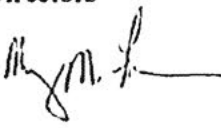




U.S. Immigration
and Customs
Enforcement

JAN 31 2008

MEMORANDUM FOR: Assistant Directors
Special Agents in Charge
Deputy Assistant Directors

FROM: Marcy M. Forman 
Director

SUBJECT: Worksite Enforcement Unit Reorganization

With the establishment of the Operations Divisions in January 2007, all investigative and operational information flow between HQ and the field was directed to be accomplished through the Assistant Directors, Operations. Due to operational concerns at the time, the transition of reporting did not fully apply to worksite enforcement operations. This resulted in the Worksite Enforcement (WSE) Unit and the Operations Divisions sharing responsibility for planning and reporting worksite operations. With both entities involved in planning, coordinating and reporting operations, this resulted in field offices receiving duplicative and conflicting information.

In October 2007, a pilot project transferred the operational component of worksite enforcement operations to the Operations Divisions in an effort to align the WSE Unit with other Headquarters units. After 45 days however, it was determined that due to the required level of subject matter expertise and detail of reporting, the responsibility for operational planning and reporting would be placed back with the WSE Unit.

In order to maintain the progress of the ICE worksite enforcement program, the staffing of the HQ WSE Unit was recently augmented with additional Program Managers and field personnel on long-term detail to HQ. In addition, a new Operations Section was established within the WSE Unit to coordinate directly with field offices on worksite enforcement investigations. Effective February 4, 2008, all planning and reporting for worksite enforcement investigations and operations will be coordinated by the WSE unit.

Questions regarding the WSE Unit reorganization should be directed to . WSE Unit Chief at (202) 514- or . dhs.gov.