Detention C		liance & Removals	
			Immigration and Office of Acqui	Cus	stoms Enforcement	
			801 I Street, N	W		
			WASHINGTON DC 2	05		
SOI	ICITATION NO.					
	E AND LOCAL TIME					

 CONTINUATION SHEET
 REFERENCE NO. OF DOCUMENT BEING CONTINUED 70 CDCR20 DIG000007
 PAGE 0F
 OF
 OF<

NAME OF OFFEROR OR CONTRACTOR

A) M NO.	(B) SUPPLIES/SERVICES	(C) QUANTITY	(D) UNIT	(E) UNIT PRICE	(F) AMOUNT
	(202) 732-				
	Irwin County POC:				
	(229) 468-				
	Subcontractor POC:				
	-				
	(512) 851-				
	The purpose of 70CDCR20DIG000007 is to establish an Inter-Governmental Service Agreement (IGSA) between the United States Department of Homeland Security (DHS), Immigration and Customs Enforcement (ICE) and Irwin County, GA for the provision of detention and transportation services for ICE detainees at the Irwin County Detention Center located at 132 Cotton Dr., Ocilla, GA 31774.				
	This agreement does not obligate any funds. Services shall only be provided when authorized through funded Task Orders.				
	The Service Provider shall not accept any instruction that results in a change to the services detailed in this IGSA from an entity or individual other than the Contracting Officer.				
	The following documents constitute the complete agreement and are hereby incorporated directly or by reference: • Intergovernmental Service Agreement (IGSA)				
	• 2011 Performance-Based National Detention Standards (PBNDS)				
	• Attachment 1 - RESERVED Continued				

CONT	INUA	LION	SHEET

PAGE 4

67

OF

NAME OF OFFEROR OR CONTRACTOR

(A) ITEM NO.	(B) SUPPLIES/SERVICES	(C) QUANTITY	(D) UNIT	(E) UNIT PRICE	(F) AMOUNT
	• Attachment 2 - Title 29, Part 4 Labor Standar for Federal Service Contracts • Attachment 3 - Wage Determination Number: 2015-4517, Rev. 14, Dated 5/1/2020 • Attachment 4 - Quality Assurance Surveillance Plan • 4.A. Performance Requirements Summary • 4.B. Sample Contract Deficiency Report • Attachment 5 - Prison Rape Elimination Act (PREA) Regulations • Attachment 6 - G-391 Data Collection Categori and Descriptions • Attachment 6(a) - G-391 Transportation Data Template • Attachment 7 - Quality Control Plan Period of Performance: 06/15/2020 to 06/14/2025				
0001	Detention Services Bed Day Rate () per detainee Ben Day Rate () per detainee Obligated Amount: \$0.00				
0002	Transportation, Escort, and Guard Services - Escort Services at Regular Rate /hr - Escort Services at Overtime Rate /hr - Stationary Guard at Regular Rate /hr - Stationary Guard at Overtime Rate /hr - Detainee Work Program Reimbursement /day - Transportation Mileage rate (buses) /mile - Transportation Mileage rate (not buses) Reimbursed at GSA Rates - Transportation Guard at Regular Rate /hr - Transportation Guard at Overtime Rate /hr Obligated Amount: \$0.00 Invoice Instructions: ICE - ERO Contracts Service Providers/Contractors shall use these procedures when submitting an invoice. 1. Invoice Submission: Invoices shall be Continued				

CONTI	NUAT	ION S	SHEET

PAGE 5

67

OF

NAME OF OFFEROR OR CONTRACTOR

A) I NO.	(B) SUPPLIES/SERVICES	(C) QUANTITY	(D) UNIT	(E) UNIT PRICE	(F) AMOUNT
	submitted in a ".pdf" format in accordance with the contract terms and conditions [Contract Specialist and Contracting Officer to disclose if				
	on a monthly basis or other agreed to terms"] via				
	email, United States Postal Service (USPS) or facsimile as follows:				
	a) Email:				
	• Invoice.Consolidation@ice.dhs.gov				
	• Contracting Officer Representative (COR) or Government Point of Contact (GPOC)				
	• Contract Specialist/Contracting Officer				
	Each email shall contain only (1) invoice and the				
	invoice number shall be indicated on the subject line of the email.				
	b) USPS:				
	DHS, ICE				
	Financial Operations - Burlington P.O. Box 1620				
	Williston, VT 05495-1620				
	ATTN: ICE-ERO/FOD-FDT				
	The Contractors Data Universal Numbering System (DUNS) Number must be registered and active in				
	the System for Award Management (SAM) at				
	https://www.sam.gov prior to award and shall be notated on every invoice submitted to ensure				
	prompt payment provisions are met. The ICE				
	program office identified in the task				
	order/contract shall also be notated on every invoice.				
	c) Facsimile:				
	Alternative Invoices shall be submitted to: (802)-288-7658				
	Submissions by facsimile shall include a cover sheet, point of contact and the number of total				
	pages.				
	Note: the Service Providers or Contractors Dunn and Bradstreet (D&B) DUNS Number must be				
	registered in the System for Award Management Continued				

