

Graphical User Interface for SEVIS II

Amend Migrated School Data

This is a draft design and is likely to be modified prior to implementation of SEVIS II

May 2009



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Amend Migrated School Data

Background Information

The System provides instructional text explaining that any SEVIS data, if incorrect, must be updated in SEVIS. The additional new SEVIS data must be entered, and they will have the opportunity to continually update this information until March 2010. Official text TBD by SEVP.

General Information

Employer Identification Number ?

School Code text

School Type text

School Name text

School Established Date text

Petition Type text

Class of Admission text

School System text

School Group*

[Find School Group](#)

OR

Add New School Group Name

School Contact Information

School Telephone text

Fax text

E-mail

Contact for F & M Students

Name*

Telephone*

Extension

Progress

Background

School Ownership

Accreditation

Licenses and Certifications

Types of Instruction

Additional School Information

Calendars and Sessions

Program of Study

✓ = Completed



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School Code text
School Type text
School Name text
School Established Date text
Petition Type text
Class of Admission text
School System text

School Group* [Find School Group](#)
OR
Add New School Group Name

School Contact Information

School Telephone text
Fax text
E-mail

Contact for F & M Students

Name*
Telephone* Extension

Physical Address

Address Line 1
Address Line 2
City, State Code ZIP

Mailing Address

Address Line 1
Address Line 2
City, State Code, ZIP

|

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Amend Migrated School Data

School Ownership: [put dynamic type]

Complete the information below. Use the indicator on the right to review any completed section.

[Head of School or Superintendent] _____

Change

Title First Middle Last Suffix
Address Line 1
Address Line 2
City, State Code ZIP

e-mail

Save

Continue »

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Amend Migrated School Data

School Ownership (Public)

Complete the information below. Use the indicator on the right to review any completed section.

Items marked with an asterisk (*) are required.

Immigration Identification Number (IIN) * ?

Last Name * ?

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Amend Migrated School Data

School Ownership (Public)

Complete the information below. Use the indicator on the right to review any completed section.

Head of School Information

Name Last Name, First Name

School Owner's E-mail ?

Head of School Address

Address Line 1
Address Line 2
City, State Code, ZIP

Superintendent Information

Name Last Name, First Name

E-mail ?

Superintendent Address

Enter complete United States addresses with at least Address Line 1 and the five-digit ZIP Code or Address Line 1 and the City and State.

Address Line 1 * ?

Address Line 2 ?

ZIP Code * ?

City ?

State

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School Ownership (Private)

Complete the information below. Use the indicator on the right to review any completed section.

Ownership Type ?

Organization Name* ?

Private Owner

[Change](#)

Title First Middle Last Suffix
Address Line 1
Address Line 2
City, State Code ZIP

e-mail

[Save](#)

[Continue »](#)

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Dynamic Title

Items marked with an asterisk (*) are required.

Immigration Identification Number (IIN) *

 ?

Last Name *

 ?

OK

Cancel



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Amend Migrated School Data

Accreditations

Complete the information below. Use the indicator on the right to review any completed section.

Is the school accredited by an agency recognized by DoE?*

Legacy Accrediting Agency Information static text field

Accrediting Agencies

Instructional text

View Selected

View All

A | B | C | D | E | F | G | H | I | J | K | L | M | N | O | P | Q | R | S | T | U | V | W | X | Y | Z

A

- Accreditation Council for Pharmacy Education
- Accrediting Association of Seventh-day Adventists, Colleges and Universities
- Alabama Independent Association
- American Academy for Liberal Education
- Association of Waldorf Schools of North America

Other Accrediting Agencies

Agency Name

Add

Name	Edit	Delete

Save

Continue »

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Amend Migrated School Data

Licenses and Certifications

All items marked with an asterisk (*) are required

Does your school have state authority to operate? *

Does your school have a business license to operate? *

Does your school have a certificate of occupancy from the local fire department? *

Does your school have a certificate of inspection from the local health authority? *

Certifications and Recognitions

Instructional text

[View Selected](#)

[View All](#)

[A](#) | [B](#) | [C](#) | [D](#) | [E](#) | [F](#) | [G](#) | [H](#) | [I](#) | [J](#) | [K](#) | [L](#) | [M](#) | [N](#) | [O](#) | [P](#) | [Q](#) | [R](#) | [S](#) | [T](#) | [U](#) | [V](#) | [W](#) | [X](#) | [Y](#) | [Z](#)

