**ORDER FOR SUPPLIES OR SERVICES**

1. **DATE OF ORDER**: 01/11/2016
2. **CONTRACT NO. (If any)**: 31-99-0021

3. **ORDER NO.**
   - HSCEDM-16-F-10142

4. **REQUISITION/REFERENCE NO.**
   - 1921167CHSHAWNE10.1

5. **ISSUING OFFICE**
   - ICE ENFORCEMENT REMOVAL
   - IMMIGRATION AND CUSTOMS ENFORCEMENT
   - OFFICE OF ACQUISITION MANAGEMENT
   - 801 I STREET NW
   - (B)(6)(B)(7)(C)
   - WASHINGTON, DC 20546

6. **SHIP TO**
   - NAME OF CONSIGNEE
   - ICE ENFORCEMENT REMOVAL

7. **TO**
   - NAME OF CONTRACTOR
   - COUNTY OF SHAWNEE

8. **SHIP VIA**

9. **TYPE OF ORDER**
   - A. PURCHASE
   - B. DELIVERY

10. **ACCOUNTING AND APPROPRIATION DATA**
    - See Schedule
    - BUSINESS CLASSIFICATION (Check appropriate box(es))
    - SMALL
    - OTHER THAN SMALL
    - DISADVANTAGED
    - WOMEN-OWNED
    - HUBZone
    - ELIGIBLE UNDER THE WOSB PROGRAM

11. **PLACE OF**
    - INSPECTION
      - DESTINATION
    - ACCEPTANCE
      - DESTINATION

12. **F.O.B. POINT**
    - DESTINATION

13. **SCHEDULE (See reverse for Rejections)**

14. **GOVERNMENT BL NO.**

15. **DELIVER TO F.O.B. POINT**
    - ON OR BEFORE (Date)
    - 30 Days After Award

16. **DISCOUNT TERMS**
    - Net 30

**ITEM NO.**

<table>
<thead>
<tr>
<th>ITEM NO.</th>
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<th>AMOUNT</th>
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</tbody>
</table>

18. **SHIPPING POINT**

19. **GROSS SHIPPING WEIGHT**

20. **INVOICE NO.**

21. **MAIL INVOICE TO**

   - NAME
     - DIS ICE
   - STREET ADDRESS
     - BURLINGTON FINANCE CENTER
     - PO BOX 1620
     - MTN ICE-EOPFOC-FOA
   - CITY
     - WILLISTON
   - STATE
     - VT
   - ZIP CODE
     - 05495-1620

22. **UNITED STATES OF AMERICA BY (Signature)**

   - (B)(6)(B)(7)(C)

   - (B)(6)(B)(7)(C)

   - TITLE: CONTRACTING/ORDERING OFFICER
This is a new task order for adult detention services with Shawnee County, KS. It is effective 7/1/2016 and is a continuation of the services under order HSCEEM-15-F-IC141.

The funding provided in this Task Order is the amount presently available for payment and allotted to this Task Order. The service provider agrees to perform to the point that does not exceed the total amount currently allotted to the items funded under this Task Order. The Service Provider is not authorized to continue work on those items beyond that point.

The Government will not be obligated to reimburse the Service Provider in excess of the amount allotted to those items for performance beyond the funding allotted.


Exempt/Exclusion Info: 
Accounting Info:

<table>
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<td>DETENTION SERVICES</td>
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<td>35,282.00</td>
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Period of Performance: 07/01/2016 to 06/30/2017

---

Invoice Instructions:
ICE - ERC Contracts

Service Providers/Contractors shall use Continued ...
**ORDER FOR SUPPLIES OR SERVICES**  
**SCHEDULE - CONTINUATION**

**DATE OF ORDER:** 04/11/2016  
**CONTRACT NO:** 31-99-0021  
**ORDER NO:** HSCEDM-16-F-IC142

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These procedures when submitting an invoice.