CONTI	NUAT	ΓION	SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED

70CDCR20DIG000007

PAGE OF 6

NAME OF OFFEROR OR CONTRACTOR

IRWIN COUNTY OF

(A) ITEM NO.	(B) SUPPLIES/SERVICES	(C) QUANTITY	(D) UNIT	(E) UNIT PRICE	(F) AMOUNT
	(SAM) at https://www.sam.gov prior to award and				
	shall be notated on every invoice submitted to				
	ensure prompt payment provisions are met. The ICE program office identified in the task				
	order/contract shall also be notated on every				
	invoice.				
	2. Content of Invoices: Each invoice shall				
	contain the following information in accordance				
	with 52.212-4 (g), as applicable:				
	(i). Name and address of the Service				
	Provider/Contractor. Note: the name, address and				
	DUNS number on the invoice MUST match the				
	information in both the Contract/Agreement and				
	the information in the SAM. If payment is				
	remitted to another entity, the name, address and				
	DUNS information of that entity must also be				
	provided which will require Government				
	verification before payment can be processed;				
	(ii). Dunn and Bradstreet (D&B) DUNS Number;				
	(iii). Invoice date and invoice number;				
	(iv). Agreement/Contract number, contract line				
	item number and, if applicable, the order number;				
	(v). Description, quantity, unit of measure, unit				
	price, extended price and period of performance				
	of the items or services delivered;				
	(vi). If applicable, shipping number and date of				
	shipment, including the bill of lading number and				
	weight of shipment if shipped on Government bill				
	of lading;				
	(vii). Terms of any discount for prompt payment				
	offered;				
	(viii). Remit to Address;				
	(ix). Name, title, and phone number of person to				
	resolve invoicing issues;				
	(x). ICE program office designated on				
	order/contract/agreement and				
	Continued				

67

CONTI	NUATION	ON SI	HEET

PAGE

67

OF

NAME OF OFFEROR OR CONTRACTOR

(A) EM NO.	(B) SUPPLIES/SERVICES	(C) QUANTITY	(D) UNIT	(E) UNIT PRICE	(F) AMOUNT
	(xi). Mark invoice as "Interim" (Ongoing				
	performance and additional billing expected) and				
	"Final" (performance complete and no additional				
	billing)				
	(xii). Electronic Funds Transfer (EFT) banking				
	information in accordance with 52.232-33 Payment				
	by Electronic Funds Transfer - System for Award				
	Management or 52-232-34, Payment by Electronic				
	Funds Transfer - Other than System for Award				
	Management.				
	3. Invoice Supporting Documentation. To ensure	İ			
	payment, the vendor must submit supporting				
	documentation which provides substantiation for				
	the invoiced costs to the Contracting Officer				
	Representative (COR) or Point of Contact (POC)				
	identified in the contract. Invoice charges must				
	align with the contract CLINs. Supporting				
	documentation is required when guaranteed				
	minimums are exceeded and when allowable costs				
	are incurred. Details are as follows:				
			i i		
	(i). Guaranteed Minimums. If a guaranteed minimum				
	is not exceeded on a CLIN(s) for the invoice				
	period, no supporting documentation is required.				
	When a guaranteed minimum is exceeded on a CLIN				
	(s) for the invoice period, the Contractor is				
	required to submit invoice supporting				
	documentation for all detention services provided				
	during the invoice period which provides the				
	information described below:				
	a. Detention Bed Space Services				
	• Bed day rate;				
	• Detainees check-in and check-out dates;				
	• Number of bed days multiplied by the bed day				
	rate;				
	• Name of each detainee;				
	Detainees identification information				
	(ii). Allowable Incurred Cost. Fixed Unit Price				
	Items (items for allowable incurred costs, such				
	as transportation services, stationary guard or				
	escort services, transportation mileage or other				
	Minor Charges such as sack lunches and detainee				
	wages): shall be fully supported with				
	documentation substantiating the costs and/or				
	Continued				
	1	1	1	ı	