A

Certificate 1

Certificate 2

Certifications and Recognitions

Additional Certification or Recognition

[Add](#)

Name	Edit	Delete

[Save](#)

[Continue »](#)

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Types of Instruction

Private Elementary

All

Pre-K K 1 2 3 4 5 6 Special Education

Private Middle School

All

4 5 6 7 8 9 Special Education

Private High School

All

8 9 10 11 12 Special Education Conservatory

Public High School

All

9 10 11 12 Special Education Conservatory

- Post-Secondary (Non-degree Granting)
- Post-Secondary (Degree Granting)
- Vocational or Technical Education (other than high school)
- Flight Training
- Language Training
- Special Education
- Conservatory
- Seminary/Religious Training

Save

Continue »

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Amend Migrated School Data

Additional School Information

Primary academic requirements	TEXT
Expulsion Reasons	TEXT
Annual number of full-time teachers/instructors	<input type="text"/>
Annual number of part-time teachers/instructors	<input type="text"/>
Average number of paid staff (full-time equivalents)	<input type="text"/>
Maximum capacity of students at any given point in time	<input type="text"/>
Average student enrollment (not including students with F&M classes of admission)	<input type="text"/>

Student Costs

Average tuition for a full-time first-year student	<input type="text"/>
On-campus Room and Board (rounded to the nearest dollar)	<input type="text"/>
Off-campus Room and Board (rounded to the nearest dollar)	<input type="text"/>
Off-campus Justification Remarks	<input type="text"/>
Books and Fees	<input type="text"/>

Save

Continue »

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Amend Migrated School Data

Calendar

Items marked with an asterisk (*) are required

Academic Year* ?

Calendar Name*

OR

New Calendar Name ?

Session

Define first session for this calendar. You will be able to add others.

Session Name* ?

Start Date* MM/DD/YYYY

End Date* MM/DD/YYYY

Instruction Time* ?

|

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Calendar

Academic Year

Calendar Name

OR

New Calendar Name ?

Session Name	Start Date	End Date	Time	Edit	Delete
				Edit	Delete

[Add](#)

[Save](#)

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Session

Items marked with an asterisk (*) are required

Academic Year	2001-2002
Calendar Name	Traditional
Session Name*	<input type="text"/> ?
Start Date*	<input type="text"/> MM/DD/YYYY
End Date*	<input type="text"/> MM/DD/YYYY
Instruction Time*	<input type="text"/> ?



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Calendars

Choose a calendar to maintain associated sessions

Calendar Name	Academic Year	Edit	Delete
		Edit	Delete

[Add](#)

[Save](#)

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✓ = *Completed*



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Calendar

Items marked with an asterisk (*) are required

Academic Year* ?

Calendar Name*

OR

New Calendar Name ?

Session

Session Name* ?

Start Date* ? MM/DD/YYYY

End Date* ? MM/DD/YYYY

Instruction Time* ?

OK

Cancel

Amend Migrated School Data

Program of Study

Items marked with an asterisk (*) are required

Name*	<input type="text"/>
Class of Admission*	<input type="text"/>
Education Level*	<input type="text"/>
Classification of Instructional Programs (CIP) Code*	<input type="text"/> Find CIP Code
CIP Name	text
Academic Calendar*	<input type="text"/>
Length (months)*	<input type="text"/>
Instruction Mode*	<input type="text"/>
Explanation for Instruction Mode*	<input type="text"/>
Program-hour Type*	<input type="text"/>
What is the minimum number of program hours required per session for a full-time student?*	<input type="text"/>

[Save](#)

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✓ = Completed



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Programs of Study

Education Level	Name	CIP Code	Calendar	Mode	Edit	Copy	Delete
					Edit	Copy	Delete

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= *Completed*



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Program of Study

Items marked with an asterisk (*) are required

Name *	<input type="text"/>
Class of Admission *	<input type="text"/>
Education Level *	<input type="text"/>
Classification of Instructional Programs (CIP) Code *	<input type="text"/> Find CIP Code
CIP Name	text
Academic Calendar *	<input type="text"/>
Length (months) *	<input type="text"/>
Instruction Mode *	<input type="text"/>
Explanation for Instruction Mode *	<input type="text"/>
Program-hour Type *	<input type="text"/>
What is the minimum number of program hours required per session for a full-time student? *	<input type="text"/>