

## **Non-Accredited Schools Evidence Checklist for Form I-17 Section 1 Edits**

This document contains a list of evidence required for edits to Section 1 of the Form I-17, “Petition for Approval of School for Attendance by Nonimmigrant Student.” Please refer to the [Definitions of Evidence](#) document for the guidelines for each type of evidence. If identical evidence is required when editing more than one section, you are not required to submit the same documentation multiple times. One piece of evidence can support multiple sections.

All evidence must be uploaded at one time using the Upload Evidence functionality in the Student and Exchange Visitor Information System (SEVIS). If your petition was previously cancelled for an incomplete submission, you must upload all evidence again with your new submission. If your Form I-17 is locked, submit a statement detailing the requested edits along with corresponding evidence to [SEVP@ice.dhs.gov](mailto:SEVP@ice.dhs.gov).

You must submit a statement of explanation for any missing evidence or evidence submitted outside of the guidelines listed in the Definitions of Evidence document.

Sections that are not listed in this document do not require Student and Exchange Visitor Program (SEVP) adjudication and therefore do not require evidence.

### **SECTION 1: CONTACT INFORMATION**

[1.1 Approval for Attendance of Students Under](#)

[1.2 Name of School or School System](#)

[1.3 Name of Main Campus](#)

[1.4 Mailing Address of the School](#)

[1.5 Telephone Number](#)

[1.6 Fax Number](#)

[1.7 Physical Location of the School](#)

[1.8 School Type](#)

[1.9 Private School Owner](#)

#### **1.1 Approval for Attendance of Students Under**

- Programs of Study Statement
- State Recognition or Exemption
- Ownership
- Evidence in Lieu of Accreditation
- Financials
- Catalog
- Removal Statement (if removing an approval for attendance - F or M, only submit this piece of evidence)

#### **1.2 Name of School or School System**

- State Recognition or Exemption
- Ownership

### **1.3 Name of Main Campus**

- State Recognition or Exemption
- Ownership

### **1.4 Mailing Address of the School**

- Explanation of Edit Statement

### **1.5 Telephone Number**

- Explanation of Edit Statement

### **1.6 Fax Number**

- Explanation of Edit Statement

### **1.7 Physical Location of the School**

- Payment
- State Recognition or Exemption
- Financials
- Facilities
- Explanation of Edit Statement (if the edit is not an actual change of the physical location of the school, only submit this piece of evidence)

### **1.8 School Type**

- School Type
- Explanation of Edit Statement (if the edit is not an actual change of school type, only submit this piece of evidence)

### **1.9 Private School Owner**

- Payment
- Ownership
- Programs of Study Statement
- State Recognition or Exemption
- Teacher Qualifications
- Financials
- Facilities
- Catalog
- Attendance policy
- Grading policy
- Evidence in Lieu of Accreditation
- Pre-Kindergarten statement (Elementary and Secondary Institutions only)
- Complete Signed Form I-17 Petition
- Explanation of Edit Statement (if the edit is not an actual change of ownership, only submit this piece of evidence)