CONTI	NUAT	ION S	SHEET

NAME OF OFFEROR OR CONTRACTOR

NO.	(B) SUPPLIES/SERVICES	(C) QUANTITY	(D) UNIT	(E) UNIT PRICE	(F) AMOUNT
	reflecting the established price in the contract	1			
	and shall be submitted in .pdf format:				
	a. Detention Bed Space Services. For detention				
	bed space CLINs without a GM, the supporting				
	documentation must include:				
	• Bed day rate;				
	• Detainees check-in and check-out dates;				
	Number of bed days multiplied by the bed day				
	rate;				
	• Name of each detainee;				
	Detainees identification information				
	h Transportation Corrigos. For transportation				
	b. Transportation Services: For transportation CLINs without a GM, the supporting documentation				
	must include:				
	made include.				
	• Mileage rate being applied for that invoice;				
	• Number of miles;				
	• Transportation routes provided;				
	• Locations serviced;				
	• Names of detainees transported;				
	• Itemized listing of all other charges; and,				
	• for reimbursable expenses (e.g. travel				
	expenses, special meals, etc.) copies of all				
	receipts.				
	c. Stationary Guard Services: The itemized				
	monthly invoice shall state:				
	The location where the guard services were				
	provided,				
	The employee guard names and number of hours				
	being billed,				
	• The employee guard names and duration of the				
	billing (times and dates), and				
	• for individual or detainee group escort				
	services only, the name of the detainee(s) that was/were escorted.				
	las, note described.				
	d. Other Direct Charges (e.g. VTC support,				
	transportation meals/sack lunches, volunteer				
	detainee wages, etc.):				
	1) The invoice shall include appropriate				
	supporting documentation for any direct charge				
	billed for reimbursement. For charges for				
	Continued				
			1		

CONTI	NUATION	ON SI	HEET

PAGE 9

67

OF

NAME OF OFFEROR OR CONTRACTOR

(A) M NO.	(B) SUPPLIES/SERVICES	(C) QUANTITY	(D) UNIT	(E) UNIT PRICE	(F) AMOUNT
	detainee support items (e.g. meals, wages, etc.), the supporting documentation should include the name of the detainee(s) supported and the date(s) and amount(s) of support.				
	(iii) Firm Fixed-Price CLINs. Supporting documentation is not required for charges for FFP CLINs.				
	4. Safeguarding Information: As a contractor or vendor conducting business with Immigration and Customs Enforcement (ICE), you are required to comply with DHS Policy regarding the safeguarding of Sensitive Personally Identifiable Information (PII). Sensitive PII is information that identifies an individual, including an alien, and could result in harm, embarrassment, inconvenience or unfairness. Examples of Sensitive PII include information such as: Social Security Numbers, Alien Registration Numbers (A-Numbers), or combinations of information such as the individuals name or other unique identifier and full date of birth, citizenship, or immigration status.				
	As part of your obligation to safeguard information, the follow precautions are required:				
	(i) Email supporting documents containing Sensitive PII in an encrypted attachment with password sent separately to the Contracting Officer Representative assigned to the contract.				
	(ii) Never leave paper documents containing Sensitive PII unattended and unsecure. When not in use, these documents will be locked in drawers, cabinets, desks, etc. so the information is not accessible to those without a need to know.				
	(iii) Use shredders when discarding paper documents containing Sensitive PII.				
	(iv) Refer to the DHS Handbook for Safeguarding Sensitive Personally Identifiable Information (March 2012) found at http://www.dhs.gov/xlibrary/assets/privacy/dhs-privacy-safeguardingsensitivepiihandbook-march2012.pdf for more information on and/or examples of Continued	1			
	f for more information on and/or examples of				

	REFERENCE NO. OF DOCUMENT BEING CONTINUED	PAGE 0	F
CONTINUATION SHEET	70CDCR20DIG000007	10	67

NAME OF OFFEROR OR CONTRACTOR

(A) M NO.	(B) SUPPLIES/SERVICES	(C) QUANTITY	(D) UNIT	(E) UNIT PRICE	(F) AMOUNT
	Sensitive PII.				
	5. Invoice Inquiries. If you have questions regarding payment, please contact ICE Financial				
	Operations at 1-877-491-6521 or by e-mail at OCFO.CustomerService@ice.dhs.gov.				
	The obligated amount of award: \$0.00. The total for this award is shown in box 24.				