1. Invoice Submission: Invoices shall be submitted in a "pdf" format in accordance with the contract terms and conditions ([Contract Specialist and Contracting Officer to disclose if on a monthly basis or other agreed to terms] via email, United States Postal Service (USPS) or facsimile as follows:

   a) Email:
   - Invoice.Consolidation@ice.dhs.gov
   - Contracting Officer Representative (COR) or Government Point of Contact (GPOC)
   - Contract Specialist/Contracting Officer

   Each email shall contain only (1) invoice and the invoice number shall be indicated on the subject line of the email.

   b) USPS:
   - DHS, ICE
   - Financial Operations - Burlington
   - P.O. Box 1620
   - Williston, VT 05495-1620
   - ATTN: ICE-FM/MD-FM

   The Contractors Data Universal Numbering System (CDSN) Number must be registered and active in the System for Award Management (SAM) at https://www.sam.gov prior to award and shall be noted on every invoice submitted to ensure prompt payment provisions are met. The ICE program office identified in the task order/contract shall also be noted on every invoice.

   c) Facsimile:

   Alternative invoices shall be submitted to:
   - (802)-288-6653
   - Continued ...

**TOTAL CARRIED FORWARD TO 1ST PAGE ITEM 17(H)**

$3,000
Submissions by facsimile shall include a cover sheet, point of contact and the number of total pages. Note: The Service Providers or Contractors Dunn and Bradstreet (D&B) DUNS Number must be registered in the System for Award Management (SAM) at https://www.sam.gov prior to award and shall be notated on every invoice submitted to ensure prompt payment provisions are met. The JCB program office identified in the task order/contract shall also be notated on every invoice.

2. Content of Invoices: Each invoice shall contain the following information in accordance with 42.212-4 (g), as applicable:

(i). Name and address of the Service Provider/Contractor. Note: the name, address and DUNS number on the invoice MUST match the information in both the Contract/Agreement and the information in the SAM. If payment is remitted to another entity, the name, address and DUNS information of that entity must also be provided which will require Government verification before payment can be processed;

(ii). Dunn and Bradstreet (D&B) DUNS Number;

(iii). Invoice date and invoice number;

(iv). Agreement/Contract number, contract line item number and, if applicable, the order number;

(v). Description, quantity, unit of measure, unit price, extended price and period of performance of the items or services delivered;

(vi). If applicable, shipping number and Continued...

<table>
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**TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(h))** $0.00

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Page 111 of 120
**ORDER FOR SUPPLIES OR SERVICES**

**SCHEDULE - CONTINUATION**

**DATE OF ORDER**: 04/11/2016  
**CONTRACT NO.**: 31-99-0021  
**ORDER NO.**: HSCEDM-16-F-1C142

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<th>UNIT (d)</th>
<th>UNIT PRICE (c)</th>
<th>AMOUNT (b)</th>
<th>QUANTITY ACCEPTED (g)</th>
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</thead>
</table>

- Date of shipment, including the bill of lading number and weight of shipment if shipped on Government bill of lading.

- Terms of any discount for prompt payment offered.

- Remit to Address:

- Name, title, and phone number of person to resolve invoicing issues.

- ICE program office designated on order/contract/agreement and

- Mark invoice as “Interim” (ongoing performance and additional billing expected) and “Final” (performance complete and no additional billing).

- Electronic Funds Transfer (EFT) banking information in accordance with 52.232-33 Payment by Electronic Funds Transfer System for Award Management or 52-232-34, Payment by Electronic Funds Transfer Other than System for Award Management.

3. **Invoice Supporting Documentation.** To ensure payment, the vendor must submit supporting documentation which provides substantiation for the invoiced costs to the Contracting Officer Representative (COR) or Page of Contract (POC) identified in the contract. Invoice charges must align with the contract CLINs. Supporting documentation is required when guaranteed Minimums are exceeded and when allowable costs are incurred. Details are as follows:

(i). Guaranteed Minimums. If a guaranteed minimum is not exceeded on a CLIN(s) for the invoice period, no supporting documentation is required. When a guaranteed minimum is exceeded on a CLIN....

**TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(h)) $9,000**
For the invoice period, the Contractor is required to submit invoice supporting documentation for all detention services provided during the invoice period which provides the information described below:

(i). Detention Bed Space Services
- Bed day rate;
- Detainees check-in and check-out dates;
- Number of bed days multiplied by the bed day rate;
- Name of each detainee;
- Detainees identification information

(ii). Allowable Incurred Cost. Fixed Unit Price Items (items for allowable incurred costs, such as transportation services, stationary guard or escort services, transportation mileage or other Minor Charges such as sack lunches and detainee wages): shall be fully supported with documentation substantiating the costs and/or reflecting the established price in the contract and shall be submitted in .pdf format:

a. Detention Bed Space Services. For detention bed space CLINs without a GM, the supporting documentation must include:
- Bed day rate;
- Detainees check-in and check-out dates;
- Number of bed days multiplied by the bed day rate;
- Name of each detainee;
- Detainees identification information

b. Transportation Services: For transportation CLINs without a GM, the supporting documentation must include:
- Mileage rate being applied for that invoice;
- Number of miles;
- Transportation routes provided;
- Locations serviced; Continued ...
### ORDER FOR SUPPLIES OR SERVICES

**SCHEDULE - CONTINUATION**

**DATE OF ORDER**: 04/11/2016  
**CONTRACT NO.**: 31-99-0021  
**ORDER NO.**: HSCEM-16-F-IG142

#### Important:
Mark all packages and papers with contract and/or order numbers.

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- Names of detainees transported;
- Itemized listing of all other charges;
- for reimbursable expenses (e.g. travel expenses, special meals, etc.) copies of all receipts.

**c. Stationary Guard Services**:
The itemized monthly invoice shall state:

- The location where the guard services were provided,
- The employee guard names and number of hours being billed,
- The employee guard names and duration of the billing (times and dates), and
- for individual or detainee group escort services only, the name of the detainee(s) that was/were escorted.

**d. Other Direct Charges** (e.g. VTC support, transportation meals/sack lunches, volunteer detainee wages, etc.):

1) The invoice shall include appropriate supporting documentation for any direct charge billed for reimbursement. For charges for detainee support items (e.g. meals, wages, etc.), the supporting documentation should include the name of the detainee(s) supported and the date(s) and amount(s) of support.

(iii) Firm Fixed-Price CLINs. Supporting documentation is not required for charges for FFP CLINs.

**4. Safeguarding Information**:
As a contractor or vendor conducting business with Immigration and Customs Enforcement (ICE), you are required to comply with DHS Policy regarding the safeguarding of Sensitive Personally Identifiable Information (PII). Sensitive PII is information that identifies an individual, including an alien, and could result in...
**IMPORTANT:** Mark all packages and papers with contract and/or order numbers.

**DATE OF ORDER:** 04/11/2016  
**CONTRACT NO:** 31-99-0021  
**ORDER NO:** HSCEM-16-F-IC42

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- harm, embarrassment, inconvenience or unfairness. Examples of Sensitive PII include information such as: Social Security Numbers, Alien Registration Numbers (A-Numbers), or combinations of information such as the individuals name or other unique identifier and full date of birth, citizenship, or immigration status.

As part of your obligation to safeguard information, the following precautions are required:

1. Email supporting documents containing Sensitive PII in an encrypted attachment with password sent separately to the Contracting Officer Representative assigned to the contract.
2. Never leave paper documents containing Sensitive PII unattended and unsecured. When not in use, these documents will be locked in drawers, cabinets, desks, etc. so the information is not accessible to those without a need to know.
3. Use shredders when discarding paper documents containing Sensitive PII.

5. Invoice Inquiries. If you have questions regarding payment, please contact ICE Financial Operations at 1-877-491-0521 or by e-mail at OCFO.CustomerServices@ice.dhs.gov.

