

## U.S. Military Service Checklist

Biographical Information			
<b>Noncitizen Name:</b>		<b>A Number:</b>	
<b>DOB:</b>		<b>Nationality:</b>	
<b>Date of entry:</b>		<b>Status at last entry:</b>	
<b>Noncitizen is subject to:</b> <i>(check all that apply)</i>	<input type="checkbox"/> removal proceedings under INA _____ <input type="checkbox"/> a reinstatement of a final order of removal <input type="checkbox"/> an administrative order of removal		
<b>Is the noncitizen currently detained by ICE?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>If yes, date entered ICE custody</b>			
Military Service			
<b>Is the noncitizen</b> <i>(check all that apply)</i>	<input type="checkbox"/> an active duty, full-time servicemember? <input type="checkbox"/> currently in the Reserves? <input type="checkbox"/> currently in the National Guard? <input type="checkbox"/> an individual who has prior military service? <input type="checkbox"/> an individual who has a parent, spouse, or child who is/was a U.S. servicemember?		
<b>Has the military service claim been verified?</b>  <i>(NOTE: if the noncitizen is detained, ICE must make reasonable efforts to verify)</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Claim determined to be false	<b>If yes, identify and attach verifying document(s)</b>	
		<b>If no, identify steps taken to verify</b>	
		<b>If claim determined to be false, please explain</b>	
<b>If the noncitizen is currently in the military:</b>	What branch?  What is his/her duty station?  Expected discharge date?  To your knowledge, is the noncitizen facing military disciplinary action?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>If the noncitizen has prior military service, list:</b>	Dates of service:  Type of discharge:  Was the service in an area of armed conflict?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>List all awards, medals, decorations, commendations, and any other relevant information related to the noncitizen's military service</b>			

**Family / Community Ties**

The following information has been gathered and incorporated into recommendation regarding whether to exercise prosecutorial discretion in favor of, or to take an enforcement action against, a noncitizen:

- Family ties, status, and significant medical issues for immediate family in the U.S.
- Noncitizen's significant medical/mental health issues, if any
- Noncitizen's Employment History
- Community ties
- Financial ties

**Criminal and Immigration Records**

All relevant details of the noncitizen's criminal history, including evidence of rehabilitation, have been included in the recommendation?

Noncitizen was on parole / probation and:

- Successfully completed parole/probation
- Violated parole/probation
- Noncitizen has never been on parole or probation

**Available Relief / USC claim**

List applications pending, approved, denied

List any potential relief from removal

Is the noncitizen eligible to naturalize under INA §§ 328 or 329?

- Yes  No

Status of USC claims memo

*(Note: Military service is an indicia of U.S. citizenship triggering a USC claims memo regardless of whether the noncitizen's claims U.S. citizenship).*

- In progress, will be provided to OPLA for review by
- Submitted to OPLA for review on
- Submitted to FOD/SAC for review and signature on
- Forwarded to HQ on
- A U.S. citizenship claims memo has not been completed as a recommendation has been made not to proceed with an enforcement action. *(Note: if enforcement action continues, a claims memo will be required).*

**Provide Date:**

Prepared by:

Sign and Date