## **Broadcast Message: Upload Correction Request Evidence Directly to SEVIS**

To: All SEVIS users

Date: Jan. 8, 2018

**Re:** Upload Correction Request Evidence Directly to SEVIS

**Number:** 1801-04

## **General Information**

School officials can now <u>submit</u> their evidence for correction requests directly to the Student and Exchange Visitor Program (SEVP) using the Student and Exchange Visitor Information System's (SEVIS) upload evidence functionality.

When submitting a correction request, school officials can access the new Upload Correction Evidence page by either the students' Corrections Management page in the Existing Correction Requests section, under the Available Actions column, or the Submit Successful page. SEVP has updated <a href="ICE.gov">ICE.gov</a>, <a href="Study in the States">Study in the States</a> and <a href="SEVIS Help Hub">SEVIS Help Hub</a> content to reflect this change in process.

Please note that after March 8, 2018, <u>SEVP will no longer accept evidence submitted via email</u> and all evidence must be uploaded to SEVIS. Specifically, any request requiring evidence that is not submitted via SEVIS will be canceled and schools will need to resubmit and upload the evidence directly to SEVIS.

For more information about this new functionality and process change, please check the SEVIS Message Board for further instructions in "Broadcast Message 1801-02 Upload Evidence Functionality Live in SEVIS." School officials can also watch the <u>SEVIS Upload Evidence Webinar</u> and visit the <u>SEVIS Help Hub</u> for step-by-step instructions on how to upload evidence to SEVIS.

## **Comments**

To comment on this Broadcast Message, please email <u>SEVP@ice.dhs.gov</u> with "Broadcast Message 1801-04 Comment" entered in the subject line.

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