The total amount of award: $35,292.00. The obligation for this award is shown in box Continued...
**ORDER FOR SUPPLIES OR SERVICES**  
**SCHEDULE - CONTINUATION**

**IMPORTANT:** Mark all packages and papers with contract and/or order numbers

<table>
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<tr>
<th>DATE OF ORDER</th>
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<td>31-99-0021</td>
<td>HSCEDM-16-F-16142</td>
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TOTAL CARRIED FORWARD TO 1ST PAGE ITEM 17(H) $9.00

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OPTIONAL FORM 348 (REV. 03/2012)
AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

2 AMENDMENT/MODIFICATION NO: 5
3 EFFECTIVE DATE: 04/11/2017
4 ALCATION/PURCHASE REQ NO: 516561008877
5 PROJECT NO. (if applicable): 

6 ISSUED BY: ICE/CCR
7 ADMINISTERED BY (to other than Item 6): 

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or an amendment, by one of the following methods: (a) By completing Items 8 and 15 and returning copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. Failure of your acknowledgment to be received at the place designated for the receipt of offers prior to the hour and date specified may result in rejection of your offer. If, in view of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

ACCOUNTING AND APPROPRIATION DATA (required): Net Increase: $7,462.50

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT ORDER NO. AS DESCRIBED IN ITEM 14:

A. THIS CHANGE ORDER IS ISSUED PURSUANT TO (specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT NO. IN ITEM 10A.

B. THE ABOVE NUMBERED CONTRACT ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14 PURSUANT TO THE AUTHORITY OF FAR 43.103(a)(b).

C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF

X Unilateral Modification

D. OTHER (specify type of modification and authority)

E. IMPORTANT: Contractor is not required to sign this document and return copies to the issuing office.

15A NAME AND TITLE OF SIGNER (Type or print) 

16A NAME AND TITLE OF CONTRACTING OFFICER (Type or print)

The purpose of this modification is to: Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 6 or 10A, as hereof changed, remain unchanged and in full force and effect.

15B CONTRACTOR/OFFEROR 

16C DATE SIGNED 

(dates of persons authorized to sign)

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Page 117 of 120
1) Incorporate the following non-disclosure provision regarding detention services for ICE detainees into USMS Agreement number 31-99-0021:

"There shall be no public disclosures regarding this agreement made by the Provider or any subcontractors without review and approval of such disclosure by ICE", and:

2) Provide additional funding in the amount of $7,463.50 for Detention Services for ICE Detainees at the Shawnee County Department of Corrections under the provisions of the United States Marshals Service (USMS) Agreement 31-99-0021.

All other terms and conditions remain unchanged.

The total obligated amount of this task order has increased:

   From: $7,463.50
   To: $186,791.05

The funding provided in this modification is the amount presently available for payment and allotted to this task order. The service provider agrees to perform to the point that does not exceed the total amount currently allotted to the items currently funded under this task order. The service provider is not authorized to continue to work on those items beyond that point. The Government will not be obligated to reimburse the service provider in excess of the amount allotted to those items for performance beyond the funding allotted.

Exempt Action: Y  Sensitive Award: SII

Delivery Location Code: ICE/ERO
ICE ENFORCEMENT REMOVAL
IMMIGRATION AND CUSTOMS ENFORCEMENT
801 I STREET NW
WASHINGTON DC 20530

FOB: Destination
Period of Performance: 07/01/2016 to 06/30/2017

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<td>DETENTION SERVICES</td>
<td></td>
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<td>7,463.50</td>
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</table>

Change Item 0001 to read as follows (amount shown is the obligated amount):

From: 2,643
By: 110
To: 2,753

The total quantity of funded line days on this CLIN has increased:

From: 2,643
By: 110
To: 2,753

The total funding on this CLIN has increased:

Accounting Info:

Funded: $0.00
Accounting Info:

Funded: $0.00
Accounting Info:

Funded: $0.00
Accounting Info:

Funded: $0.00
Accounting Info:

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<th>UNIT (D)</th>
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<th>AMOUNT (F)</th>
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Funded: $9,063.30

All other terms and conditions remain the same.