

**To:** All SEVIS Users  
**Date:** May 13, 2016  
**Re:** IMPORTANT – New Broadcast Message Distribution Process  
**Number:** 1605-05

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## General Information

The Student and Exchange Visitor Program (SEVP) is always looking for ways to improve current processes based on stakeholder needs and concerns. Over the last few months, we have received feedback from several SEVP field representatives regarding the increased number of broadcast messages distributed on a monthly basis. In response, SEVP identified a solution that will reduce the influx of messages Student and Exchange Visitor Information System (SEVIS) users receive via email.

Starting on **May 16, 2016**, SEVP will only send the following messages via email:

- Emergency and time-sensitive messages
- Batch-related messages

SEVP will continue to post all other messages to the SEVIS message board and to the [ICE.gov Broadcast Message archive page](#) for SEVIS users to view at their discretion. Please click on the Broadcast Message tab in the gray header section on the ICE.gov What's New page to locate the Broadcast Message archive page.

Moving forward, SEVP will distribute a “broadcast message recap” on a biweekly basis as a reminder to check the SEVIS message board for the latest messages. The recap will also provide a brief description of the non-emergency messages posted to the SEVIS message board during the two-week period.

**Note:** Schools and school officials are responsible for information contained in messages from SEVP and the U.S. Department of State, regardless of whether the information is sent via email or posted directly to the message board.

SEVP will provide updates in the coming months about additional improvements being made to the broadcast message functionality in SEVIS.

If you have questions regarding the changes described above, please contact the SEVP Response Center at 703-603-3400 or 800-892-4829, Monday through Friday, from 8 a.m. to 6 p.m. ET, except holidays and Wednesdays from 12:50 to 1:20 p.m. ET.

## Comments

To comment on this Broadcast Message, please email [SEVP@ice.dhs.gov](mailto:SEVP@ice.dhs.gov) with “Broadcast Message 1605-05 – Comment” entered in the subject line.

## Disclaimer

The Broadcast Message is not a substitute for applicable legal requirements, nor is it itself a rule or a final action by SEVP. It is not intended to, does not, and may not be relied upon to create any right or benefit, substantive or procedural, enforceable at law by any party in any administrative, civil, or criminal matter.